SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

UJANI MAJULI KHERKATIA COLLEGE

THE PRINCIPAL U.M.K. COLLEGE P.O-RATANPUR MIRI
785105
www.umkcollege.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Ujani Majuli Kherkatia College is a premier Higher Education Institution situated in the eastern part of Majuli district. Established in 1973 and NAAC accredited in 2005 (Cycle 1 – Grade C+).It is a single (Arts) stream degree college with Higher Secondary (Arts) and some newly introduced Add-on courses. The college was affiliated to Dibrugarh University in 1987 for imparting B.A (Honours) Programs in Assamese, Economics, History, Political Science and Sociology, and B.A (Pass Course) in Education and English. The college was registered under section (s) 2(f) and 12(B) of the UGC Act 1956 on 14th Augu, 1993 and on 1st May, 1998 respectively. Initially the college was established with public donations of cash and land contributions. Govt. grants were very few for along period. Gradually the number of students increased and infrastructure improved only after NAAC Accreditation in 2005 when grants were received from the UGC and other agencies for construction of buildings. Now, the college has a sprawling campus with 23 bighas of land, Womens' hostel, Library and ICT Rooms, Indoor and Outdoor stadia, spacious playground and sufficient number of classrooms for ongoing programs and courses with competent teaching staff. There have been ups and downs in the academic achievement of students during the last 50 years. However, the college is going to celebrate its Golden Jubilee Year in 2023 and a number of programs for the celebration have been organized in the fields of academic and co-curricular activities. In short, the institution has developed a mechanism for academic, infrastructure and administrative improvements in order to create a healthy academic ambience for Higher Education and to achieve our vision and mission. As the College is situated in a remote and backward region, efforts have been made to create awareness among students and guardians with a view to upgrading the level of students to the expected standard in terms of higher learning, self- dependence and employment.

Vision

To provide quality higher education to the tribal backward, rural and underprivileged lower strata of the society in order to enhance their socio-economic conditions.

Mission

1. To develop the institution as a holistic, multi-disciplinary college with potentials for learners as ideal citizens of the society vis-à-vis the challenges of unemployment through self- employment, vocational and skill based courses.
2. To establish this college as a centre for excellence for higher education by instilling lofty human values of Slife, ideals of nationalism, patriotism, knowledge and information in compliance with the emerging trends of higher education and NEP.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Ujani Majuli Kherkatia College possesses a sprawling green and eco-friendly campus with physical

infrastructure like administrative building, central library with more than 12,000 books, faculty building, indoor and outdoor stadia and a number of classrooms sufficient for conducting existing teaching programs in the Arts stream.

2. The college has ICT room and smart classrooms for Internet reading facilities and teaching of students with adequate number of computers.
3. The college campus has ample space for extension of classrooms for Arts and Science stream / Commerce stream (Proposed).
4. A big playground for outdoor games, NCC, NSS facilities for students, buildings connected with running water, drinking water and washrooms. We have young and energetic teaching staff headed by a dynamic Head of the Institution, well- established IQAC, governing body and student union.
5. Besides regular academic programme, the College has a Distance Eduation Centre for learring PG Course.

Institutional Weakness

1. Remote area with majority of tribal students unable to upgrade themselves in tune with high standard and challenges of higher education.
2. Higher drop-out rates in succeeding semesters presently is the irredeemable weakness of the Institution.
3. Financial burden of the institution in payment of non-sanctioned post employees and teachers, lack of vocational courses, frequent job counseling, want of active alumni and parents, lack of sufficient ICT facilities , students drawback in adapting to online and distance learning mode are other weaknesses of the Institution.

Institutional Opportunity

1. The college has bright opportunity for opening new streams like Science and Commerce for which proposal has been sent to the Assam Govt. and Dibrugarh University. There is an ample scope for running Centers of entrepreneurship, vocational courses, start-ups and post- graduate courses in the college.
2. The college has opportunity to sign more MoUs, & to open more Add-on courses, Student Exchange programs (already going on in some subjects) for improving the academic standard of students.
3. There is a suitable ambience for organizing inter-college sports and co-curricular competitions along with research and extension activities.

Institutional Challenge

1. In view of the sea-change in the higher education scenario dwindling student enrollment is a major challenge for the Institution.
2. Poverty and backwardness of students and guardians, their lack of social awareness and initiative for quality improvement and reluctance to attitudinal change are other challenges faced by the institution.
3. Scarcity of fund due to not completing second cycle of NAAC accreditation and Govt. and funding agencies that have stopped all development grants to the college are a major challenge.
4. Probability of natural calamities like floods and earthquakes are an unseeen challenge to the existing buildings constructed earlier that require thorough renovation.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college ensures effective and time bound delivery of classes and the curriculum prescribed by Dibrugarh University according to the academic calendar. The University academic calendar is followed by the college but slight variations made by the college for convenience. Internal assessment of students is done in every semester through to sessional test, seminars, group discussion and home assisgnment. The results of internal assessment are declared by departments within a stipulated time given in the academic calendar. The college offers Honours courses in Assamese, History, Political Science, Economics and Sociology along with Add-on courses in most of the subjects. Each head of the department systematically distributes curriculum amongst teachers of the departments. Every teacher of the college maintains a class dairy that reflects the progress of curriculum delivery. The IQAC of the college monitors the progress of classes, courses, ICT enabled classes and timely completion of number of classes or lectures specified in the syllabi which is distinctly displayed on the college website. The hard copies of the syllabi are kept in the library for ready reference. The college prepares a routine for all classes and semester before admission. Admission notice is published in newspapers and displayed on the website. College teachers are invited for question paper settings and evaluation work. The curriculum of programs integrate diversified issues of humanity like human values, gender issues sustainable development , environment , project work, field work, nationalism and inter-nationalism. Timely feedback is taken from students on the formats prepared by the IQAC. "Institutional code of conduct and professional ethics'' is displayed on the website and explained to the students in induction programs.

Teaching-learning and Evaluation

The College maintains a healthy academic environment for teaching, learning and evaluation conducted smoothly as per the guidelines of Dibrugarh University. The existing BA (Honours) CBCS program has six semesters with diversified courses framed by the university. Add-on Certificate Courses have also been introduced in some subjects. Most of the students belong to ST (Reserved Category) communities and OBC, while General and other categories are less than 20%. Therefore all are accommodated without specific adherence to reservation rules which are followed automatically. Teachers take special care of students through mentoring and personal suggestions to slow learners and at the same time keeping in mind advanced learners in the class. Students are encouraged to interact with the teachers, ask questions to clarify their doubts regarding topics. Departments organize seminars and group discussions, conduct field work, project work for experiential learning of students. ICT enabled classes and online classes are also held. Two Sessional Tests are held as a mechanism of internal assessment before End-Semester examination in each of the six semesters. 20% marks is assigned to internal assessment each course. Internal Assessment is transparent and complaints of students are redressed without delay. Teachers and students are aware of the programs and courses offered by the institution. During the Induction program the whole curriculum is explained to the students with objectives and outcomes . The IQAC makes assessment of course outcome and programme outcome, progression of students to post graduate classes and students employed in various jobs. The overall percentage of successful students is good, but percentage of employment is poor and not satisfactory. The university conducts End-Semester examination twice in a year in November and May respectively for odd and even semesters. Results are declared as per schedule declared in Academic Calendar. Due to Corona Pandemic result declaration and admissions were delayed, ,but now time has been adjusted to a great extent. College teachers are engaged in Question paper settings, evaluation and scrutiny duties. The results of Internal examination are declared before the End Semester examination.

Research, Innovations and Extension

The research projects in the college were done in earlier times when grants were received for research projects from UGC. However, research articles and papers have been written and published by teachers in various journals and books. Seminars and workshops have been organized by the College from time to time. All teachers are encouraged to attend seminars, conferences, workshops, Faculty Development Programs (FDP). A series of online seminars, FDP and workshops, have been attended by the teachers of this college. Now new agencies providing research grants have been consulted to undergo further research projects. Publications, Seminars, Workshops, Orientation and Refresher courses have been attended by all the teachers of the College because these activities are linked to their professional promotion. Extension activities have been conducted by the college at regular intervals every year; Free Health Camp, Entrepreneurship, Swaccha Bharat rally, Financial Education, Flood Relief Camp [in 2017]; Mother Tongue Day, Environment Awareness, Plantation, Panchach Silac Camp, NSS Orientation, Anti-ragging Day, Inter–college athletic competition[2018]; Swaccha Bharat Summer Internship Program, Inter College Volleyball Championship, ICT Training Program, Yoga Day, Pollution Awareness Pakhwara (2019), World Environment Day, Yoga day, NCC Training Program (2020); Women's Day, World Forest Day, Girl Child Day, Yoga Day, Voter Awareness Day, Har Ghar Tiranga, Medical Camp, NSS Special Camp, Blood Donation Camp, National Unity Day, All Assam Quiz and Debate Competitions(2021-2022) have been organized from time to time during the last five years. Only a few extension programs were conducted during the Corona Lock- down period. In keeping with the Golden Jubilee year celebration of the college, we have conducted several Quiz and Debate programs along with commemorative programs in memory of the late founding teachers and social activists who played important roles in the beginning struggling years of the college. Several extension activities related to the awareness of the local communities have been done in our adopted village by NSS volunteers in co-operation with other students, teachers and the Principal of the college.

Infrastructure and Learning Resources

The College is situated in a beautiful green campus with 27 bighas of land and constructed area of …… square meters. It has adequate infrastructure and physical facilities for students, teachers and office staff to run the college smoothly. There is a large playground for outdoor games in front of College buildings. A huge Indoor stadium, Students' common rooms, Auditorium, Administrative Building, Faculty Building, Library, ICT Rooms, sufficient number of classrooms are the physical infrastructure of the institution. Drinking water facilities with aqua-guards are available in the library, faculty building and office building. We have constructed a large tank of soil filtering in front of classrooms to meet the requirement of drinking water for students. Filtered Govt. water supply system is also available in the playground, and inside the college premises. Running water in latrines, bath rooms and outside buildings and classrooms are available. Generator and inverter are always kept in working condition to back up uninterrupted power supply. Shady trees have been planted to provide shade for temporary rest of students and the public. The whole campus area is sparsely spotted with large trees, fruit trees like guava, lichi, amla, coconut, etc. Seasonal flowers are planted in gardens in front of buildings provide an eco-friendly beautiful ambience to the students and teachers. The library has a big reading room with adequate furniture, computers with internet connection for reading books and journals online by students and teachers. The college has a canteen for the staff and students can avail tea and light meal during leisure hours. The NCC & NSS students have adopted trees and plantation activities are done in and out of campus as a part of extension program. Rain water harvesting and Vermi-compost projects are ongoing schemes to be completed in near future.

Student Support and Progression

The students of the college have been provided free admission and exempted from paying tuition fees. However, examination and hostel fees have to be paid by them. Provision for Merit scholarship from the State and Central Governments are available for meritorious students that have been availed by a few students from time to time. Spoken English and Mising language teachings are provided in Add-on Courses. Yoga, Pranayam and health awareness programmes are conducted through special camps of NSS and medical camps held at regular intervals. Career Guidance Cell provides counseling for job opportunities and preparation for various jobs. NCC and NSS certificate holders have been successful in seeking jobs in Defense and teaching profession. No complaints of ragging have been reported during the last five years. A few cases of gender harassment grievances have been redressed properly through Grievance and Redressal Cell. Departments have prepared records of progression of students to higher education and employment after graduation. Several students have qualified for Teachers' Eligibility Test (TET) and have been employed as teachers, Police and Army personnel. Students participated in Inter-college sports and cultural competition and won medals.

There is a well structured college Student Union elected by the students of the college. Various portfolios are assigned to members like Games & Sports Secretary, Magazine Secretary, Cultural Secretary etc. who organizes different competition and events on different occasions regularly. College Sports Week is organized to provide opportunities to students in the field of sports and cultural activities. In most of the important committees of the institution, boys and girls along with Alumni have proper representation. Though not officially registered, alumni association of the college have always supported in various student centric activities, donated books to the library and Aqua guards and thereby served as morale booster to the students.

Governance, Leadership and Management

The Governance and leadership of the college are focused on the vision and mission of the college. The college has developed infrastructure and ICT tools to develop the academic standard and ambience of students. The Head of the institution has been instrumental in reaching the vision of the college, effective administration, and decentralization of powers and functions of the staff through well-planned Committees, Cells and strategies to achieve the objectives in time-bound manner. The Governing Body is the apex administrative committee headed by the President, with Principal and representatives from guardians, staff and other members. The rules and regulations framed by the University, the state Govt. and the UGC are implemented in letter and spirit. The IQAC of the college looks after the academic activities of the college. The service rules and those of appointment of Assistant Professors and Non-teaching staff, and their retirement are prescribed by the UGC, the University and the State Govt. are followed strictly and transparently. RTI queries are responded in time as stated in the RTI Act. The welfare Schemes for teaching and non-teaching staff are implemented as per guidelines. The management appoints temporary teachers, Grade III & IV employees who receive remuneration from its own resources. Teachers are relieved from duties to attend RC, OC, etc.

The college sends annual reports to the University and uploads online data on All India Survey on Higher Education (AISHE) regularly. The college utilizes funds received from the Govt. & other agencies properly through GB's recommendations and completes audit of funds properly. The management ensures regularity and punctuality of staff and their accountability in running the institution smoothly. The IQAC has endeavoured its best to complete second cycle of NAAC Assessment & Accreditation in the earliest possible time. The college has not received funds from the Govt. and other agencies because of not being able to get assessed by NAAC during the last 15 years. The IQAC has submitted AQAR up to 2020-2021 before submitting IIQA and held regular meeting for ensuing NAAC Assessment, keeping all necessary data and

documents with regular activities in monitoring scholastic and non-scholastic activities

Institutional Values and Best Practices

The College is sensitive to the values, social responsibilities and individual aspirations of students. As majority of students are girls, so special care has been taken for the promotion of gender equity, safety and security of girls enrolled here. Anti-Ragging Cell and Women Cell always remain alert to prevent any untoward incident in the college premises. Women's Day, Girls' Child Day, Human Rights Day, etc. are celebrated to sensitize the students to their rights and duties to ensure gender parity and equity. Alternate source of energy in the form of generator, inverters are always used during power cuts. LED bulbs are used inside and outside buildings to save energy. Efforts have been made to install Solar Energy Panels to minimize power expenditures.

The College gives top priority to cleanliness, sanitation and green campus initiatives in order to create a healthy academic and eco-friendly environment. Regular campus cleaning and garbage disposal, maintaining no plastic, no tobacco and no alcohol zone, proper drainage etc are highlights of our best practices in the premises. Ramps are available for the differently abled Students and teachers. Unity in diversity of cultures, socio-economic conditions, regional and linguistic multiplicity to promote inclusive culture of tolerance prevails in this institution. Festivals of local communities are solemnized in the college. The college celebrates Gandhi Jayanti, Sardar Vallbhbhai Patel Birth Anniversary and the birthday of Dr. Bhupen Hazarika, etc. along with Constitution Day, Independence Day and Republic Day to sensitize students, teachers and employees towards human values, nationalism and good citizenry. There is an Institutional code of conduct for students and teachers displayed on the college website through which all students and teachers are apprised of their duties and responsibilities. Student charter prescribed by NAAC is displayed as a reminder to students of their responsibilities towards the institution and their role as ideal citizens of the society. Social Service and Awareness and Students Mentoring are the best practices adopted for the current academic session.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	UJANI MAJULI KHERKATIA COLLEGE
Address	The Principal U.M.K. College P.O-Ratanpur Miri
City	Majuli
State	Assam
Pin	785105
Website	www.umkcollege.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Jahnabee Lahkar Boruah	03775-271577	7086205104	03775-271577	u.m.k.college@gmail.com
IQAC / CIQA coordinator	Ajit Khanikar	03775-271524	7002812620	-	ajit.khanikar12@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Assam	Dibrugarh University	[View Document](#)

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	14-08-1993	[View Document](#)
12B of UGC	01-05-1998	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	The Principal U.M.K. College P.O-Ratanpur Miri	Rural	16.713	5154.55

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Assamese	36	HS	Assamese	150	142
UG	BA,Assamese	36	HS	Assamese	150	65
UG	BA,English	36	HS	English	150	142
UG	BA,Economics	36	HS	English + Assamese	150	1
UG	BA,Economics	36	HS	English + Assamese	150	23
UG	BA,Education	36	HS	Assamese	150	68
UG	BA,History	36	HS	Assamese	150	28
UG	BA,History	36	HS	English + Assamese	150	61
UG	BA,Political Science	36	HS	Assamese	150	73
UG	BA,Political Science	36	HS	English + Assamese	150	108
UG	BA,Sociology	36	HS	Assamese	150	79
UG	BA,Sociology	36	HS	English + Assamese	150	53

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				3				12
Recruited	0	0	0	0	3	0	0	3	9	3	0	12
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				1
Recruited	0	0	0	0	0	0	0	0	1	0	0	1
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				7
Recruited	0	0	0	0
Yet to Recruit				7
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	2	0	4
M.Phil.	0	0	0	0	0	0	6	0	0	6
PG	0	0	0	3	0	0	1	1	0	5
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	193	0	0	0	193
	Female	229	0	0	0	229
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	3	2	5	9
	Female	6	4	7	13
	Others	0	0	0	0
ST	Male	169	161	94	117
	Female	176	179	126	171
	Others	0	0	0	0
OBC	Male	19	27	27	32
	Female	44	37	27	41
	Others	0	0	0	0
General	Male	2	5	4	3
	Female	3	2	5	3
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		422	417	295	389

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Ujani Majuli Kherkatia College has a vision of transforming itself into a holistic, multidisciplinary and autonomous institution of Higher education through innovative policies, principles and skills for teaching, learning, evaluation and management. In order to achieve the vision, the college will integrate humanities and science. The college has sent proposal for opening science stream which is under process of affiliation. For integration of Humanities and Science, the following combination of Subjects is proposed: Semester (1&2) 1) Core subjects: History/ Political Science/Economics/ Sociology/ Education-2 papers English – 1 paper 2) Subsidiary --- Mathematic/Biology—1 paper 3) Environment Science/Assamese—1 Paper 4) English---1 paper Semester 3&4 1) Core Subjects –2 papers 2) Subsidiary—1 paper (physics) 3) Entreprenurship—1 paper 4) Value added course—1 Semester 5&6 1) Core Subjects – 4 papers 2) Chemistry –1 paper 3) Skill based—1 paper 4) Value added course—1 paper The college offers a fixed curriculum prescribed by the Dibrugarh University, Assam. In order to introduce multidisciplinary courses, the whole curriculum will be framed on the basis of the provisions of the NEP. The college has organized Quiz and Debate competitions based on value based courses, skill based courses to promote multidisciplinary approach, general knowledge, general science and environment studies.
2. Academic bank of credits (ABC):	The college has been offering and running CBCS Courses which has credit earning system and results in the final year are declared on the basis of credit scores. The college has taken initiative to register with ABC. As and when the NEP is implemented the system will be operational. The faculties are encouraged to carry out such courses and select text books, study materials, assignment and assessments.
3. Skill development:	The college has not been able to open vocational and skill based courses so for. This is planned that such courses will be opened as early as possible. The college curriculum contains a number of subjects related to ethical, constitutional, universal human values of truth, peace, non-violence and universal human values. Through English and Assamese literatures, Political science, Sociology, Indian mythology, religion and culture, nationalism and

	good citizenry, unity, integrity, patriotism and such other human values through the lives of Dr. Ambedkar, Mahatma Gandhi and European thinkers. Indian political thought, Panchasheel and philosophy of religious preceptors like Sankardeva and Madhabdeva of Assam are sufficient for teaching great humanistic values and thoughts to students.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Indian knowledge system has been incorporated is Indian literature like Assamese literature and even in the syllabus of English literature where Kalidas's poetry, Sankardeva's poetry and philosophy prevails everywhere. Lessons are imported in bi-lingual method of English and Assamese. All degree courses are taught in the Assamese medium and in English. Traditional Indian knowledge is provided through translated works of Kalidas, Indian political thought Assamese and Indian History. The college plans to teach regional and national languages like Missing, Hindi, Sanskrit, Pali, Prakrit in the blended mode.
5. Focus on Outcome based education (OBE):	Outcome-Based education is possible only when technical and vocational courses are introduced. The institutional will certainly cope with the outcome-based education when its framework is provided by the university. The college has encouraged girls and boys to enroll in NCC & NSS and several students have got jobs in defense and education sectors under NCC reservation quota.
6. Distance education/online education:	The college has ample possibilities for offering vocational courses through ODL. We have been running Distance courses in undergraduate and postgraduate courses by which students have obtained degrees and employment. Online classes have been conducted during the pandemic corona lockdown period. The practice has continued since then and blended mode is operational to complete courses in time.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, the college has set up literacy club comprising teachers and students of the college. The club members are as follows: 1. Mr. Jayanta Bairagi, Assistant Prof., Dept. of Political Science,

	coordinator 2. Dr. Beauti Gogoi, HoD, Dept. of Assamese, Member 3. President, Student Union The club has been functional since 2020. It has been organizing meetings for electoral literacy in the college and adjoining areas before every election and sensitized the voters to cast their votes compulsorily. The club also conducts surveys of inclusions of voters in the Electoral Roll. It has been found that most of the students who attained 18 years of age are enrolled in the voters list. Awareness programs have been conducted before elections among students to create political consciousness and using their rights of franchise.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Coordinator and coordinating faculty members are appointed by the college and the ELC is functional. The ELC is representative as the coordinator and the members represent male and female, teacher and student communities. The principal of the college who is also a lady is at the helm of affairs.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The NSS wing of U.M.K college organizes programs and initiatives with the ELC to make the voters aware of their participations in the voting procedure and door-to-door campaign about ethical voting and facilitate physically handicapped persons, senior citizens and reluctant voters to go to the polling stations and cast their votes. The public are also sensitized regarding selecting good candidates for the assembly, parliament and other council elections.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The college has taken several initiatives from time to time in electoral related issues such as community awareness programs, stage campaigns in the college and the villages through NCC, cadets and NSS volunteers. Students have created posters and banners for this awareness. The college has organized quiz, debate and essay writing competitions in order to increase awareness and knowledge of students concerning the election process, voter rights and democratic systems of India.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The students and the public in and around the college are politically conscious so much so that even the laymen are aware of the importance of election and that the elected candidates are crucial in the policy making of the government and Punchayat bodies

	along with autonomous council. Therefore different political parties, BLO's and other agencies are always working to enroll 18 year old citizens in the voter list. The college also takes initiative to enroll its students in the voter list compulsorily. The electoral literacy club also records the names of students who have attained 18 years and try to get them officially enroll in the electoral roll and get their photo identity cards.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
422	420	295	389	395

File Description	Document
Institutional data in the prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 19

File Description	Document
Institutional data in the prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
16	16	16	16	16

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
9.29	9.78	14.34	4.37	4.37

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

U.M.K. College has effectively implemented both Non-CBCS and CBCS (Choice Based Credit System) courses in all Under Graduate Programmes during the five years of report period in compliance with the curriculum prepared by Dibrugarh University. The Academic Calendar is prepared by the University which is remodulled by the college considering and including holidays, celebration days and extra-curricular activities earmarked for the academic session.Internal and external (in-semester and end-semester) examinations are held according to the scheduled dates in the academic calendar. The IQAC conducts induction programme at the beginning of academic session in which curriculum with credit scores, grading, etc. is explained to students in detail. Each department has maintained "Course Distribution Register" in which syllabic units are allotted to each faculty member proportionately according to specialization and expertise of the teacher concern. A well-balanced Class Routine with due allotment of subjects and teachers is prepared by the IQAC well ahead of commencements of Odd and Even semester classes. There is provision for NCC class on three days per week. The IQAC comprising Heads of Departments and the Principal holds regular meeting to assess the progress of all academic activities like curriculum delivery, holding sessional tests, evaluation and publishing results, seminars, group discussions, counseling and monitoring of students as specified in the academic calendar. In order to make teaching more effective and learner-centric, the college has been using ICT methods and smart classroom successfully. Mandatory CIE (Continuous Internal Evaluation) with seminar paper preparation and presentation, two sessional tests before each End semester examination, group discussion and assignment writing is conducted in all programmes. Feedback is taken from students once in the middle and once at the end of the Semester. The IQAC frames the format of feedback collects from students and analyses them in the meeting. Every teacher of the college maintains a class diary recording the topic of discussion in his/her class. The Head of the Department concerned looks into the diary and regularity of teaches, exchange of teachers and maintains management of class for teachers on leave. Internal Evaluation is conducted for 20% marks of each course in a programme. 5 marks are allotted to each sessional test, 5 marks for Seminar/Group discussion/Home assignment and five (5) marks are allotted for attendance. Marks obtained in Internal Assessment are uploaded to the website of the University Examination Branch ahead of End Semester examination. IA marks are added to the marks secured by a candidate in the written test. Field work, Project work and socio-economic survey are conducted by departments of History, Sociology, Assamese and Education. Tours of historical places are conducted by the departments of History and Economics. Online classes, remedial classes etc. were conducted to compensate the short-fall of curriculum delivery during the Covid-19 pandemic in 2020.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 0

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The present CBCS curriculum of the institution integrates a number of cross-cutting issues relevant to professional ethics, gender, human values, environment and sustainability. Subjects like Assamese, Political Science, Sociology, Economics etc. contain syllabic contents that include Professional ethics,

Human rights, Gandhian ideals, Ambedkar's thoughts, Gender issues and Sustainable Development. National and international human values are reflected in several syllabic units of history, political science and literatures. Environmental issues have been focused in almost all the programmes taught in this college. Environmental Economics, History, Education, Political Science and Sociology cover a large section of their syllabi that imparts thorough knowledge to students about the various factors responsible for environmental degradation and the role of the people at large to control pollution and to create a Green Earth. "Environmental Study" is a compulsory course for all graduating students (in Second Semester). This paper is dedicated to all the issues of environment and sustainability, causes, effects and remedies of environmental pollution, climate change, greenhouse effect, population explosion, social awareness, political issues, movements and international politics on environment. Human values are imparted in most of the programmes of Humanities. Feminism, culture, ecological issues, social justice, peace, religion (in Political Science), cultural tourism (in Assamese), communal harmony (in literature and sociology), gender and education in Education, women's writings and gender equity in English and Assamese literatures, Human Rights is included as Skill Enhancement Course in Political Science, teaching skill is a Skill Enhancement Course in Education."Institutional Code of Conduct and Professional Ethics" is a booklet published by the IQAC of the college for the guidance of teachers, students and non-teaching staff. Yoga, meditation and women's self-defense training have been conducted by the NCC and NSS wings of the college. Health and hygiene, community awareness, Swaccha Bharat Abhiyan, disaster management, relief work etc. are programmes conducted by the NCC and NSS wings. Campus cleaning, plantation, beautification and green campus maintenance are activities done by students at regular intervals.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 13.98

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 59

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 53.9

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
422	418	295	389	395

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
630	680	730	760	760

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 65.34

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
417	411	286	389	392

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
500	600	600	600	600

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 26.38

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

Student centric tools are used by the faculties to enhance the learning experiences of students. Teachers prepare lesson plans for discussing the topics so that students can understand the discussed topics very well. UMK College is a hub of different caste, creed, race and culture. The faculties have faith in the learning ability of the students and adopted student centric methods to impart education to the students.

Experiential Learning:

The college exercises experiential learning simultaneously with regular teaching-learning process. Quality learning is possible through experiences gathered from different methods,

1. Group Discussion
2. Quizzes
3. Debates
4. Field Survey
5. Educational Excursion
6. Project work
7. Extension activities.

Participative Learning:

The faculties of this college take initiative to make learning more participative and interactive. Students are asked questions to test their level of understanding. To make the students more participative they are also

allowed to raise any queries during the class time and they are allowed to note down all points discussed in the class. The students took part in the extension & outreach programmes organises by the college time to time. The active participation of the students in every programme can build self-confidence, self-reliant and they can learn about themselves, understand the perspectives of others. The We feeling is boost up in them through which they can able to acquire diverse experiences, sense of harmony and dedication towards society. The teacher encourages collaborative learning allowing students to use peers as resources.

Problem Solving Methodologies:

The college attempts to form habits of making efforts and solving independently the various problems prove useful in learning the various facts related with different curricular areas and also helps the child in solving actual life problems at the later stage. The college exercises different methods for problem solving, Group discussions on contemporary issues; Field study and report writing are also adopted by the departments as a part of assessment. This method develops the critical thinking, values of tolerance, open mindedness.

The students are taught to search out the problems, identify the causes, applying methodologies and find out the solutions of the problems for recommendation. Students are the target of the focus in student centric teaching-learning process.

Though the college is situated in a far-flung area, but the faculties use ICT tools and techniques for making the learning of students more interactive, participative. The use of ICTs before the Covid-19 pandemic was limited compared to the pandemic period. The faculties use some online material sharing platforms like WhatsApp, E-mail, Telegram, YouTube and they use MS word, Excel, PPT, Recorded videos and PDF, open e-resources etc. The college has three LCD projectors with two screens, where the faculty presenting their classes by using PPTs. The faculties use Google meet and Zoom platform for online classes for enhancing the teaching-learning experience of the students and supply the printed reading material too as student centric method.

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
16	16	16	16	16

File Description	Document
Upload supporting document	[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 11.25

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	3	0	0	4

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Internal assessment process in UMK College is transparent and robust. Being affiliated to Dibrugarh University, the college follows the university guidelines in conducting examination and evaluations. Each department is entrusted with the charge of preparing question papers, evaluation of scripts within one or two weeks after the examination is completed. The marks obtained by the students in the examination are displayed on each departmental notice board.

The students are counseled by the departments before examination. On the basis of their performance they are categorized and arranged remedial classes as the requirement. Finally, the marks secured in the internal assessment are sent to the Dibrugarh University for declaration of end semester result.
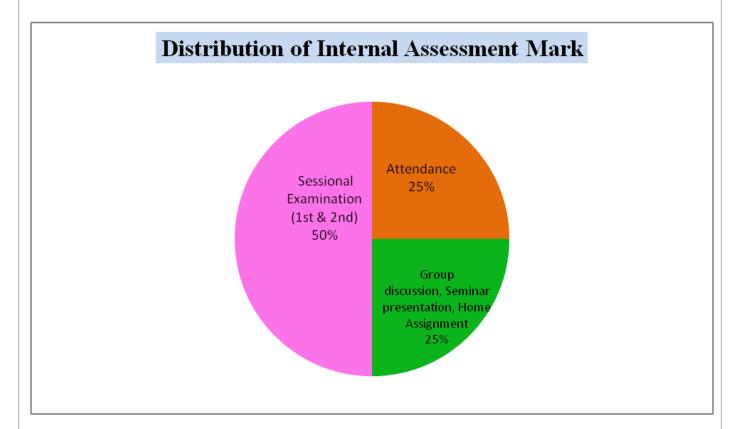
Transparency of Internal Assessment:

- In the induction programme students were oriented about the allotment of marks of sessional examinations, home assignments, group discussions/seminars, attendance, etc.
- The college notifies the students about their internal examination, Examination routine and obtained mark through the departmental and general notice board and class WhatsApp group.
- Question papers are set by the concerned department as per the syllabus.
- In case a student fails to appear in the sessional examination on the valid grounds he or she is

facilitated to appear in a fresh special examination arranged by the department.
- Students' performance record is safely kept in the department for future reference.

Robustness of Internal assessment in terms of transparency:

- The college conducts two sessional examinations per semester which contribute 50% of the total internal assessment marks.
- The institution contributes 25% marks of the total internal assessment to class attendance and 25% to seminar presentation/group discussion/ home assignments.
- In addition, class test, unit test, quizzes etc also conducted to assess the learning level of the students.
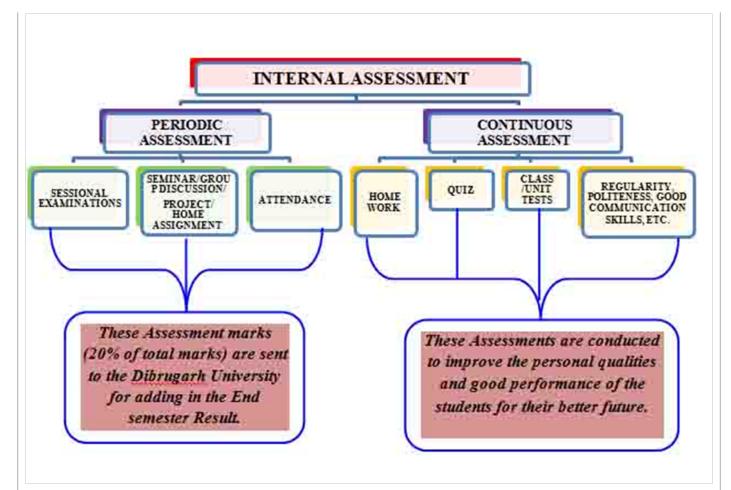

The institution assesses students' learning level at various forms:

Continuous Assessment:

- Home Work
- Class or Unit test
- Quizzes
- Regularity, politeness, good communication skills, etc.

Periodic Assessment:

- Sessional Examinations (Two)
- Group discussion/ Seminars, Home Assignments
- Project Works
- Seminars

 The institution has a well-defined and systematic mechanism to deal with internal examination related Grievances which is transparent, time-bound and efficient. The college follows the guidelines of conducting both internal & external examination minutely, so there is no any chance of grievances. If it arises, is redressed within a week in the department level. Re-evaluation system is followed efficiently by the faculty member of the departments.

If there are any unresolved grievances, then the matter is referred to the Grievance and Redressal Cell. The cell arranges a meeting and invites the students, parents and teachers separately for discussion to redress the grievances. The matter is resolved within 10-15 days.

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated
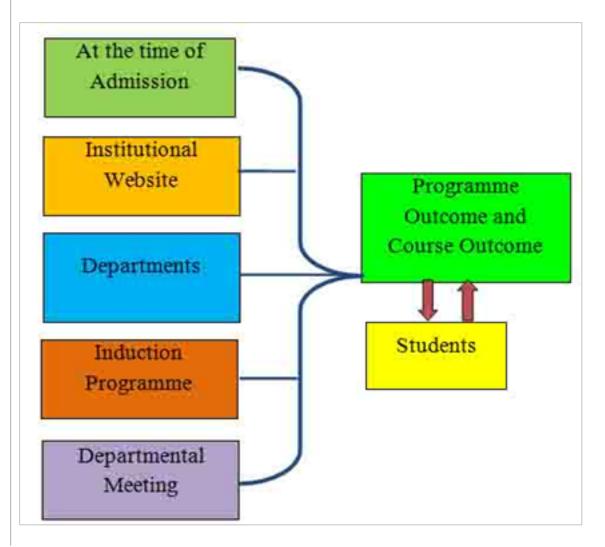
Response:

The college imparts education in B. A. in five Honours Programmes in Assamese, History, Economics,

Sociology and Political Science and Education and English as general subjects. The Programme and Course Outcomes are the pre-defined goals and objectives expected to be achieved by the students after the completion of a programme or a course. The college clearly stated and uploaded the Programme Outcomes (PO) and Course Outcomes (CO) on the college website. The college follows course outline, course objectives and course outcome as stated by the Dibrugarh University.

The mechanism of communication adopted by the college to achieve Programme outcome and Course outcome is as follows:

1. At the time of admission: The students who got the admission in the respective course are made aware of their Course or Programme Outcome.
2. Institutional website: To make aware of the CO, PO for all courses offered by the institution is displayed in the college website.
3. Departments: The hard copy of syllabus is kept in the departmental file and the Head of each department distributed the hard copies to the faculties and students for reference.
4. Interaction Programme: The College organizes interaction programme to make the students aware of the Course and Programme Outcome.
5. Departmental Meeting: The Head of the departments organizes departmental meetings to take necessary steps for achieving the desired outcomes.

Mechanism of Communication for Students to PO & CO

The college follows the curriculum prescribed by the Dibrugarh University. The college evaluates all the Course and Programme outcomes for the betterment of the college. Since the institution has implemented the CBCS from 2019, the teaching-learning outcome is assessed as stated under:

The Course Outcomes are measured through various methods, viz;

- Group Discussion: This method helps the students to develop their critical thinking, problem solving abilities and communication skills and the college believes that by this method the students can obtain the desired outcomes.
- Seminar: To improve the verbal communication skills, seminar presentation is the good method to achieve desired outcome.
- Assignment: It is a tool to measure the course outcome. Submitting a quality assignment indicates that the students has attained the course outcome.
- Project Work: This method helps the students to improve the self-confidence, togetherness which helps to obtain the desired outcomes.
- Attendance: To make the students regular, punctual and obedient, attendance is very important to attain COs.
- Sessional Examination: Sessional examinations are conducted in regular intervals to assess the course outcome.
- The college practising mentoring of students through mentors to improve the progress of the students. The Programme Outcomes are the outcomes that are achieved after the end of the under graduate programme.

The college adopted various means to measure the attainment of the Programme Outcomes. Viz;

- Students' behavioural changes
- Improvement of communication skills
- Involvement in societal works
- Students' progression to Higher Education
- Students' placement
- Alumni participation.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2 Pass percentage of Students during last five years

Response: 58.17

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
61	52	51	41	55

2.6.2.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
77	73	111	104	82

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process
Response: 3.48

File Description	Document
Upload database of all students on roll	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The college has created an ecosystem of innovation and adopted several initiatives for creation and transfer of knowledge. Since knowledge is a matter of continuous improvement and interaction, initiatives are required for continuous support to the system of delivery and acquisition of knowledge. Books in the library are added in every semester according to charges in the syllabi of different subjects. Books are purchased as per the requirement of the changing trends in the educational scenario. Students and teachers exchange programmes have been introduced and MoU's in History, Political Science, Sociology, Economics and Assamese have been signed with other institutions of the district. In order to benefit both teachers and learners, students and teacher exchange activities have resulted in great success. Honours students are sent to other college for interaction and attending classes of reputed teachers. Similarly, teachers are invited to deliver lectures in the classes of this college. Teachers are deputed to deliver lectures in the classes of this college. Teachers are deputed to deliver lectures in other colleges. Videos of such classes have been kept as records. Similarly, some lecture series have been conducted in departments in which all the students of the department are invited to attend. Resource persons who specialized in a particular thrust area are invited to deliver lectures which benefit not only students but also teachers. Similarly, teachers of the institution attend classes in the specialized field. Though Add-on courses have been introduced in some subjects, results of these courses have been declared. However, it is expected that from the next academic session Add-on courses will be made compulsory for students. Through these courses, students will receive knowledge beyond the stipulated contents of the syllabi. Students will be able to learn regional and community languages, spoken English and Mising language. Through vocational

and skill-based courses also, knowledge can be created and transferred to the benefit of learners. Entrepreneurship programmes have created career consciousness in students who can be self-dependent through food processing and marketing. Introduction of ITI centre in the college can help the students learning practical skills and there by availing of job opportunities. The college has submitted elaborator 'Institutional Development Plan' to the Govt of Assam and RUSA so that skill-based and vocational programmes can be started in the college under the National Education Policy 2020. Upgraded ICT in the college will help students enroll themselves for innovative courses through the online mode. Huge financial grants from the Govt of Assam and the UGC sponsored central Govt. grants and schemes alone will enable the institution to strat nes initiatives for creation and transfer of knowledge.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 0

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1 *Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

Response: 0.47

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	3	3	1	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Extension activities have been carried out by the college regularly during the last five years. Through these activities, the college has sensitized the students to social issues of the community in nearby villages. The college has adopted a village as a target for carrying out several extension activities. Five more villages have been adopted under Unnat Bharat Abhiyan. The NSS volunteers and NCC cadets are always involved to be active on priority basis. Besides, other students are also encouraged to participate in these activities. The University allocates fund to carry out regular extension activities like Swachha Bharat Campaign in the neighbouring community areas. The College NSS programme officer guides the volunteers and organizes training and induction programmes. Swachhata Pakhwara (fortnight) was observed by college students as per the guidelines of the University. Special camps of NSS of NSS volunteers have been

organized by the college according to a week-long schedule. Blood donation camp was organized by the college in which teachers, students and common people donated blood. The camp was organized in collaboration the district level medical department. Free Medical camp has been organized in the college and local rural areas from time to time during last five years. Financial education and GST Awareness programme, Flood Relief Camp were some extension programmes carried out in 2017. In 2018, Matribhasha Divas, Environment Day and plantation, All Assam Pencak Silat Camp for physical training, Anti Drugs Day were the highlights of extension activities. Swachha Bharat Orientation and summer internship programme, Polution Awareness, Tree plantation, Yoga Day observation, etc were the programmes under taken in 2019. Self-defense training programme for 100 girls sponsored by the Youth Welfare department of the Govt. of Assam was also organized. During 2019-2020 only one or two extension programmes were conducted because of social distancing norms imposed due to Corona pandemic and lock down. A number of extension activities have been conducted in 2021-2022. International Women's Day, Green India Clean India initiatives, Azadi ki Amrit Mohotsava, Girl Child Day, Republic Day Celebration, Voter Awareness Day, Har Ghar Triranga, Medical Camp, National Unity Day, etc, have been conducted by the college. (diabetics, APSC) During NSS camps, both village cleaning drive and awareness on health and hygiene of the villagers, superstitions of tribal people, etc. programmes have been successfully organized by the NSS, NCC and other students. These extension activities particularly organized in the adopted village and the vicinity have really benefited the local populace who are still ignored about health precautions and believe in superstitions like witches, ghosts, evil eye, etc. yoga sessions have benefited students as well as villagers. The college has adopted public and student awareness as one of the best practices

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The Details of Awards and recognitions received for extension activities from government / government recognised bodies are provided as follows:

Year	Name of the award/ medal	Team / Individual	University / State / National / International	
2019	1st	Individual	State	
2019	2nd	Individual	State	
2019	3rd	Individual	State	
2021		Coach	4th North-East Pencak Silat Championship	
2021	Gold Medal	Individual	4th All Assam Pencak Silat Championship	
2021	3rd (Bronze)	Individual	State	

2022	3rd (Bronze)	Individual	State		
2022	2nd (Silver)	Individual	State		
2022		Team Coach	State		

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 71

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
22	9	11	6	23

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 10

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

U.M.K. College has adequate infrastructure and physical facilities such as classrooms, Administrative Building, Faculty Building, ICT Room, Indoor Stadium and Gym, Outdoor Stadium, Library, Auditorium and Yoga Centre situated in lush green sprawling campus of 23 Bighas of land.

Classrooms: there are 15 classrooms in the college with two smart ICT based rooms in which all classes are held and accommodated without interruptions.

The college has a **Conference Hall** in the Administrative Building (on the ground floor), which is used for staff, Alumni and Guardian meetings.

The **auditorium** with a capacity of 500 people is used for larger meetings, cultural activities, Yoga and meditation. Physical instructors train and assist students in performing Yoga, Pranayam, Gym and other exercises.

The **faculty Building** accommodates all the teaching departments of the college in seven separate rooms with computer, furniture and proper electrification.

The **Central Library** of the college contains 12000 books (Texts and reference books) with facilities of reading e-books in the reading room. Books of the library are stored in almirahs on the first-floor department-wise maintaining catalogue registers and recorded in the computer.

 Books are used manually and computerization of the library is in progress. There are facilities of reading newspapers and journals.

Girls common room with latrine and urinals is provided with due facilities. There are separate urinals and latrines for boys and girls and teachers.

Cultural activities are performed by students in the college regularly. Cultural programmes are organized on college establishment day and various other college functions like fresher's social, commemoration and observation days.

The college has musical instruments for practice of music by students. The college has undertaken a year-long Golden Jubilee Celebration Programme that started on 1st July, 2022, Establishment Day of the college and is scheduled to be concluded on 1st July, 2023.

The **cultural museum** of the college in the indoor stadium showcases community garments, fishing weaving equipments; traditional agricultural tools etc. reflect the socio-cultural life of the local tribal society to which most of our college students belong.

There are two **Hostels for Boys and Girls** in the college campus. Girls' hostel can accommodate 30 students and Boys hostel has accommodation for 25 students.

A sprawling indoor stadium has been constructed for playing indoor games, performing Yoga, Meditation, Pranayam, training of NCC and NSS, Karate, Girls self defense programmes, Gym and other physical exercises have been done by students at regular intervals.

An International Pancak Silet association has volunteered to train the college students and community youths in Karate and organized a state level competition in this college.

ICT classes are held in the ICT room adjoining the library building on the first floor and in the smart digital classroom on the first floor of the Faculty Building.

Outdoor stadium is constructed on the western side of the playground well furnished with guest rooms, kitchen and lavatory.

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 38.98

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
10.17	.85	1.66	2.75	1.00

File Description	Document
Institutional data in the prescribed format	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

U.M.K. College Library contains a total of 12000 books including Text Books and Reference Books. There are 5 Journals, 5 e-journals, 2 News Papers regularly subscribed in the library. Every student is allowed to borrow 2 or 3 books for 10 days which may be renewed for further 5 days on the request of students. Reading room facility is available for students and teachers. There are separate sections for teachers, research scholars, and students in the library with furniture and computers with internet facility. There are

33 volumes of Encyclopedia Britannica, Assamese Encyclopedia, Year Books, Quiz Books and books for competitive examinations like NET, SLET, TET etc. Earlier the college library was automated using Integrated Library Management System (ILMS).Now SOUL software has been installed. N-LIST network resource center has been made available in the library in the current academic session. The details of amount spent on the purchase of books and journals during the last five years are noted bellow:

Year 2018 Amount Spent in Rs.79000.00

Year 2019 Amount Spent in Rs. 80000.00

Year 2020 Amount Spent in Rs. 70000.00

Year 2021 Amount Spent in Rs. 85350.00

Year 2022 Amount Spent in Rs. 73044 (Up to August 2022)

The Library Management Committee comprises Principal, Librarian, Vice-Principal and all Heads of Departments. The committee in its meetings discusses matters related to the procurement of books, journals, computer appliances, newspapers, budget allocations, donations for the Library and all other relevant issues. The recommendations of the Library committee are forwarded to the Finance Committee of the college for release of Funds and management of procurement of books and equipment. At the beginning of the Academic Session, the Heads of Departments prepare lists of books, Journals etc. for Odd semester students. Again at the beginning of even semester classes new books required for students are listed and purchased according to the budget allocation for the period. Five Departments of the college, viz, Assamese, History, Political Science, Sociology and Economics have their Departmental Library for issue of books to the students and teachers of their respective departments. Departmental Libraries are self-financed and funded by teachers, students and alumni. The Central Library of the college has a specious reading room to accommodate 100 students and teachers. It is situated in the ground floor of the Library. The stock room of the library is situated on the first floor with separate cell for the librarian and counter of issuing and receiving books adjoining the ICT room. Previous year question papers, Question Bank are available in the Library for the use of Teachers and students. The library has a manual for users, in which rules and regulations of the library are recorded. The defaulters of library usage for damage or lost of books and delayed return of books are fined by the librarian. Previous year newspapers have been sold by tender and nearly 45000 rupees has been collected as a fund of the library.

E-journals and e-books have been subscribed by the library for advanced learners and users.

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

Ujani Majuli Khekatia College is situated in a far-flung area. The habitant of this area is purely tribal. This is a backward, under privileged area. Good internet connectivity provider isn't available over here, but the

college puts an emphasis on maintenance and utilization of the IT facilities. These facilities are upgraded timely to serve the increasing demand of the college. The college has provided a limited IT facilities are as follows,

- The college has a computer lab of 15 computers. The lab facilitates **Ncomputing** with the supported version of Windows server 2003 R2SP2, Windows XP SP3 (32-bit); Windows Server 2008 SP2, Windows Vista SP21(32-bit); Windows Server 2008 R2 SP1, Windows Multi Point Server 2011, Windows 7SP1 (both 32-& 64 bit), Windows 8 SP1 (64 bit), Windows Server 2012 R2, Windows 10, Windows Server 2016 & 2019.
- A computer set with scanner and head phone with **NVDA (Non-Visual Desktop Access) software JAUS** and **NVDA screen reader**, **Open Book Reading software for Visually impaired or low vision** available at college library computer.
- The College uses **Attendance Monitoring System (AMS)**, an online application for maintaining the attendance records of the students & teachers. The teacher marks student attendance based on subject and class wise. This is a platform to add class note and related necessary information and chatbot with students, leave application system.
- All the departments of the College are provided with computer facilities to maintain proper records of the department.
- The College uses various **Learning Management Systems** like Zoom, Google Meet, Google Classroom, WebEx meet, Facebook page for sharing infornation and connecting others.
- The college has a Sony **Video camera** for recording the programmes organized by the college time to time and also an android mobile phone for official uses.
- SMS facility provided by **Fast2sms** available at college for sending SMS to students & staff. This facility is subscribed by college.
- The College library is updated with **SOUL 3.0**
- The college has an updated **website** monitored by third party.
- Admission procedure of the College is being done online
- The College has **12 CCTV**s for proper surveillance of the campus with recording facilities.
- The college has total **30 computers**. A lab with 15 computers, in the departments 7 nos., 3 at library, one desktop and one laptop at IQAC room, 2 computers and one laptop at office. The college has 2 Xerox machines and 4 printers, one generator and one inverter for interrupted power supply.
- The college has one **sound system (235V)** with Bluetooth, USB port, cordless & wireless Microphone
- The college has two **digital classrooms** where the teachers deliver their classes with ppts, videos.
- The college has three **projectors** with two **screens**.

The college has an **N-LIST** subscription and has access to 3 Lakhs eBooks and 6000 e-Journals. Both the teachers and students are registered in N-list to access the facilities.

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 28.13

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 15

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 93.52

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
9.23	6.76	6.67	6.87	9.89

File Description	Document
Institutional data in the prescribed format	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 0

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.1.2 *Capacity building and skills enhancement initiatives taken by the institution include the following*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: E. None of the above

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 16.66

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
120	0	200	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

  1. Implementation of guidelines of statutory/regulatory bodies
  2. Organisation wide awareness and undertakings on policies with zero tolerance
  3. Mechanisms for submission of online/offline students' grievances
  4. Timely redressal of the grievances through appropriate committees

Response: C. Any 2 of the above

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 0

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
64	52	51	41	55

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 25

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
9	4	1	0	1

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
21	14	10	10	5

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 9

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
6	0	3	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association of UMK College was formed in 2004 before the first cycle of NAAC accreditation. Several meetings were organized by the college and members were registered in the college observing the necessary formalities. The college is situated in a completely tribal setting where public awareness for people's participation was out of their imagination and understanding. Gradually public awareness meetings with guardians and ex-students increased and they came forward to co-operate with the activities and programs organized inside and outside the college. Financial contribution of the Alumni remained nominal ever since the association came into existence. The main reason behind this is that majority of the alumni and the people of the locality belong to the below poverty line (BPL) category. Those who are in service also haven't shown willingness to support the institution financially. A common belief of the people is that the college is given assistance by the Govt. and other agencies and, therefore, people needn't donate funds to the college. The alumni association has supported the college only morally and physically. They attend meetings and give their suggestions in different matters related to regularity of teachers, students and proper functioning of the college. In the Governing Body of the college there are guardian and society representatives who are also the alumni of the college.

Recently in 2022 when the college is celebrating the Golden Jubilee Year of its establishment. Therefore, one NRI Alumnae has come forward to donate books worth Rs. 20000/- to the library. Following this trend

of charity, some of our alumni have donated three Aqua guards for the college during the previous year and some others have donated books for the library worth a total of Rs. 20000/-. There are nearly one hundred active Alumni members who are enrolled in the college; however, the process of Society Registration for the Alumni association has not yet been completed. Regular meetings of the Alumni Association are organized by the IQAC of the college to discuss matters related to the development of infrastructure, student amenities, course outcome, program outcome and participation of students and community, extension activities and so on. A Bye-law of the Alumni Association has been published for its proper and smooth functioning. In spite of financial constrains, the Alumni Association has been functioning and extending their co-operation in support services through their physical presence and advice whenever called for.

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

Vision of the college:

To make the college an ideal premier Higher Educational Institution in Assam through continuous quality improvement to achieve excellence and to fulfill the aspiration of the learners.

Mission of the College:

- To develop the college as a holistic and multidisciplinary institution of Higher Education.
- To adopt innovation and technology based methods to create ideal teaching & learning environment.
- To adopt best practices for a value based tolerant and broad minded students' community with faith in gender equity, equality, cultural heritage, communal harmony, rationalism and high morality.
- To establish benchmarks in teaching and learning through best practices, mentoring, monitoring, evaluation and feedback systems.
- To analyze strength, weaknesses, opportunities and threats continuously and adopt appropriate measures for infrastructure to cope with the ever changing scenario of higher education.

The governance and leadership of the institution function in accordance with its vision and mission. In order to achieve the objectives in tune with our vision and mission the college has constituted various committees and entrusted dedicated persons with duties and responsibilities under the able leadership and guidance of the college authorities, Dibrugarh University & Director of Higher Education, Assam.

The college Governing Body is the apex administrative committee which controls and looks after all other sub-committees in matters related to governance, as well as academic affairs. The Governing Body (acronym GB) is the supreme authority for appointment, management of staff, mobilization of fund, infrastructure and everything else.

The GB is constituted according to the Govt. guidelines comprising Principal, Vice Principal, Librarian, two University nominees, two teacher representatives, and guardian representatives. The Director of Higher Education approves the GB for a term of five years.

Heads of other Committees, Cells listed below are constituted by the Head of the Institution for smooth functioning of different activities of the College:

- The Principal is the Head of the institution who coordinates between and among all the committees, GB, teachers and the Non-teaching staff.
- The Vice Principal is the Academic Coordinator of the college. He monitors the academic activities, examinations and classes of the institution.

- The following committees and cells of the college have been constituted for its smooth functioning:
    1. Academic Monitoring Committee
    2. CBCS Board
    3. Finance Committee
    4. Internal Quality Assurance Cell
    5. Library Management Committee
    6. Construction Committee
    7. Curriculum Innovation Committee
    8. Anti-Ragging Committee
    9. Grievance and Redressal Cell
    10. Admission Committee

These committees and cells have been functioning continuously for the smooth conduct of the concerned activities that are a part and parcel of college administration. These committees are also indicative of the policies of decentralization, participation and empowerment of all the stakeholders of the college.

Teachers, guardians, students and women representatives are members not only in the GB, but also in all these sub-committees. The whole system functions democratically without fear or favour, without discrimination assisted by the college fraternity the and the neighbouring community.

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

The functioning of the Institutional Bodies: The functioning of all infrastructure and Academic Committees is effective and efficient. The Institutional Bodies can be categorized under the following two major Heads:

1. Administrative Committees
2. Academic Committees

The Governing Body of the college monitors all infrastructure development, planning and renovation. During the report period of the last five years, several infrastructural projects were approved by the GB and construction of the Auditorium, ICT Room, Women Hostel and renovation work were completed during the stipulated time frame.

- UGC grants received during the 12th Plan period for construction and renovation were properly utilized.
- OIL (Oil India Limited) granted Rs1400000.0 which was spent on construction of ICT building on the first floor of the college library.
- RUSA grants for construction of toilets, urinals, water filtering project was utilized properly.
- The college received funds for NSS activities that were completed in time.

- Fund received for the functioning of the college IQAC were utilized by the former coordinator and of this college.

The following infrastructure development activities were completed during the report period (during last completed years) out of its own resources.

- Renovation of classrooms
- Renovation of library building
- Purchase of Books, e-resources, furniture and ICT tools, computers for library.

Administrative set-up of the college:

- Governing Body: The College Governing Body is constituted by 13 members-The President of the GB is a prominent educationist. The Principal is the secretary of the GB. There are two VC nominees from the University, two teacher representatives, Librarian, one member from Non-teaching staff and three guardian representatives including one woman.

Academic Administration:

- The Principal is both academic and administrative Head of the institution.
- The Vice Principal serves as the Academic coordinator.
- The Academic committee headed by the Principal consists of the IQAC coordinator and all the Heads of the departments.
- All the Academic and Administrative committees have been assigned different duties & responsibilities:
- Academic committee, Finance committee, Planning Committee, Women Hostel management committee, Library management committee, Student Monitoring committee, Career Counseling committee, Grievance and Reddressal Cell, Anti-Ragging committee are the important committees which make decisions independently considering the greater interest of the academic development and management of the institution.

Appointment, Promotion and Service Rules:

- Service Rules related to appointment of teaching and non-teaching staff are guided by the Directorate of Higher Education.
- Recruitment of faculty is done as per the latest UGC guidelines.
- Reservation rules are strictly observed in recruitment of all teaching and non-teaching staff.
- Advertisement of vacant post(s) in two news papers, constitution of selection committee, approval of selection by the GB and the Director of Higher Education, Assam- all formalities are strictly observed as per Govt. and UGC parameters.
- In promotion of faculty, CAS promotion rules and performance appraisal regulations are strictly followed and finally approved by D. H. E Assam. In case of promotion of Non-teaching staff rules of time-scale promotion and performance appraisal by GB are mandatory.

Thus the functioning of the institutional committees in areas of administration and academic affairs is effective and efficient

File Description	Document
Provide Link for Additional information	[View Document](#)

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: E. None of the above

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The college takes care of the academic, financial, physical and psychological well- being of the members through various measures thereby cultivating a cordial atmosphere inside the campus. For the empowerment of teaching and Non-teaching staff the college has endeavored to adopt different welfare measures and strategies such as-

1. **Academic Welfare Measures:**

- The college always encourages the faculty members to participate in capacity building and faculty development programs like Refresher Course, Orientation Programme, Short Term Course etc. likewise leaves are granted as feasibility.
- The faculty members of the institution are always encouraged to go for research works, minor research projects under different funding agencies.
- The college has the provision for leave to pursue research activities including PhD as per government service rules.
- The college has the facility of separate reading cabin for teaching faculties in the college library.
- The institution always motivates and promotes its faculty members, students and non-teaching staff to actively participate in all sorts of co- curricular, extracurricular and extensional programs of the institution.
- The Development of the sense of team sprit among its staff is a major concern of the staff for improvement and maintenance of the effectiveness and efficiency of the institution.
- The college administration is in favour of providing all sorts of regular govt. welfare and faculty enhancement schemes to its teaching and non-teaching staff, such as- maternity leave, casual leave, child care leave etc.

2. **Financial Welfare Measures:**

- Retirement benefits, VRS, Gratuity, pension facility, Leave Encashment, Family Pension, GPF, GIS, etc. are available to all the regular teaching & non-teaching staff of the College at par with state Govt. employees.
- Financial assistance during medical emergency.
- The college has a Teacher's & Employees Welfare Fund run by the Teaching staff. The primary function of this fund is to provide financial assistance (loan) to the shareholders at the time of need at a very reasonable rate of interest. Moreover, the shareholders get annual dividend as per their contribution at the end of every financial year.

3. General Welfare Measures:

The college takes care of various other issues, apart from academic and financial welfare measures. Such measures are as follows:

- Well-furnished conference room.
- Canteen facilities for all.
- For the physical welfare of the staff, the college provides outdoor and indoor sports facilities.
- The college observes International Yoga day to familiarize the students and staff members about importance of such activities for physical and psychological well- being of an individual.
- To boast the spirit of all, cultural and sports activities are organised in the college time to time.
- Car parking facilities are available for teachers, office staff and students too.
- Water purifiers for clean drinking water.
- Hygienic separate lavatory facilities for male & female staff and students.
- Well- furnished departmental rooms for faculties and office cabins for nonteaching staff with ICT facilities.
- Well-furnished IQAC room with ICT facilities.
- Leave benefits for both teaching and non-teaching staff.

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 3.75

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	00	03	00	00

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 0

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

1. The Institution has received funds from the UGC, the Govt. of Assam, RUSA, MAC and Oil India Limited (OIL) during the last five years and utilized all the funds properly. Different kinds of grants have been utilized for specific purposes of expenditure.
2. Both Internal and External audits of all funds have been completed till Financial Year 2019-2020. The only source of fund for the college is admission and tuition fee which is reimbursed by Govt. of Assam.

Internal Audit is done by local auditors appointed by the Governing Body of the college. After completion of Internal Audit, the Audit Report is presented by the Principal in the Governing Body and approval. The Audit objections have to be cleared by the Principal who is the secretary of the Governing Body and DDO of the college.

1. External audit of funds is again done by Assam Govt. auditors. Only then the Governing Body approves the concerned audit. All the vouchers of expenditures made by the Principal are examined by both Internal and External auditors.
2. UGC funds and some other grants are audited by Govt. certified Chartered Accountants.
3. The college has two committees for recommendation, planning foe expenditures to be approved by the Governing Body, i.e., Finance Committee and Infrastructure Committee. Other committees like Library and ICT committee also recommends amounts of fund allocation for Budgets on purchase of books and ICT equipment. The Principal of the college places these recommendations for approval of fund.
4. Funds/Grants received from various agencies during the last five years:

Year 2017 Rs. 279300.00

Year 2018 Rs. 2700000.00

Year 2019 Rs. 610868.00

Year 2020 Rs. 582906.00

Year 2021 Rs. 618900.00

1. The institution has quite limited source of income because of low or minimal enrolment of students. The college has to manage all its expenses from fees reimbursement of students. The monthly expenditure of the college on the salary payment of Ad-hoc teachers and employees is Rs. 50,000/= There are other expenses like repair, renovation and contingencies which have to be managed from a single resource of fee collection.
2. No grant has been considered by the Govt., RUSA and UGC not even on research projects because of failure to comply with NAAC assessment and accreditation since 2004 (date of last grant from UGC).
3. The audit of different funds received by the college has been updated until the retirement of former Principal-in-Charge of the college, Mr. Tulen Chutia. Both internal and external audits from 01-02-2011 to 31-12-2021 are up-to-date.
4. In short, it can be said that the college has strategies for physical and ICT infrastructure that need immediate improvement. The funds already received have been utilized properly and completely, and financial audits (Both Internal and External) have been conducted and approved by the Governing Body.

Add-on Courses in English, Assamese, Political Science, Sociology etc. have been approved in 2022, which will be part of resource mobilization scheme and create academic benchmark for the concerned departments.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental

improvement in various activities

Response:

The IQAC of the college was established on December 2004 for the first time when the first cycle of NAAC assessment and accreditation was completed. The college was awarded (C+) Grade by NAAC. Since then the IQAC has been functioning in the college as per the NAAC Guidelines. Different Coordinators were appointed at different times from 2004 to 2022.

- The Internal Quality Assurance Cell of this college has been working for the quality maintenance and quality enhancement and sustenance through internalizing the quality culture and institutionalization of the best practices ever since its establishment.
- The prime task of the IQAC is to develop a system for conscious, consistent and catalytic action to improve in the academic and administrative performance of the institution.
- In the post-accreditation period, the college needs to channelize its efforts towards promoting holistic academic excellence and implementing Peer Committee's recommendation. The IQAC endeavours to achieve that goal.
- The IQAC ensures timely, efficient and progressive performance of academic, administrative and financial tasks of the college. The IQAC monitors academic activities like delivery of curriculum, learning outcome, mentoring of students etc.
- Ensures the credibility of assessment and evaluation process in the college. The IQAC of the college also monitors the Internal Evaluation System, timely submission of home assignment, seminar presentation, conducting of test etc..
- Ensures the use of modern methods of teaching and learning technology in the class room and encourages the faculties to use ICT tools in the classroom.
- Shares the academic and extra-curricular activities with all staff members and students.
- Facilitating the creation of learner-centric environment. Workshops and seminars are organized on regular basis and students are always encouraged to participate..
- Working for development and maintenance of institutional database.
- Periodic conduct of Energy Audit, Green Audit, Gender Audit and it's follow up action.
- IQAC is facilitating the institution and the departments to sign MoU with other institutions and departments of different colleges, supervises the Guardian meetings, Alumni organization, Student Union, Cultural and sports activities of the college.
- Collects feedback from all stakeholders and analyze them and takes action accordingly
- The college has a strong NCC Girl's wings and NSS Volunteers team which have been working under the guidance of IQAC. Apart from celebrating the commemoration days like Independence Day, Republic Day, Human Rights Day, Girl Child Day, International Women's Day, Yoga Day, various social service activities, awareness programmes in the community level, medical camps, relief camps, etc. are also organized, and the involvement of teachers and students is significant in the community development programmes.
- The IQAC is taking initiative to develop professional quality of teachers like Faculty Development Program (FDP), Webinars etc.
- The IQAC is also supervising the digitization process of the College Library.
- The IQAC also takes initiative to mobilise funds and the Finance Committee and the Construction Committee of the college looks after the development activities of the college
- Preparation and submission of the AQAR and SSR as per guidelines of NAAC.
- Works as a Nodal Agency of the institution, co-ordinating quality related activities.

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: E. None of the above

File Description	Document
Institutional data in the prescribed format	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Gender equity is a burning problem in the Indian society. As students are the responsible citizens of the society, their education and upbringing play a great role in shaping their nature and character. In the present educational system moral values and respect for girls and women are on the wane. Therefore, student of this college are sensitized towards gender equity. Boys and girls are treated equally in all matters related to their education and progression. Our college has an average of 60% students who are girls. There is no discrimination between boys and girls. A number of initiatives have been taken to uplift the status of girls in this college. There are 51 NCC cadets who are girls. In the NSS wing of the college, the representation of girls is quite satisfactory. A dozen girls from this college have been employed as defense and police personnel because of having NCC training and certificate. Accordingly, this college has laid emphasis on inclusion of more and more girls in NCC and NSS. Festivals like Bihu and Ali-aye-Lingang are celebrated in the college every year. Independence Day, Republic Day, Girl Child Day, International Women's Day are celebrated in the college every year. Gender Audit has been initiated in the college to assess the actual condition of girls studying in the college. One of the NCC cadets was also selected for Independence Day parade at New Delhi. In all cultural activities like Song and Dance competitions, games competitions like badminton, carom, volleyball, etc. girls have the upper hand and are willing to participate. Several initiatives have been taken by the college to ensure the safety and security of girls in the college campus. Few cases of sexual harassment, teasing girls are reported in the college. As per Govt. guidelines, there is 'Anti-Ragging Committee' constituted by the college. The college submits the reports of the committee to the Govt. of Assam. The 'Discipline monitoring Committee' is also constituted to deal with any other kind of indiscipline or dissatisfaction of students. In Yoga and online classes, girls have performed better than boys. The college campus is under CCTV camera surveillance. Girls Hotel Girls common Room, separate, toilets and wash rooms for girls have been constructed to provide adequate facility to them. In the reading room of library also girls are allocated proper reading facilities and computers. As the system is co-educational, the college is always sensitive to the complaints of any kind of harassment of girls. All complaints are resolved without delay. Teachers are always on the vigil to look after any kind of incident. 'Self Defense Training' was also conducted in the college in which 100 girls were trained. In the Governing Body and in various other committees of the college at least one girl or woman representative is included as rule. During outreach programmes a woman teacher guide is deputed so that girls feel convenient in conducting a programme. In this manner, girls are given equal opportunity with boys in curricular and extra-curricular activities. Women teachers of the college have a Women's Cell serve as NCC CTO and perform other activities to promote gender equity and goodwill among boys and girls.

7.1.2 The Institution has facilities and initiatives for

    1. **Alternate sources of energy and energy conservation measures**
    2. **Management of the various types of degradable and nondegradable waste**

3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: C. 2 of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

1. The institution is situated in a completely tribal and rural area and 90% of students belong to the tribal community (namely Mishings, Deoris and Sonowal Kacharis). However, there are cultural differences among these tribal groups also. The college has created such an environment in which all these tribal communities live together like brothers and sisters.
2. Inspite of linguistic differences among students who speak their own tribal languages, Assamese serves as the lingua-franca among them. There have been no reports of any type of conflict among students in the name of language or community.
3. Majuli is called the cultural capital of Assam, as such the community fock-lores, dance and songs, art and craft are special to every community. On cultural festivities, community festival celebrations, students of all communities perform together. Bihu unites them all. Bihu is the most popular festival of Assam in which all communities sing and dance unitedly.
4. Communal harmony and tolerance prevail in the college premises. Inspite of multi-coloured cultural differences students are provided with most amicable ambience where there is little scope for quarrels, complaints and intolerance.
5. Anti-ragging Committee & Discipline Monitoring Committee are always on constant watch in the premises to look for any case of scuffle, eave-teasing, sexual harassment cases and id ever a case is detected, it is prevented immediately. If any written complain of ragging, quarrelling, vandalism is reported, the case is taken up seriously and an amicable solution and mutual understanding is achieved with the help of these committees.
6. Through different celebration and commemorative programmes of the IQAC, sensitization of students and employees to the constitutional obligation, duties and responsibilities, human rights

etc. is done. The college organizes the following programmes in this direction:

1. Celebration of Human Rights Day
2. Celebration of Birth/Death anniversary of Dr. B.R.Ambedkar, prominent dignitaries of Assam like Dr. Bhupen Hazarika, Bishnu Rabha, Jyoti Prasad Agrwala etc.
3. Constitution Day (26th November)
4. Ekata Divas (Sardar Ballabh Bhai Patel's Birth Anniversary)

1. Nationalism, service to the motherland, respects for martyrs of Freedom Movement, social and moral values, student's duties and responsibilities towards the college, society, community and the nation are proliferated through both curricular and extra-curricular activities.
2. 'The Institutional Code of Conduct and Professional Ethics' a booklet published by the college IQAC, is a torchbearer of moral values, commitment to duty, virtue, human values and ethics.
3. The Principle of 'Basudhaiva Kutumbakam' mutual trust, understanding among different communities prevails in this institution and unity in diversity can be observed among teachers and students of different communities. The preaching's of Shankardeva, the religious preceptor of Assam—Belief in God, Lord Krishna. Truth, non-violence, love, co-operation, friends to all, enemies to non-Gandhian philosophy, are the ideals taught to students of this college.

In this way, the college spreads the message of tolerance, reciprocal help and understanding between and among teachers and students based on cultural ethos, religious principles of practical life, concepts of family, society, community nationalism and lofty international philosophies.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practices 1.

1**. Title of the Practice: Student Mentoring**

2. **Objectives:**

- To achieve the vision of the college in achieving the all round development of students.
- To identify slow learners and upgrade their levels.
- To solve the special problems of students who fail to understand the contents in classes.
- To create an ideal ambience of teaching-learning environment in the college.
- To help students pursue higher education with lofty aims of research, innovation and self-dependence.
- To teach students lessons of self-respect discipline, their accountability towards the college and their society.
- To prepare the students for their future career and also guide them to develop entrepreneurial spirit.

3. The context :

The College is situated in a backward, flood-prone, rural, remote tribal locality and most of our students belong to ST/SC and other backward communities. Therefore, mentoring of students by teachers of every department has been adopted as one of the best practices of the college. Guidance, counseling, personal suggestions of teachers in respect of academic, co-curricular and extra-curricular activities are only strategies that can ascertain the holistic development of students.

4. **The Practice** :

- The mentoring of students is done at the Departmental level under the guidance of the IQAC.
- Each department formed groups of students consisting of 10 to 15 students in each group and one teacher is allotted to one group for mentoring.
- Mentoring is related to the progress of students in the a particular course, their future career, NSS, NCC, and games and Sports.
- Mentors take special care of mentees, discussed their problems and provide suggestions.
- Mentors have phone numbers of students and their guardians. They also converse with guardians regarding the progress of students in respective courses. They also suggest guardians to make their wards attentive to studies and to be regular in academic activities.
- Mentoring of students is assessed by the college IQAC and proper suggestions and support are provided to teachers for further improvement of the system.
- Various career counselling programmes and Entrepreneurial awareness programmes are arranged.

5. Evidence of Success:

The practice of mentoring system has resulted in the improvement of the academic environment of the college. Students are now compelled to attend classes more regularly than usual. They have become more punctual, inquisitive and serious in studies.

6**. Problems encountered and resources required**:

- The poor academic background of students.
- Lack of seriousness of students in study.
- Limited number of study materials, books, ICT tools etc.
- Mobile mania among students.
- Lack of proper awareness for education on the part of students and guardians.
- Want of financial support to the college.

BEST PRACTICE 2

TITLE OF THE PRACTICE: SOCIAL SERVICE AND AWARENESS

1.**Objectives :**

- To achieve Social inclusion of the institution.
- To sensitize students and social communities.

- To involve students in social service through the NSS and the NCC wings of the college.
- To create awareness among social groups.
- To create a healthy and eco-friendly environment in the college and surrounding villages near the college.

1. **The Context**:

As the college is situated in a remote rural area of Majuli, awareness for higher education is at its low ebb. Students think about acquiring a degree and seeking a job. As the job scenario is shrinking day by day, students need to be aware of the hard realities of life and of self-dependence through self-employment.

1. **The Practice:**

To create social awareness, the college has adopted Haldhibari village in 2022 and proposed to adopt another five villages under Unnat Bharat Abhijan.

- Students have been encouraged to engage themselves in social service through activities.
- The college has encouraged students to be enrolled in NCC (Girls) and NSS (Both Boys and Girls) to create awareness for extracurricular activities parallel to academic activities.
- Voters Day, Road Safety Day, Girl child Day, etc. have been organized to create awareness among college students and in the society
- Awareness programmes against drug addiction, and awareness for health and hygiene is another such activity.
- Ujani Majuli is situated near the mighty river Brahmaputra , a flood prone area. Flood in this area is an annual occurrence due to excessive rains, faulty flood control measures etc. The NSS unit of the college distributes foods and other essential items among the affected people whenever necessary.
- Under Unnat Bharat Abhijan, the teachers and students of the college surveyed the socio-economic conditions of the adopted and proposed adopted villages and same has been forwarded to the Govt. They also make people aware on various social issues like witch hunting, health and hygiene, poor health conditions, quality education, need of livelihood programmes and also organized health check-up programmes.

5. Evidence of Success:

The practice of student awareness towards social accountability, sanitation, health and hygiene has achieved expected results. More and more students are showing willingness to join NCC and NSS and come forward to visit villages and played a proactive role in sensitizing illiterate villagers about safe drinking water, clean surrounding, healthcare, education of children and govt. sponsored schemes, programmes and initiatives meant for public welfare. The attitude of villagers have changed and they have grown more conscious towards the education of their children and college going students.

6. **Problems encountered and resources required:**

- Social, cultural and economic backwardness of village communities are the problems encountered in social service as well as awareness.
- Village people still hold the age –old attitude towards social commitment to the institution.
- Both students and the society lack seriousness and updated knowledge about society and the

present scenario of Higher Education.

Social service and awareness scheme requires sufficient fund to solve certain problems of sanitation and healthcare and to organize programs. So financial scarcity or resources lack of fund is the most important hurdle in the path of social service.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness: **Women Empowerment**

Ujani Majuli Kherkatia College is situated in a tribal dominated area and almost 70% of the students in the college are girls. Empowering woman politically, socially and economically has always been the priority and thrust area of the college. The college endeavours to make the girls students powerful and capable of deciding for themselves.

The college authority, teaching and non-teaching staff, Governing Body and other stakeholder of the college understand the need and importance of providing equal opportunities to the girl students of the college and always try to create conducive atmosphere to achieve the desired goals. One of the main objectives of the college is to uplift the girl students and make them competent citizen of the country. They are motivated to pursue a career to be economically self-sufficient, independent and empowered at the same time to have a bright future.

To fulfill the vision, mission and objective of empowering the women, the college has taken various initiatives on different occasions.

1. The college has a holistic approach towards education and the teaching process of the college is always focused on empowering women. Situated in a rural, flood affected, backward region, dominated by tribal people, the college understands the need and importance of women education and empowerment; imparts education with the aim for the all round development of the students and to make them economically independent and a good citizen of the country.
2. The college has a Women Cell which has always been working for the empowerment of women, organizing various workshops, seminars, important Divas, health awareness programme, observation of International Women day, Girls Child Day etc.
3. The women cell of the college also organized Sanitary Napkin distribution programme with District Administration of Majuli in aegis with State Bank of India.
4. The college has organized three weeks Entrepreneurship development programme for the women entrepreneurs of the locality and for the students of the college with collaboration with the Indian Institute of Entrepreneurship (IIE), Guwahati. IIE is an institution established by the erstwhile Ministry of Industry (now the Ministry of Micro, Small and medium Enterprises), Govt. of India, as an autonomous National Institute for training, research and consultancy activities in small and micro enterprises focusing on entrepreneurship development. IIE has trained total 28 women

entrepreneurs and girl students at the college.

5. Self-Defense Training is a life skill that helps girls to be more aware of their surroundings and be prepared for the unexpected situation at any time. Through the self defense training, the girls are taught to become psychologically, intellectually and physically strong enough to protect themselves in time of distress. A ten days self-Defense Training Program for Girls was organized by the IQAC of this college in collaboration with The State Level Advisory Committee for Students and Youth Welfare, Govt. Of Assam from 18th to 27th November, 2020. Total 100 girl students of the college were benefited by taking part in this Self-Defense training Programme.

6. The participation of girls students in sports and cultural activities are encouraging. Miss Shibani Doley participated in All Assam Pencak Silat Championship in January, 2021 and begged the Bronze medal in Senior Girls category. Inter college Atheletic Meet under Dibrugarh University held on 03-05th January 2019, Miss Junbai Pegu and Miss Pinkumoni Doley begged the 1st and 2nd prize in Hummer Throw respectively, and Miss Evani Panging begged the 3rd prize in Discuss Throw.

7. The college has a strong 64 Assam Girl's Bn NCC unit since 2012-2013 with a capacity of 50 girl students. The NCC unit of this college has attracted a large number of girl students to this college. The NCC cadets are generally involve in observing various National and International days, Girls Child Day; International Women's Day; International Day of Yoga; World Health Day, World Environment Day; International Day of Forest; Rastriya Ekata Divas, Independence Day, Republic Day International Day of Yoga etc. The cadets also involve in community level activities, Tree Plantation drive, Mega Pollution Awarness Pakhwada, Rally and seminar on Swachchata Hi Seva; cleanliness drive in the college campus, public toilets, markets, Public Health Centre, road, painting competition, awareness rally, seminar, street play. The NCC cadets participated in various programmes like National Integration Camp in Kavaratti, Lakshadweep; NIT, Silchar, Assam; Combined Annual Training Camp in Itanagar, Arunachal Pradesh; Basic Leardership Camp in Agartala, Tripura; Ek Bharat Shresth Bharat in NIT, Silchar, NER and Gujarat Directorate, New Delhi and also participated Independence Day Flag Hoisting Ceremony at Red Fort, New Delhi. A large number of NCC cadets who passed their 'C' certificate examination, get job in police, para military and armed forces.

8. The college NSS unit has 100 volunteers and among them more than 50% NSS volunteers are girl students. They carried out the regular activities round the year along with the special camp in adopted village and through various social service activities the volunteers get the opportunity to develop their personality, level of confidence and leadership quality.

9. The college Women Hostel is another added advantage for the students of the college. A good number of Girl students resides in hostel pursuing their education and as the students are very expert in weaving, few of them utilise their spare time weaving traditional clothes for their own use and for marketing.

10. The provision for 'Day Care Centre' and Sanitary Napkin Incinerator Machine in women hostel as well as in the girl's common room are few initiatives of the college towards women empowerment.

5. CONCLUSION

Additional Information :

For the accomplishment of the visions of the institution it has been relentlessly working for effective curriculum delivery. The main academic activities of the institution are academic planning, implementation of the prescribed curriculum, assessment and evaluation, participation of students and faculty members in different extension activities.

Open and Distance Education:

- Directorate of Open and Distance Learning, Dibrugarh University, Study Centre of this college offers Master Degree in Assamese, Economics, Education, English, Political Science and Sociology.
- Assam State Open School study centre is introduced in this college by AHSEC.

Introduction of Add-On Courses: Dibrugarh University has accorded necessary approval to the college to start 2 (two) new Add-On Courses from the session 2022-2023.

Community Services and Unnat Bharat Abhiyan: The College has been working for welfare of the community since its establishment. Under Unnat Bharat Abhiyan (UBA), the Flagship programme of Ministry of Education, the college has adopted five villages to bring prominent transformation in the life of the people of this far-flung area.

Infrastructure Development:

1. With the help of internal resources of the college the following infrastructure development has been undertaken:

- The classrooms of Academic building are renovated.
- The College library is renovated and automated with SOUL 3.0, shifted the stags to the first floor of the library building, separate reading room for students, teachers and physically challenged person are arranged in the ground floor of the library.
- One ICT lab is renovated with v Space Server for Windows Software.

2. Allotment of Rs 15 lakh (MPLED fund) has been sanctioned by Hon'ble M.P of 14th Number Lakhimpur constituency and already received 11 lakhs to construct a new Boys' Hostel.

- The Mising Autonomous Council (MAC) has given assurance to complete the auditorium in acoustic room. The capacity of the auditorium is 500.
- The College has submitted proposal to the Govt. of Assam for opening Additional Streams of Science & Commerce and demanded 100 bighas of Land for extension of Buildings.

- An elaborate plan & Estimate has been submitted to the Govt. of Assam for proper implementation of NEP-2020.

Concluding Remarks :

Ever since its establishment in 1973, Ujani Majuli Kherkatia College is working on its vision, 'To make itself a Centre of Higher learning based on high moral values, particularly for the students belonging to under-privileged groups which constitute the body of the society surrounding the college by disseminating best possible knowledge and information through ideal academic environment to its stakeholders'. Due to its social commitment, the college organises various programmes and workshops concerning the socio-economic issues of the local communities. During COVID-19 pandemic, the individual teachers distributed foods and face masks to the needy families and provided financial contribution of two days salary to the Assam Chief Minister's Covid Care Fund. The college was converted into a Covid care centre during the peak corona time.

The College realises the importance of NEP-2020, and hence, is planning for upgrading itself into a multidisciplinary degree college.

The College has adopted a Higher Secondary School and signed MoU to provide academic and non-academic support.

The College has adopted three Anganwadi Centres as the NEP-2020 has laid importance on Early Childhood and Care Education (ECCE).

Despite innumerable stumbling blocks since its inception, the college has been trying its best to provide possible opportunities for higher education in this remote rural area.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Add on /Certificate/Value added programs offered during the last five years** Answer before DVV Verification : Answer After DVV Verification :0 Remark : HEI has not provided required documents requested by DVV. Note: Provided links of documents not valid and not opening
1.2.2	**Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years** 1.2.2.1. **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
63	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Remark : HEI has not submitted requested documents: Note: Provided link not valid

2.1.2	**Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)** 2.1.2.1. *Number of actual students admitted from the reserved categories year - wise during the last five years* Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
422	418	295	389	395

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
417	411	286	389	392

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**
Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
500	600	600	600	600

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
500	600	600	600	600

Remark : DVV input as per data template attached. HEI has not provided any supporting documents required. files of supporting documents are not opening and provided links are not valid. Number of students admitted in reserve category are more than earmarked as per data template.

3.2.2	*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	4	3	1	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Remark : HEI has not provided any documentary evidence to support the claim. Provided files are not opening and provided links are not valid

3.3.1	*Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	11	6	4	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	3	3	1	0

Remark : DVV input considering papers published in UGC care listed journal.

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
8	2	4	1	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Remark : HEI has not provided any documentary evidence to support the claim. Provided files are not opening and provided links are not valid

3.5.1	**Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

Answer before DVV Verification :
Answer After DVV Verification :10
Remark : DVV input as per supporting data attached.

5.1.1	**Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years**

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
210	130	176	58	141

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Remark : HEI has not submitted any supporting documents to justify the claim. Provided link are not valid

5.1.2	*Capacity building and skills enhancement initiatives taken by the institution include the following* *1. Soft skills* *2. Language and communication skills* *3. Life skills (Yoga, physical fitness, health and hygiene)* *4. ICT/computing skills* Answer before DVV Verification : A. All of the above Answer After DVV Verification: E. None of the above
5.1.4	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases** 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above Remark : Data been revised as per supporting documents
5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years** 5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years** Answer before DVV Verification:

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
28	5	8	8	7

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

5.2.1.2. **Number of outgoing students year wise during the last five years**
Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
64	52	51	41	55

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
64	52	51	41	55

Remark : HEI has not submitted any supporting documents to justify the claim. Provided link are

	not valid
5.2.2	**Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)** 5.2.2.1. *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years* Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18	 |---|---|---|---|---|
17	4	3	3	1 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18 | |---|---|---|---|---|
9	4	1	0	1 | 5.2.2.2. **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years** Answer before DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18 | |---|---|---|---|---|
21	14	10	10	5 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18 | |---|---|---|---|---|
21	14	10	10	5	 Remark : Revised input as per submitted supporting documents.
5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)** 5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18	 |---|---|---|---|---|
8	3	6	4	8 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18 | |---|---|---|---|---|

0	0	0	0	0

Remark : HEI has not submitted any supporting documents to justify the claim. The requested URL provided was not found on this server.

6.2.2	**Implementation of e-governance in areas of operation**
	
	    1. **Administration**
	    2. **Finance and Accounts**
	    3. **Student Admission and Support**
	    4. **Examination**
	
	    Answer before DVV Verification : A. All of the above
	    Answer After DVV Verification: E. None of the above

6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years** 6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years** Answer before DVV Verification:
6.3.3	**Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years** 6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years** Answer before DVV Verification:

6.3.2 — Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
02	00	03	00	00

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	00	03	00	00

6.3.3 — Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
9	7	5	6	8

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Remark : HEI has not submitted any supporting documents to justify the claim. The requested URL provided was not found on this server.

6.5.2	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements** 2. **Collaborative quality initiatives with other institution(s)/ membership of international networks** 3. **Participation in NIRF** 4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc** Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: E. None of the above
7.1.2	**The Institution has facilities and initiatives for** 1. **Alternate sources of energy and energy conservation measures** 2. **Management of the various types of degradable and nondegradable waste** 3. **Water conservation** 4. **Green campus initiatives** 5. **Disabled-friendly, barrier free environment** Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: C. 2 of the above Remark : Revised input as per supporting documents.
7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following** 1. **Green audit / Environment audit** 2. **Energy audit** 3. **Clean and green campus initiatives** 4. **Beyond the campus environmental promotion activities** Answer before DVV Verification : A. All of the above

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		Answer After DVV Verification: A. All of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 18 Answer after DVV Verification : 19