



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		UJANI MAJULI KHERKATIA COLLEGE
• Name of the Head of the institution		Dr. Jahnabee Lahkar Boruah
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		03775271577
• Mobile No:		7086205104
• Registered e-mail		u.m.k.college@gmail.com
• Alternate e-mail		u.m.k.college@gmail.com
• Address		Principal, UMK College
• City/Town		Yes
• State/UT		Assam
• Pin Code		785105
2.Institutional status		
• Affiliated / Constitution Colleges		Affiliated
• Type of Institution		Co-education
• Location		Rural
• Financial Status		UGC 2f and 12(B)

• Name of the Affiliating University		Dibrugarh University			
• Name of the IQAC Coordinator		Mr. Dullabh Borah			
• Phone No.		7086230982			
• Alternate phone No.		0			
• Mobile		7086230982			
• IQAC e-mail address		borahdullabh91@gmail.com			
• Alternate e-mail address		Nil			
3.Website address (Web link of the AQAR (Previous Academic Year)		https://umkcollege.in/images/AQAR_2020-21.pdf			
4.Whether Academic Calendar prepared during the year?		Yes			
• if yes, whether it is uploaded in the Institutional website Web link:		https://www.umkcollege.in/images/Academic_Calendar_Holidays.pdf			
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	61.40	2005	01/03/2005	28/02/2010
Cycle 2	B	2.06	2023	21/04/2023	20/04/2028
6.Date of Establishment of IQAC			01/08/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	Fee-Waiver	State Government	2023-24	10,18,810	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Providing a free coaching for appearing various competitive examination to the students of this college in particular and community in general.		
2. Organised health awareness programme in collaboration with Vistage Marketing Pvt.Ltd. and Ayurvedic Hospital, Majuli		
3. Organised a talk on, 'Role of teachers and students in the context of NEP-2020', Vice Chancellor of Majuli University of Culture participated as the Resource Person.		
4. Organised Career Counselling programme in collaboration with Takshyasila School of Civil Services, Dispur, Assam.		
5. Organised an Awareness programme on Bharatiya Nyaya Sanghita (BNS), 2023 in collaboration with District Police Administration, Majuli		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Providing Guidance for Entrepreneurship	Workshops, Guest lecturers etc are regularly held to provide an insight to the students regarding existing opportunities to work as entrepreneurs.	

Providing Guidance for Entrepreneurship	Workshops, Guest lecturers etc are regularly held to provide an insight to the students regarding existing opportunities to work as entrepreneurs. Skill-based course is being started under the PMKVY.
Quality enhancement & sustenance	Various committees are formed to provide holistic growth to the students. The committees are responsible for conducting curricular, co-curricular and extension activities and progress on all these activities are monitored regularly. Session on latest topics, workshops, value added courses, social responsibility initiatives, NSS and Eco-friendly activities are conducted through out the year.
MoU to be conducted with different Government and Non-Government organizations.	MoU Signed with Gratia Technology (PMKVY), PHE etc.
Organizing seminar, workshops, awareness programmes on various relevant issues.	Students were highly benefited
Enhancing academic performances and enable students to participate in different competitive examinations	Adopted Mentor-Mentee approach, Academic Inputs like Additional Notes, Assignments, Group Discussions, Quizzes are conducted and encourages students to conduct Case Studies and project works for their societal and academic enhancement. IQAC of Ujani Majuli Kherkatia College organised a month long coaching classes to make the students confident enough to participate in any competitive examinations.
13. Whether the AQAR was placed before	Yes

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body of UMK College, Majuli	29/11/2024
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	16/03/2024
15.Multidisciplinary / interdisciplinary	
<p>Multidisciplinary Approach is an approach to curriculum integration which focus primarily on the different disciplines through diverse perspectives. The main purpose of this approach is to help the students in a holistic understanding of the content, issue or scenario through multiple discipline. This approach also helps the students to develop their general skills like problem solving, critical thinking, time management, self- management, communication and writing, analyses and research methodologies, team work, innovation and so on. Interdisciplinary Approach is some extent used as synonymous to multidisciplinary approach. In this approach, the concepts, practices and analytical framework of two or more disciplines are integrated for finding out the solutions of various problems related to discipline. These related disciplines are integrated to form a new field of studies.</p> <p>"Multidisciplinary/Interdisciplinary Approach" can be implemented at an institutional level in many ways providing open courses from varied disciplines. Ujani Majuli Kherkatia College is affiliated to Dibrugarh University and the University prepared the curriculum and we follow as prescribed. Here we have specially Major course in all the departments of the college along with Minor course, AECC,GEC,SEC, DSE, VAC-1 and VAC-2.These courses are related to different multidisciplinary subjects belonging to Arts, Science and commerce streams and new subjects like Understanding India, Health and Wellness, Regional and International Languages, Computer learning, Yoga etc. which can be offered according to the temperament and choice of students. The objective behind these diversified fields of knowledge is to equip the students to enable themselves to face competitive examinations successfully and switch</p>	

over to different subjects and courses over the time with multiple entry and exit facilities as provided in the new curriculum.

16.Academic bank of credits (ABC):

Dibrugarh University to which this college is affiliated, has introduced the accumulation of credits by every student admitted in BA courses. Each course is assigned 6,4, or 3 credits according to the syllabi. The credits earned by a students will be recorded in the University portal and by the college from the present 2023-24 session. There is provision for transfer of credits according to the guidelines of the CBCS course. The credits will determine the result of students at the time of exit from the courses offered. This college has constituted a committee for taking necessary steps to comply with the instructions of the University in connection with the ABC. The Academic Bank of Credit (ABC) has been implemented by the university to facilitate academic mobility of students. Our students were already open their ABC account under Dibrugarh University which is the parent University of our College.

17.Skill development:

Education, Skills and Employability is a tripolar process of utmost importance in today's context. Skill development in education is the process of identifying the student's skill gaps and developing these skills to achieve their goal of life. The most important skills that are essential for developing human resources of students are cognitive skills, socio-emotional skills, technical skills, digital skills, soft skills etc. Our college has started Skill Oriented Courses like Certificate Course in Computer Application under NEILIT (6 months), Cyber security courses under PMKVY and Add-on Course in different skills. We are also interested in developing new skill development programmes for the upcoming years.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Institution incorporated essence of Indian Traditional Knowledge as a mandatory course into the curriculum through which students are able to understand the need and importance of protecting Indian Traditional knowledge to modern thrust that are related to science, arts and humanities. Students are oriented to ancient Indian Knowledge affirmed in Vedas and Upanishads while teaching Philosophical Foundation. of Education. The college is actively engaged in spreading the rich heritage of our country and traditional knowledge in the fields of arts, literature and culture. We have adopted two language system for running the programmes of HS and UG classes. We use English as an international language,

Assamese as a state / regional language in our teaching learning process. We specialize in Assamese, Mising and English language for communicating with each other. All the Humanity subjects are taught in bilingual mode i.e Assamese and English. To preserve and spread Indian culture and tradition we organize various activities such as Mehendi, Rangoli, Dance, Singing in Annual College Week and observed birth and death anniversary of the freedom fighters. We inculcate Indian culture and values through the participation of students in university as well as local level youth festivals.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our Institute focuses on outcome-based learning and try to inculcate student centric methods of teaching and learning. As Outcome Based Education is a need of the hour, the Institute focused on training all the faculty members on outcome-based education to achieve a paradigm shift from the teacher centric education system to student-centric one. Our institution has adopted the CBCS pattern of Dibrugarh University, Dibrugarh, Assam since 2019-20 for UG Course. As per CBCS guidelines, the university reconstructed the syllabi of all the programmes. In restructured programmes university included the outcomes in the form of objectives of the courses and programmes. We discuss with the student regarding the course and program outcomes at the end of the academic year. The Institute has an NSS Unit and NCC Unit through which all the task of social responsibility and sustainability activities are conducted. Assessment through seminar, quizzes, group discussion, debate & symposia etc. are regularly done by monitor whether the outcomes are achieved or not. Mentoring of students are done by the teachers concerned and they are suggested to work on their strength and weakness.

20.Distance education/online education:

This education system allows such students to find convenient time to study without interfering with their already busy schedule and engaging profession. One can study after work, in the middle of the night or during weekends. Learning materials and instruction can be obtained online at anytime. Realizing the need of the time, our institution has also established study centre of Directorate of Open and Distance Learning (DODL) of Dibrugarh University and Krishna Kanta Open State University (KKOSU). The Institute has also a Centre for distance learning. Institution is trying to provide facilities for e-content development. College has a Digital Learning Cell and this cell has been working on this platform.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	12
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	459
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	300
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	127
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	16
File Description	Documents
Data Template	View File
3.2	25

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	19
4.2 Total expenditure excluding salary during the year (INR in lakhs)	10.18
4.3 Total number of computers on campus for academic purposes	32

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to Dibrugarh University, Assam. As the college is an affiliated college, it does not design its own curriculum for the Under-Graduate courses, but the college follows the curriculum designed and approved by Dibrugarh University. The college always ensures effective curriculum delivery through a well-planned and documented process. The college publishes prospectus each year. The college prepares its Academic Calendar in accordance with the Academic Calendar of Dibrugarh University. All departments of the college prepare course plan every year to make teaching learning process more effective. Apart from uploading the calendar on the website, this is displayed on the college notice board and shared via respective departmental WhatsApp groups. In the beginning of each session, the College organizes Induction Programme for the fresh students to make them familiar with new courses and curriculum. There is a central routine for uniform distribution of classes. Seminars, Sessional tests, Group Discussions are held as compulsory activities as part of Continuous Internal Evaluation of students. The departments properly keep records of examinations, seminars, assignments etc. Most of the departments hold Parent-Teacher Meet regularly. Teachers are encouraged to participate in

FDP/RC/OC on use of ICT in classrooms so that they can effectively employ their skills in curriculum delivery. The teachers of the college were actively associated with activities related to assessment of the affiliating university.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Ujani Majuli Kherkatia college is affiliated to Dibrugarh University, thereby naturally follows the Academic Calendar prepared by the University which is modified by the college considering institutional convenience in holding two Sessional Tests as part of Internal Assessment (IA) including holidays, various celebration days and extra-curricular activities earmarked for every academic session. The college conducts the sessional examinations, seminars, group discussions and home assignments according to the Academic Calendar. Moreover, departmental course plans are prepared on the basis of the Academic Calendar. An induction programme is arranged every year by the college with the collaboration of IQAC in order to familiarize the newly admitted students with the courses. Internal and external (in-semester and end semester) examinations are held according to the scheduled dates notified by the University in the academic calendar. Thus, continuous internal evaluation (CIE) is mandatory in the existing pattern of Choice Based Credit System (CBCS).

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in D. Any 1 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

202

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

202

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Ujani Majuli Kherkatia college practices and offers various courses that integrate crosscutting issues applicable to professional ethics, gender, human values, environment and sustainability. Departments like History, Assamese, Political Science , Sociology and Education possess courses integrated to Human values. English and Education offer courses on professional ethics. All departments offer a paper on Environmental Studies (AECC) in BA (Hons.) courses in second semester. A paper on NSS (SEC) is offered by the college in Degree 3rd and 4th semesters. Sociology, Political Science, English and Assamese offer course on gender related issues. Moreover, NSS and NCC units of the college proactively work towards several crosscutting issues related to Human Values, Environment and Sustainability through co-curricular, outreach and Extracurricular Activities. Add-on course on Yoga has been offered to students. NSS and NCC units perform a number of activities in rural different areas of Majuli. The college has adopted 5 villages where NSS and NCC undertake a number of welfare activities in each year for its residents including tree plantation, cleanliness drives, plastic free drives, awareness programmes on health and hygiene, superstitions, agriculture and rural development. The NSS unit also taught students in such villages in 2023 and organized drawing competitions among them. National Girl Child Day, National Unity Day, World Environment Day, NSS Day, Voter's Day, International Yoga Day are regularly organized in the college by NSS unit. The NCC unit actively participates in organizing National events such as Independence Day and Republic Day.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

20

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the **A. All of the above**

**syllabus and its transaction at the institution
from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows **D. Feedback collected**

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

300

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

168

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Special programmes for Slow Learners

- 1) **Identify Learning Gaps :** Conduct sessional examinations to understand students knowledge and specific areas where they are facing problems, helping to identify the learning gaps.
- 2) **Provide Extra Support:** Offer additional resources such as remedial sessions, reading materials or references, or access to online resources.
- 3) **Encourage Active Participation:** Active participation of students through discussions, group activities, debate, quiz to build their confidence by gradually encouraging them to contribute.
- 4) **Flexible Assessments:** Offer different types of assessments, such as oral presentations, written assignments etc are undertaken to help slow learners demonstrate their understanding in various formats.

Special programmes for Advanced Learners

- 1) **Promote Independent Learning:** Encourage self-directed study materials to students such as newspapers, research papers, magazines etc encouraging them to dive deeper into subjects of interest and develop critical thinking.
- 2) **Group Projects :** Group Projects are assign amongst the students in order to create an environment of unity, team work and allowing a scope for smart and fast learning. This not only helps them grow faster but also fosters collaboration between advanced and slow learners.
- 3) **Encourage Participation in Competitions:** Recommends academic competitions, conferences, or research presentations where advanced learners can showcase their knowledge and engage with challenging materials.
- 4) **Counselling Programmes :** Counselling and Awareness programmes are organized that helps advanced learners to prepare themselves for competitive examinations.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
459	16

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning**a)Field Trips and Site Visits**

b)Practical Workshops: Workshops and practical classes are conducted to practice techniques.

c)Extension Activities : Students actively participate in extension activities.

Participative Learning

a)Group Discussions, Seminars and Debates: Group discussion and debates are organized to develop critical thinking and active participation.

b) Wall Magazine : In order to ensure participation of students, inter-departmental wall magazine competition is organized amongst the students.

c) NSS programme : Students participate in various NSS special camp enabling them to improve communication skills, create awareness programmes on various social issues and develop a sense of confidence.

d) Co- Curricular activities : Participative learning is ensured among the students by actively participating in various co-curricular activities organized by the college.

Problem-Solving Learning

a) Counselling : In order to solve various problems faced by the

students, provision of personal counselling is done with utmost care.

b) Remedial classes : Remedial classes are conducted to bridge the gap between slow and advance learners.

c) Awareness programmes : Significant awareness programmes are organized for students on various current issues

d) Parents meeting: Parents are invited in order to discuss the academic progression and other aspects of their children.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers of the institution use ICT enabled tools to make the teaching learning process effective and interesting. The following are the initiatives undertaken by the teachers:

a) The teachers use power point presentation to make teaching learning effective.

b) The teacher uses digital platforms such as email, you-tube, whatsapp etc through which various important study materials are provided.

c) The teachers use various online reservoir of resources like Shodhganga, NLIST and E-books to enhance quality in teaching learning process.

d) Teachers attend various workshops, seminars, conferences etc connected to ICT use and applications.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.umkcollege.in/images/Photos_in_library_sports_complex_computer_classroom_etc_06-Dec-2024_14-00-20_1.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

196

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment process in UMK College is transparent and robust. Being affiliated to Dibrugarh University, the college follows the university guidelines in conducting examination and evaluations. Each department is entrusted with the charge of preparing question papers, evaluation of scripts within one or two weeks after the examination is completed. The marks obtained by the students in the examination are displayed on each departmental notice board.

The students are counseled by the departments before examination. On the basis of their performance they are categorized and arranged remedial classes if needed. Finally, the marks secured in the internal assessment are sent to the Dibrugarh University for declaration of end semester result.

Robustness of Internal assessment in terms of transparency:

1. The college conducts two sessional examinations per semester which contribute 50% of the total internal

assessment marks.

2. The institution contributes 25% marks of the total internal assessment to class attendance and 25% to seminar presentation/group discussion/ home assignments.

3. In addition, class test, unit test, quizzes etc also conducted to assess the learning level of the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institution follows various mechanisms to deal with internal examination related grievances for ensuring transparency, efficiency and time boundary.

a) Before the commencement of examination, the students are informed regarding the syllabus and schedule of seminar presentation, group discussion, debate, quiz and sessional examination.

b) Invigilation is assigned to the faculties of the respective departments.

c) After evaluation of answer scripts, the departments notified the marks of the sessional examination on the respective departmental notice board.

d) Grievances of students connected to internal assessment are solved in the most transparent way by allowing students to raise his or her concern regarding the attainment of marks. And gradually that particular student is allowed to see his/her examined answer scripts and have a proper transparency in their performances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students of the institution are fully aware of the stated programmes and course outcomes of the programmes.

a) Prospectus, Programmes and Course outcomes are outlined in prospectus for each academic year.

b) Before commencement of classes, Institution organises orientation programmes conducted by IQAC as well as students are imparted counselling regarding their chosen programme, selection of subject, semester system, choice-based credit system etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

For the attainment of programme and course outcomes, the Institution in every academic year initiates certain constructive steps to attain fruitful outcomes.

a) The IQAC and Head of the Institution conducts an orientation programme before the commencement of every academic session with the students.

b) The IQAC and Head of the Institution evaluates the attainment of programme and course outcomes through continuous discussion with the HoDs and faculties of the respective departments.

b) The departments evaluate the learning outcomes of the students

by assessing the performance of the students through timely conduction of internal examinations, seminars, group discussion, debate, quiz etc.

c) For the holistic development of students various measures are undertaken such as morning prayer, yoga, community participation, awareness programme active participation, special camp in remote areas etc.

d) Feedback is collected from the students at the end of every semester regarding curriculum and course outcomes in every academic session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

45

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.umkcollege.in/index.php/igac/student-satisfaction-survey>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Ujani Majuli Kherkatia College has been playing a crucial role in the holistic development of the students and the community through various extension activities for the urpose of greater development

of college as well as society. The college aims to make a bridge between the gap of academic knowledge and real world applications, fostering a sense of social responsibility among the students of the college. Especially the NSS unit of the college is conducting various extension activities like A. awareness programme on 1. Lectures on "To save a girl child is to save a generation", 2. Provided knowledge on yoga to the students, teachers and parents, 3. Cyber crime, 4. Lecture on benefits blood donation etc.; B. Community services such as 1. Organizing blood donation camp, 2. Free health check-up camp etc.; C. Environmental conservative activities like 1. Plantation programme, 2. Cleanliness drive within and outside of the college campus etc. These initiatives serve as a vital link between the college and the broader community, nurturing a strong co-operation and progress.

File Description	Documents
Paste link for additional information	https://www.umkcollege.in/images/Extension_Activities.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2686

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

14

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is well-equipped with modern infrastructure to support quality education. It has two digital classrooms and a conference hall dedicated to teaching activities. Additionally, an overhead projector is utilized for various instructional purposes. Classrooms are fully equipped with electrical connections, and faculty members frequently use digital classrooms to conduct seminars. The college's Digital Learning Cell organizes seminars in nearby schools to promote digital learning methods and has published a digital magazine named Majuli- A multilingual, multi-disciplinary E-magazineto foster digital literacy.The library is well-resourced, featuring a comprehensive collection, including an encyclopedia, along with separate study and research cabins. Facilities are also available for students with physical challenges, ensuring accessibility for study and research purposes. The college regularly organizes seminars, assigns homework, projects, and assignments, actively engaging students in learning. Teachers assess these assignments and award credit points, contributing to an enriching academic environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.umkcollege.in/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Every year, the college organizes a wide range of cultural and sports activities for the holistic development of students. Celebrations such as Ali Aiyeligang, pre-Bihu events, Kangkin Kebang, general fresher's programs, and departmental freshers provide students with opportunities to engage in cultural events and competitive activities. The college also holds various cultural workshops and sports programs to enhance students' skills and confidence. Students actively participate in inter-college sports and debate competitions organized by universities, and they represent the college in district and state-level competitions, often securing medals. The college is equipped with an indoor stadium featuring a well-equipped gym, badminton courts, and table tennis facilities accessible to both students and faculty. Annually, a Sports and Cultural Week is celebrated on campus, allowing students to showcase their talents in various events. Expert judges from different fields of culture and sports are invited to evaluate performances and provide guidance to the students. Additionally, the college curriculum includes self-defence courses to promote safety and empowerment. Beyond indoor facilities, the college offers a range of outdoor sports amenities, including football, cricket, volleyball, and athletics tracks for various sports like shot put, discus, and javelin. International Yoga Day is celebrated annually, with yoga experts conducting sessions and lectures on the importance of yoga, promoting physical and mental well-being among students and faculty alike.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.umkcollege.in/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.umkcollege.in/index.php/infrastructure/class-rooms-and-tutorials#
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

8.44

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college library has been fully computerized with the implementation of SOUL 3.0 software under the INFLIBNET system, streamlining the book issue and return processes. An online access system for the library catalog has been set up on a designated computer in the reading room. Students also have access to enlist online journals and can consult two national journals both online and in print. In addition, two national and two regional hardcopy

journals are available in the reading room. The reading room features dedicated cabins for research scholars and students with disabilities (PWD), ensuring a focused and inclusive study environment. Accessible facilities include a hand railing at the entrance, and drinking water is provided for students. Additionally, two newspapers, one in English and one in Assamese, are provided daily for the benefit of both students and faculty. The library houses a robust collection of over 10,000 volumes across various languages and subjects, meeting the diverse academic needs of the college community.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.umkcollege.in/index.php/infrastructure/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.85

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The ICT room is available in the first floor of the library. The ICT room is equipped with 15 computers, providing significant digital resources for students each semester. The room is fully enabled with high-speed Wi-Fi and internet connectivity, allowing up to 50 students annually to benefit from its facilities. The IT Facilities Committee recommends for necessary purchases as per recommendations received from the teaching departments/ administrative office of the college. All the Departments have been provided with computers and maintenance are done through Academic Monitoring Committee regularly. The Digital Learning Cell recommends for necessary purchases as per recommendations received from the teaching departments/ administrative office of the college. The College publishes an E-Magazine under the banner of Digital Learning Cell, which enables the intellectual development of the students and teachers and helps to introduce the college to the world. The committee takes stock of the IT infrastructure of the college and is responsible for timely up gradation of the IT resources as and when necessary. The library also extends computers and Internet facility from Virtual Learning Resource Centre. SOUL 3.0 software package is being used. College has its own Websites, Facebook Page, Facebook Account, Twitter (X) and Instagram Account. College admission process is

fully computerized. There are two numbers of Reliance Jio WiFi connection in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.44

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Most students utilize the library resources available both online and offline. An education laboratory is set to be established within the year, enhancing hands-on learning opportunities. The college also provides games and sports facilities in its indoor stadium, where students practice physical training as well as games like badminton and table tennis. Each year, International Yoga Day is celebrated in May. The college hosts state, district, inter-college, and local competitions in both its indoor and outdoor stadiums, with the outdoor stadium pavilion seating over 150 students. Separate changing rooms for boys and girls are also available in the pavilion. A conference hall has been constructed on campus, where monthly seminars and workshops are organized. Two well-equipped digital classrooms are available, which are actively used by teachers for both full and partial classes. A certificate computer course has been introduced in the ICT room, and students receive certification upon completion of the course. The college campus is secured by boundary walls, and students are required to stay on campus until 3 PM. The college playground provides a suitable environment for regular sports practice. Several committees, including the Building Construction Committee, ICT Committee, Library Committee, and IQAC Committee, oversee the infrastructure, academics, and co-curricular activities, ensuring a holistic approach to the college's development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.umkcollege.in/images/Photos in library sports complex computer classroom etc_06-Dec-2024 14-00-20 1.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year**

221

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

273

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

273

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

13

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

2

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations)

examinations) during the year

9

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Ujani Majuli Khetkatia College Students Union is a representative body of the Student's community. The Ujani Majuli Khekathia College student's council consists of the following 11 office bearers, namely: President, Vice President, General Secretary, Assistant General Secretary, Gems and Sports Secretary, Cultural Secretary, Magazine Secretary, Debating Secretary, Social Services Secretary, Boys Common Room Secretary and Girls Common Room Secretary. The Major Activities of the Student's Union is to provide programs, Activities and Services which serve the co- curricular, Cultural, Social, Recreational and Educational interest of Students

at the College. Students representative are made compulsory in IQAC, admission committee, anti ragging committee and hostel management Committee. In the IQAC, Students representative helps in the development of quality culture in the institution. Students representing the Anti Ragging Committee play a key role in creating awareness among students through their activities. Grievances of the Students related to academic, examination and other issues. The Students Union play important roles in conducting like Fresher Social, Annual Sports, Organizing departmental Seminar, Workshops, Departmental Educational tour and We magazine competition etc. They participate in all extension activity conducted by NSS & NCC and any department of our institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Ujani Majuli Kherkatia College as a alumni association. The Alumni associations usually meet ones a year and conduct various

events and attend the general body meeting. The alumni association helps the College in various development activities. The alumni are aware about their employment, and they present their work, contact addresses, Phone numbers and email. Such activities help the present students to contact the alumni for various purposes. Some of the alumni have contributed various academy events in the College campus. The alumni association has developed good will between the present students and the alumni. The alumni contributed to develop the College. The association takes up different positive and quality oriented measure time to time. The association provides the fatback to the College to reshape the present teaching and learning programme for new job requirement. A few member of the association provide financial add to the College authority as and when situation demand which are utilize Golden Jubilee and infrastruce and other facilities. Theregistration of the Alumni Association is underprocess.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college operates in line with its vision and mission, ensuring that all governance and leadership efforts are directed toward achieving these goals. To fulfill its objectives, the college has set up various committees and assigned responsibilities to committed staff members under the guidance of college authorities, Dibrugarh University, and the Director of Higher Education in Assam. At the top of this structure is the Governing Body, the main administrative committee responsible for overseeing all other subcommittees, including those related to governance and academic matters. The

Vision and Mission of this college are as follows:

VISION OF THE COLLEGE

To provide quality higher education to the tribal backward, rural and underprivileged lower strata of the society in order to enhance their socio-economic conditions.

MISSION OF THE COLLEGE

1. To develop the institution as a holistic, multi-disciplinary college with potentials for learners as ideal citizens of the society vis-à-vis the challenges of unemployment through self-employment, vocational and skill based courses. 2. To establish this college as a centre for excellence for higher education by instilling lofty human values of Slife, ideals of nationalism, patriotism, knowledge and information in compliance with the emerging trends of higher education and NEP.

The Institution has been fulfilled its Vision and Mission under the UBA (Unnat Bharat Abhiyan), NSS and other Skill Based courses.

File Description	Documents
Paste link for additional information	https://www.umkcollege.in/index.php/about/vision-and-mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Ujani Majuli Kherkatia College, a key higher education institution in Majuli, demonstrates strong leadership through decentralization and teamwork. Various committees and cells in the college work together to ensure smooth management of different activities. The Academic Cell, for example, plans and oversees academic and operational tasks. To keep the college running efficiently, the Principal, Governing Body, IQAC members, Heads of Departments (HoDs), teachers, non-teaching staff, student representatives, alumni, and parents collaborate to create and implement policies on admissions, grievance handling, counseling, and more. This collective approach allows all stakeholders to share responsibility

in working towards the college's vision and mission. Each department prepares class schedules and course plans. Faculty members are encouraged to develop their skills by attending and organizing seminars, workshops, conferences, training sessions, and Faculty Development Programs (FDPs). Additionally, they can build leadership skills by participating in academic and extracurricular activities, including the NSS, NCC, sports, and cultural events. Students, with the support of professors-in-charge, also organize various community outreach activities, both on campus and in local communities, to make a positive impact.

File Description	Documents
Paste link for additional information	https://www.umkcollege.in/index.php/administration#
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has created short-term (5-year) and long-term (10-year) plans to meet its goals, guided by the seven quality standards set by NAAC. These plans were developed with input from all stakeholders and aim to support the overall mission of the college. Key focus areas include:

1. Faculty members take an active role in creating course plans, designing question papers, conducting exams, organizing remedial classes, and other academic tasks.
2. Adding extra courses to enhance student learning.
3. Organizing various awareness programs for the community, covering topics like health and nutrition, mental health, women's empowerment, disaster management, and voter awareness.
4. Making good use of the library, available e-resources, and classrooms with ICT (information and communication technology) capabilities.
5. The IQAC is consistently working to implement improvements, with support from other stakeholders.
6. Signing MoUs (Memorandums of Understanding) to start faculty and student exchange programs.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.umkcollege.in/images/Institution_Development_Plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college's structure includes the Governing Body, Principal, teaching staff, non-teaching staff, and students, each contributing to the institution's growth and smooth operations:

1. **Governing Body:** A primary decision-maker, the Governing Body collaborates with the Principal to make crucial choices on finances, faculty recruitment, infrastructure, and other essential areas, focusing on the college's overall development.
2. **Principal:** The Principal leads and coordinates with the Heads of Departments (HoDs), teaching, and non-teaching staff to ensure daily operations smoothly.
3. **Heads of Departments (HoDs):** Each HoD manages their department's activities by holding regular meetings where academic and extracurricular decisions are made.
4. **IQAC:** The Internal Quality Assurance Cell (IQAC) is dedicated to enhancing and maintaining quality across the institution, playing a vital role in implementing quality standards.
5. **Student Council:** Led by an elected president, the Student Council represents student interests, discussing issues and organizing extracurricular activities for student engagement.

This structure promotes teamwork, effective management, and a supportive learning environment.

File Description	Documents
Paste link for additional information	https://www.umkcollege.in/index.php
Link to Organogram of the Institution webpage	https://www.umkcollege.in/index.php/administration/organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college is committed to the academic, financial, physical, and emotional well-being of its members, creating a positive atmosphere on campus. To support and empower teaching and non-teaching staff, the college has implemented several welfare measures:

- Faculty are encouraged to enhance their skills by attending programs like Refresher Courses, Orientation Programs, and Short-Term Courses. Leave is granted when needed for these activities.
- Promotion benefits of the Faculties under CAS promotion as the eligibility is fulfilled.
- A designated reading cabin is available for faculty members in the college library.
- The college administration supports government welfare and professional development benefits, including maternity leave,

casual leave, child care leave, and more.

- Regular staff enjoy retirement benefits such as Gratuity, pension plans, VRS, Family Pension, GPF, GIS, and leave encashment, similar to state government employees.
- Financial assistance is available for medical emergencies through the Teacher's & Employees Welfare Fund, managed by teaching staff.

Additional facilities include a well-furnished conference room, canteen services for everyone, and a range of leave benefits for both teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	https://assam.samarth.ac.in/index.php/dashboard?first_login=1
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows all guidelines set by the UGC and DHE, Assam when appointing teaching and non-teaching staff. Faculty performance is evaluated every year to ensure quality and growth:

1. **Faculty Assessment:** Faculty members are evaluated annually through the Performance-Based Appraisal System (PBAS) as part

of the UGC Career Advancement Scheme (CAS). This system is based on the Academic Performance Indicator (API) score. The assessment is carefully reviewed by the Head of the Department and the IQAC Coordinator.

2. **Non-Teaching Staff Assessment:** Non-teaching staff performance is evaluated each year through confidential reports and annual appraisals.

By following these structured evaluations, the college ensures that both teaching and non-teaching staff meet high standards in their roles.

File Description	Documents
Paste link for additional information	1. https://www.umkcollege.in/index.php/research-publication/research-initiatives , 2. https://www.umkcollege.in/index.php/research-publication/book-chapter-publication , 3. https://www.umkcollege.in/index.php/research-publication/seminars-workshops
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has completed both internal and external audits of all funds, covering all recent financial years. The institution's primary source of funds is the admission and tuition fees, reimbursed by the Government of Assam. The internal audit process is managed by local auditors appointed by the college's Governing Body. Upon completion of the internal audit, the audit report is presented by the Principal to the Governing Body for review and approval. Any audit objections are addressed by the Principal, who serves as both the secretary of the Governing Body and the Drawing and Disbursing Officer (DDO) of the college.

The external audit of funds is conducted by auditors from the Government of Assam, following which the Governing Body provides final approval for the audit. During both the internal and external audits, all expenditure vouchers processed by the Principal are

thoroughly examined. Additionally, grants from the University Grants Commission (UGC) and other specific grants are audited by Chartered Accountants certified by the government. This process ensures comprehensive financial oversight and accountability for all college funds.

File Description	Documents
Paste link for additional information	https://www.umkcollege.in/index.php/administration/audit-report
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.8

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college gathers funds from both internal and external sources and takes steps to make the best use of these resources. To ensure funds are used wisely and prevent any misuse, the college has several systems in place, including a Construction Committee and regular audits.

The main external sources of funds for the college are:

1. University Grants Commission (UGC)
2. Government of Assam
3. Rashtriya Madhyamik Shiksha Abhiyan (RMSA)

Internally, the college also generates funds from hostel fees paid

by students. This combination of resources allows the college to support its activities and projects effectively.

File Description	Documents
Paste link for additional information	https://www.umkcollege.in/index.php/administration
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of our college is dedicated to maintaining and enhancing quality standards in academics and administration. Established to foster a culture of continuous improvement, IQAC has become a key driver in raising the institution's standards. IQAC's primary focus is to set and meet quality benchmarks through structured planning and strategic action. By aligning with national bodies such as the National Assessment and Accreditation Council (NAAC) and the All India Survey of Higher Education (AISHE), the IQAC ensures the institution meets national and international standards in higher education. Key initiatives include a mentorship program that provides students with valuable guidance and personal support for both academic and personal growth. Additionally, IQAC encourages faculty members to participate in development programs, ensuring they remain current in their fields, which directly benefits students. The IQAC also organizes career counseling sessions and free coaching for competitive exams, offering significant support to both students and the community. Overall, IQAC's work has been pivotal in driving the college toward sustained quality improvements, empowering both staff and students.

File Description	Documents
Paste link for additional information	https://www.umkcollege.in/#
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) plays an important role in regularly reviewing and improving the teaching and learning process at our college. IQAC checks the teaching methods, class structures, and student learning outcomes at set intervals to make sure they align with the college's goals. One of IQAC's key tasks is to ensure that classes follow the academic calendar and are completed on time. It also monitors the results of semester and sessional exams. Based on the analysis of these results, IQAC identifies any issues and makes sure corrective actions are taken. For students who may not perform well in sessional exams, IQAC arranges remedial classes to support their learning. IQAC also ensures that modern teaching tools and methods are available and effectively used in the college to enhance learning. To further improve teaching quality, IQAC encourages teachers to join various training programs, like Refresher Courses, Orientation Programs, and other faculty development activities, which help them keep up-to-date with new teaching techniques. IQAC's efforts ensure that the teaching and learning process remains effective, modern, and beneficial for everyone in the college.

File Description	Documents
Paste link for additional information	https://www.umkcollege.in/index.php/academics/results
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.umkcollege.in/#
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In our co-educational college, all students have equal rights and privileges. Our teachers regularly meet with students to discuss and help resolve any gender-related issues. We also organize various counselling sessions, both in the college and hostels, with support from the Women's Cell, which observes "Women's Day" every year.

Separate common rooms and toilets are available for both boys and girls, with a girls' toilet attached to the girls' common room. The Girls' Common Room Secretary communicates with the principal and the Women's Cell about any issues related to female students.

The college has a Grievance and Redressal Cell, managed by a committee of teaching and non-teaching staff along with students, to handle complaints. CCTV cameras are installed in specific areas, including the campus and classrooms. Committees such as the Anti-Ragging Committee, Grievance and Redressal Cell, and Women's Cell work in accordance with UGC guidelines. A lady warden is appointed in the girls' hostel to look after the needs and well-being of the female residents.

File Description	Documents
Annual gender sensitization action plan	https://www.umkcollege.in/images/Gender_Audit_Report_2021.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college undertakes certain waste management as follows:

Solid waste management: Dustbins are placed in convenient spots for disposing of waste paper and other trash. Separate bins for biodegradable and non-biodegradable waste are available in classrooms and academic buildings. Moreover, sometimes, the NSS unit of the college organises "Swacha Abhijan" to clean of the campus and the college also using the biodegradable waste to produce vermicompost.

Liquid waste management: The college has provided adequate, separate sanitation facilities for students and staff. Proper drainage systems are in place to carry away wastewater from toilets and to manage rainwater effectively.

E-waste management: E-wastes such as computers, batteries, and other electrical and electronic parts are sold directly to vendors which

ultimately lead to safe disposal.

Chemical and Radioactive Waste: As we don't have any use option of any chemical and any radioactive device, hence no waste produces in these sections.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution fosters an inclusive environment that embraces and respects diversity across cultural, regional, linguistic, communal, socioeconomic, and other spectrums. The college welcomes students from varied cultural backgrounds, creating a vibrant community that enhances students' creative thinking, cultural awareness, communication skills, and preparedness for working in diverse teams in the future. Every year, the college hosts Annual Sports, which nurtures unity and sportsmanship among students. A Cultural Rally is organized to foster positive interactions among individuals from different racial and cultural backgrounds.

Assamese is the common lingua franca used by all communities and students of the college. The Mishing people speak the Mishing dialects. No clash of students of different linguistic background have been reported in the college Grievance Redressal Cell.

Celebrating special days like Women's Day helps promote women's empowerment and reduce gender discrimination. Events like Yoga Day and regional festivals like Bihu and folk dances bring positivity to the community. The college administration and teachers have also adopted a model village, where students and teachers frequently visit to encourage social harmony and support the village's economic growth. These visits allow students to learn valuable life lessons from the village's senior citizens.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is proud to instill a spirit of constitutional values in its community. It takes active steps to help students and staff build these values by offering chances to take part in and celebrate important national and commemorative days. Students are encouraged to participate in field studies, helping them appreciate the importance of preserving the country's cultural heritage.

National days like Republic Day, Independence Day and Gandhi Jayanti are celebrated across India with pride and reverence. The Azadi Ka Amrit Mahotsav marked the 75th anniversary of India's independence, honoring the nation's rich history, diverse culture, and remarkable achievements. The Har Ghar Tiranga campaign in every year, which encouraged citizens to display the national flag in every home, stirred a deep sense of patriotism among people, uniting them in a shared love for the country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates all national festivals and marks the birth and death anniversaries of prominent national leaders and important figures from our state. Independence Day and Republic Day are

celebrated with great enthusiasm. Throughout the year, we also observe International Women's Day, World Environment Day, International Yoga Day, and other important occasions. On Independence Day and Republic Day, the national flag is raised on the college grounds and at the hostels. NSS volunteers help make arrangements to ensure these events run smoothly. Additionally, the college observes the birth anniversary of Srimanta Sankardeva with devotion, honoring the revered saint of Assam.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Students welfare: The college's primary focus is on student welfare, aiming to create a positive, supportive, and educational environment that encourages students to grow and develop holistically. The college serves many students from economically disadvantaged backgrounds. To support them, financial assistance is provided to those in need.

Additionally, students benefit from mentoring and counselling sessions with both teachers and professional counsellors, who guide them on academic and personal matters. Facilities such as a library, on-campus hostels, and common rooms where students can relax are available to enhance their experience on campus. However, the college faces challenges in expanding these offerings due to limited infrastructure, which impacts the full realization of these welfare practices.

2. Plantation Programme: The college aims to increase the planting of various fruit trees and other useful plants on campus as well as the outside of the campus creating a greener and more sustainable environment. To achieve this, the college actively encourages students to get involved in greening the campus, fostering a sense of ownership and pride in their surroundings. This initiative not only beautifies the campus but also inspire important environmental

values among students. By participating in planting activities, students develop a positive attitude towards conservation and learn to appreciate the role of greenery in supporting a healthy ecosystem. This hands-on approach helps students understand the importance of protecting and nurturing nature, building a foundation for environmentally responsible behaviour in their future.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The UMK College aims to become a leading centre for higher education in the greater Ujani Majuli area. The college is committed to supporting students in reaching their academic goals and preparing them to become responsible citizens. To achieve this, the college has introduced several initiatives. In this year, the college invites Diganta Biswa Sharma and prominent journalist of Assam Nitumoni Saikia to meet and interact with the students. This interaction inspires and motivates students, providing them with role models and insights into various career paths. The college organizes a variety of programs to raise awareness about important social and health related topics. Events include awareness programs on current issues, Health awareness programme, Nasha Mukta Bharat Abhiyan and Swachh Bharat Cleanliness Drives. These activities encourage students to get involved in community issues and contribute to public health and welfare. The college believes in nurturing students' abilities beyond academics. To support this, it encourages students to participate in a range of extra-curricular activities. The college also arranges talks by experts from various fields, providing students with guidance and information about potential career options.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to Dibrugarh University, Assam. As the college is an affiliated college, it does not design its own curriculum for the Under-Graduate courses, but the college follows the curriculum designed and approved by Dibrugarh University. The college always ensures effective curriculum delivery through a well-planned and documented process. The college publishes prospectus each year. The college prepares its Academic Calendar in accordance with the Academic Calendar of Dibrugarh University. All departments of the college prepare course plan every year to make teaching learning process more effective. Apart from uploading the calendar on the website, this is displayed on the college notice board and shared via respective departmental WhatsApp groups. In the beginning of each session, the College organizes Induction Programme for the fresh students to make them familiar with new courses and curriculum. There is a central routine for uniform distribution of classes. Seminars, Sessional tests, Group Discussions are held as compulsory activities as part of Continuous Internal Evaluation of students. The departments properly keep records of examinations, seminars, assignments etc. Most of the departments hold Parent-Teacher Meet regularly. Teachers are encouraged to participate in FDP/RC/OC on use of ICT in classrooms so that they can effectively employ their skills in curriculum delivery. The teachers of the college were actively associated with activities related to assessment of the affiliating university.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Ujani Majuli Kherkatia college is affiliated to Dibrugarh University, thereby naturally follows the Academic Calendar

prepared by the University which is modified by the college considering institutional convenience in holding two Sessional Tests as part of Internal Assessment (IA) including holidays, various celebration days and extra-curricular activities earmarked for every academic session. The college conducts the sessional examinations, seminars, group discussions and home assignments according to the Academic Calendar. Moreover, departmental course plans are prepared on the basis of the Academic Calendar. An induction programme is arranged every year by the college with the collaboration of IQAC in order to familiarize the newly admitted students with the courses. Internal and external (in-semester and end semester) examinations are held according to the scheduled dates notified by the University in the academic calendar. Thus, continuous internal evaluation (CIE) is mandatory in the existing pattern of Choice Based Credit System (CBCS).

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****21**

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****5**

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**202****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****202**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Ujani Majuli Kherkatia college practices and offers various courses that integrate crosscutting issues applicable to professional ethics, gender, human values, environment and sustainability. Departments like History, Assamese, Political Science, Sociology and Education possess courses integrated to Human values. English and Education offer courses on professional ethics. All departments offer a paper on Environmental Studies (AECC) in BA (Hons.) courses in second semester. A paper on NSS (SEC) is offered by the college in Degree 3rd and 4th semesters. Sociology, Political Science, English and Assamese offer course on gender related issues. Moreover, NSS and NCC units of the college proactively work towards several crosscutting issues related to Human Values, Environment and Sustainability through co-curricular, outreach and Extracurricular Activities. Add-on course on Yoga has been offered to students. NSS and NCC units perform a number of activities in rural different areas of Majuli. The college has adopted 5 villages where NSS and NCC undertake a number of welfare activities in each year for its residents including tree plantation, cleanliness drives, plastic free drives, awareness programmes on health and hygiene, superstitions, agriculture and rural development. The NSS unit also taught students in such villages in 2023 and organized drawing competitions among them. National Girl Child Day, National Unity Day, World Environment Day, NSS Day, Voter's Day, International Yoga Day are regularly organized in the college by NSS unit. The NCC unit actively participates in organizing National events such as Independence Day and Republic Day.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

20

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

300

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

168

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Special programmes for Slow Learners

- 1) Identify Learning Gaps : Conduct sessional examinations to understand students knowledge and specific areas where they are facing problems, helping to identify the learning gaps.
- 2) Provide Extra Support: Offer additional resources such as remedial sessions, reading materials or references, or access to online resources.
- 3) Encourage Active Participation: Active participation of students through discussions, group activities, debate, quiz to build their confidence by gradually encouraging them to contribute.
- 4) Flexible Assessments: Offer different types of assessments, such as oral presentations, written assignments etc are undertaken to help slow learners demonstrate their understanding in various formats.

Special programmes for Advanced Learners

- 1) Promote Independent Learning: Encourage self-directed study materials to students such as newspapers, research papers, magazines etc encouraging them to dive deeper into subjects of interest and develop critical thinking.
- 2) Group Projects : Group Projects are assign amongst the students in order to create an environment of unity, team work and allowing a scope for smart and fast learning. This not only helps them grow faster but also fosters collaboration between advanced and slow learners.
- 3) Encourage Participation in Competitions: Recommends academic competitions, conferences, or research presentations where advanced learners can showcase their knowledge and engage with challenging materials.
- 4) Counselling Programmes : Counselling and Awareness programmes are organized that helps advanced learners to prepare themselves for competitive examinations.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
459	16

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning**a)Field Trips and Site Visits**

b)Practical Workshops: Workshops and practical classes are conducted to practice techniques.

c)Extension Activities : Students actively participate in extension activities.

Participative Learning

a)Group Discussions, Seminars and Debates: Group discussion and debates are organized to develop critical thinking and active participation.

b) Wall Magazine : In order to ensure participation of students, inter-departmental wall magazine competition is organized amongst the students.

c) NSS programme : Students participate in various NSS special camp enabling them to improve communication skills, create awareness programmes on various social issues and develop a sense of confidence.

d) Co- Curricular activities : Participative learning is ensured among the students by actively participating in various co-curricular activities organized by the college.

Problem-Solving Learning

a) Counselling : In order to solve various problems faced by the

students, provision of personal counselling is done with utmost care.

b) Remedial classes : Remedial classes are conducted to bridge the gap between slow and advance learners.

c) Awareness programmes : Significant awareness programmes are organized for students on various current issues

d) Parents meeting: Parents are invited in order to discuss the academic progression and other aspects of their children.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers of the institution use ICT enabled tools to make the teaching learning process effective and interesting. The following are the initiatives undertaken by the teachers:

a) The teachers use power point presentation to make teaching learning effective.

b) The teacher uses digital platforms such as email, you-tube, whatsapp etc through which various important study materials are provided.

c) The teachers use various online reservoir of resources like Shodhganga, NLIST and E-books to enhance quality in teaching learning process.

d) Teachers attend various workshops, seminars, conferences etc connected to ICT use and applications.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.umkcollege.in/images/Photos_in_library_sports_complex_computer_classroom_etc_06-Dec-2024_14-00-20_1.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

196

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment process in UMK College is transparent and robust. Being affiliated to Dibrugarh University, the college follows the university guidelines in conducting examination and evaluations. Each department is entrusted with the charge of preparing question papers, evaluation of scripts within one or two weeks after the examination is completed. The marks obtained by the students in the examination are displayed on each departmental notice board.

The students are counseled by the departments before examination. On the basis of their performance they are categorized and arranged remedial classes if needed. Finally, the marks secured in the internal assessment are sent to the Dibrugarh University for declaration of end semester result.

Robustness of Internal assessment in terms of transparency:

1. The college conducts two sessional examinations per semester which contribute 50% of the total internal assessment marks.
2. The institution contributes 25% marks of the total internal assessment to class attendance and 25% to seminar presentation/group discussion/ home assignments.
3. In addition, class test, unit test, quizzes etc also conducted to assess the learning level of the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institution follows various mechanisms to deal with internal examination related grievances for ensuring transparency, efficiency and time boundary.

a) Before the commencement of examination, the students are informed regarding the syllabus and schedule of seminar presentation, group discussion, debate, quiz and sessional examination.

b) Invigilation is assigned to the faculties of the respective departments.

c) After evaluation of answer scripts, the departments notified the marks of the sessional examination on the respective departmental notice board.

d) Grievances of students connected to internal assessment are solved in the most transparent way by allowing students to raise his or her concern regarding the attainment of marks. And gradually that particular student is allowed to see his/her examined answer scripts and have a proper transparency in their performances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students of the institution are fully aware of the stated programmes and course outcomes of the programmes.

a) Prospectus, Programmes and Course outcomes are outlined in prospectus for each academic year.

b) Before commencement of classes, Institution organises orientation programmes conducted by IQAC as well as students are imparted counselling regarding their chosen programme, selection of subject, semester system, choice-based credit system etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

For the attainment of programme and course outcomes, the Institution in every academic year initiates certain constructive steps to attain fruitful outcomes.

a) The IQAC and Head of the Institution conducts an orientation programme before the commencement of every academic session with the students.

b) The IQAC and Head of the Institution evaluates the attainment of programme and course outcomes through continuous discussion with the HoDs and faculties of the respective departments.

b) The departments evaluate the learning outcomes of the

students by assessing the performance of the students through timely conduction of internal examinations, seminars, group discussion, debate, quiz etc.

c) For the holistic development of students various measures are undertaken such as morning prayer, yoga, community participation, awareness programme active participation, special camp in remote areas etc.

d) Feedback is collected from the students at the end of every semester regarding curriculum and course outcomes in every academic session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

45

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.umkcollege.in/index.php/igac/student-satisfaction-survey>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

03

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Ujani Majuli Kherkatia College has been playing a crucial role in the holistic development of the students and the community

through various extension activities for the urpose of greater development of college as well as society. The college aims to make a bridge between the gap of academic knowledge and real world applications, fostering a sense of social responsibility among the students of the college. Especially the NSS unit of the college is conducting various extension activities like A. awareness programme on 1. Lectures on "To save a girl child is to save a generation", 2. Provided knowledge on yoga to the students, teachers and parents, 3. Cyber crime, 4. Lecture on benefits blood donation etc.; B. Community services such as 1. Organizing blood donation camp, 2. Free health check-up camp etc.; C. Environmental conservative activities like 1. Plantation programme, 2. Cleanliness drive within and outside of the college campus etc. These initiatives serve as a vital link between the college and the broader community, nurturing a strong co-operation and progress.

File Description	Documents
Paste link for additional information	https://www.umkcollege.in/images/Extension_Activities.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2686

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

14

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is well-equipped with modern infrastructure to support quality education. It has two digital classrooms and a conference hall dedicated to teaching activities. Additionally, an overhead projector is utilized for various instructional purposes. Classrooms are fully equipped with electrical connections, and faculty members frequently use digital classrooms to conduct seminars. The college's Digital Learning Cell organizes seminars in nearby schools to promote digital learning methods and has published a digital magazine named Majuli- A multilingual, multi-disciplinary E-magazine to foster digital literacy. The library is well-resourced, featuring a comprehensive collection, including an encyclopedia, along with

separate study and research cabins. Facilities are also available for students with physical challenges, ensuring accessibility for study and research purposes. The college regularly organizes seminars, assigns homework, projects, and assignments, actively engaging students in learning. Teachers assess these assignments and award credit points, contributing to an enriching academic environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.umkcollege.in/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Every year, the college organizes a wide range of cultural and sports activities for the holistic development of students. Celebrations such as Ali Aiyeligang, pre-Bihu events, Kangkin Kebang, general fresher's programs, and departmental freshers provide students with opportunities to engage in cultural events and competitive activities. The college also holds various cultural workshops and sports programs to enhance students' skills and confidence. Students actively participate in inter-college sports and debate competitions organized by universities, and they represent the college in district and state-level competitions, often securing medals. The college is equipped with an indoor stadium featuring a well-equipped gym, badminton courts, and table tennis facilities accessible to both students and faculty. Annually, a Sports and Cultural Week is celebrated on campus, allowing students to showcase their talents in various events. Expert judges from different fields of culture and sports are invited to evaluate performances and provide guidance to the students. Additionally, the college curriculum includes self-defence courses to promote safety and empowerment. Beyond indoor facilities, the college offers a range of outdoor sports amenities, including football, cricket, volleyball, and athletics tracks for various sports like shot put, discus, and javelin. International Yoga Day is celebrated annually, with yoga experts conducting sessions and lectures on the importance of yoga, promoting physical and mental well-being among students and faculty alike.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.umkcollege.in/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.umkcollege.in/index.php/infrastructure/class-rooms-and-tutorials#
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.44

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has been fully computerized with the implementation of SOUL 3.0 software under the INFLIBNET system, streamlining the book issue and return processes. An online access system for the library catalog has been set up on a designated computer in the reading room. Students also have access to enlist online journals and can consult two national journals both online and in print. In addition, two national and two regional hardcopy journals are available in the reading room. The reading room features dedicated cabins for research scholars and students with disabilities (PWD), ensuring a focused and inclusive study environment. Accessible facilities include a hand railing at the entrance, and drinking water is provided for students. Additionally, two newspapers, one in English and one in Assamese, are provided daily for the benefit of both students and faculty. The library houses a robust collection of over 10,000 volumes across various languages and subjects, meeting the diverse academic needs of the college community.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.umkcollege.in/index.php/infrastucture/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-**

journals during the year (INR in Lakhs)**.85**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****50**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The ICT room is available in the first floor of the library. The ICT room is equipped with 15 computers, providing significant digital resources for students each semester. The room is fully enabled with high-speed Wi-Fi and internet connectivity, allowing up to 50 students annually to benefit from its facilities. The IT Facilities Committee recommends for necessary purchases as per recommendations received from the teaching departments/ administrative office of the college. All the Departments have been provided with computers and maintenance are done through Academic Monitoring Committee regularly. The Digital Learning Cell recommends for necessary purchases as per recommendations received from the teaching departments/ administrative office of the college. The College publishes an E-Magazine under the banner of Digital Learning Cell, which enables the intellectual development of the students and teachers and helps to introduce the college to the world. The committee takes stock of the IT infrastructure of the college and is responsible for timely up gradation of the

IT resources as and when necessary. The library also extends computers and Internet facility from Virtual Learning Resource Centre. SOUL 3.0 software package is being used. College has its own Websites, Facebook Page, Facebook Account, Twitter (X) and Instagram Account. College admission process is fully computerized. There are two numbers of Reliance Jio WiFi connection in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.44

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Most students utilize the library resources available both online and offline. An education laboratory is set to be established within the year, enhancing hands-on learning opportunities. The college also provides games and sports facilities in its indoor stadium, where students practice physical training as well as games like badminton and table tennis. Each year, International Yoga Day is celebrated in May. The college hosts state, district, inter-college, and local competitions in both its indoor and outdoor stadiums, with the outdoor stadium pavilion seating over 150 students. Separate changing rooms for boys and girls are also available in the pavilion. A conference hall has been constructed on campus, where monthly seminars and workshops are organized. Two well-equipped digital classrooms are available, which are actively used by teachers for both full and partial classes. A certificate computer course has been introduced in the ICT room, and students receive certification upon completion of the course. The college campus is secured by boundary walls, and students are required to stay on campus until 3 PM. The college playground provides a suitable environment for regular sports practice. Several committees, including the Building Construction Committee, ICT Committee, Library Committee, and IQAC Committee, oversee the infrastructure, academics, and co-curricular activities, ensuring a holistic approach to the college's development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.umkcollege.in/images/Photos_in_library_sports_complex_computer_classroom_etc_06-Dec-2024_14-00-20_1.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

221

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

273

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

273

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

13

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

2

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year**9**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****04**

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Ujani Majuli Khetkatia College Students Union is a representative body of the Student's community. The Ujani Majuli Khekathia College student's council consists of the following 11 office bearers, namely: President, Vice President, General Secretary, Assistant General Secretary, Gems and Sports Secretary, Cultural Secretary, Magazine Secretary, Debating Secretary, Social Services Secretary, Boys Common Room Secretary and Girls Common Room Secretary. The Major Activities of the Student's Union is to provide programs, Activities and Services which serve the co- curricular, Cultural, Social, Recreational

and Educational interest of Students at the College. Students representative are made compulsory in IQAC, admission committee, anti ragging committee and hostel management Committee. In the IQAC, Students representative helps in the development of quality culture in the institution. Students representing the Anti Ragging Committee play a key role in creating awareness among students through their activities. Grievances of the Students related to academic, examination and other issues. The Students Union play important roles in conducting like Fresher Social, Annual Sports, Organizing departmental Seminar, Workshops, Departmental Educational tour and We magazine competition etc. They participate in all extension activity conducted by NSS & NCC and any department of our institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Ujani Majuli Kherkatia College as a alumni association. The Alumni associations usually meet ones a year and conduct various events and attend the general body meeting. The alumni association helps the College in various development activities. The alumni aware about their employment, and their present their work, contact addresses, Phone numbers and email. Such activities help the present students to contact the alumni for various purposes. Some of the alumni have contributed various academy events in the College campus. The alumni association has developed good will between the present students and the alumni. The alumni contributed to develop the College. The association takes up different positive and quality oriented measure time to time. The association provides the fatback to the College to reshape the present teaching and learning programme for new job reqriment. A few member of the association provide financial add to the College authority as and when situation demand which are utilize Golden Jublee and infrastruce and other facilities. Theregistration of the Alumni Association is underprocess.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college operates in line with its vision and mission, ensuring that all governance and leadership efforts are directed toward achieving these goals. To fulfill its objectives, the college has set up various committees and assigned responsibilities to committed staff members under the guidance of college authorities, Dibrugarh University, and the Director of

Higher Education in Assam. At the top of this structure is the Governing Body, the main administrative committee responsible for overseeing all other subcommittees, including those related to governance and academic matters. The Vision and Mission of this college are as follows:

VISION OF THE COLLEGE

To provide quality higher education to the tribal backward, rural and underprivileged lower strata of the society in order to enhance their socio-economic conditions.

MISSION OF THE COLLEGE

1. To develop the institution as a holistic, multi-disciplinary college with potentials for learners as ideal citizens of the society vis-à-vis the challenges of unemployment through self-employment, vocational and skill based courses. 2. To establish this college as a centre for excellence for higher education by instilling lofty human values of Slife, ideals of nationalism, patriotism, knowledge and information in compliance with the emerging trends of higher education and NEP.

The Institution has been fulfilled its Vision and Mission under the UBA (Unnat Bharat Abhiyan), NSS and other Skill Based courses.

File Description	Documents
Paste link for additional information	https://www.umkcollege.in/index.php/about/vision-and-mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Ujani Majuli Kherkatia College, a key higher education institution in Majuli, demonstrates strong leadership through decentralization and teamwork. Various committees and cells in the college work together to ensure smooth management of different activities. The Academic Cell, for example, plans and oversees academic and operational tasks. To keep the college running efficiently, the Principal, Governing Body, IQAC members,

Heads of Departments (HoDs), teachers, non-teaching staff, student representatives, alumni, and parents collaborate to create and implement policies on admissions, grievance handling, counseling, and more. This collective approach allows all stakeholders to share responsibility in working towards the college's vision and mission. Each department prepares class schedules and course plans. Faculty members are encouraged to develop their skills by attending and organizing seminars, workshops, conferences, training sessions, and Faculty Development Programs (FDPs). Additionally, they can build leadership skills by participating in academic and extracurricular activities, including the NSS, NCC, sports, and cultural events. Students, with the support of professors-in-charge, also organize various community outreach activities, both on campus and in local communities, to make a positive impact.

File Description	Documents
Paste link for additional information	https://www.umkcollege.in/index.php/adm_inistration#
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has created short-term (5-year) and long-term (10-year) plans to meet its goals, guided by the seven quality standards set by NAAC. These plans were developed with input from all stakeholders and aim to support the overall mission of the college. Key focus areas include:

1. Faculty members take an active role in creating course plans, designing question papers, conducting exams, organizing remedial classes, and other academic tasks.
2. Adding extra courses to enhance student learning.
3. Organizing various awareness programs for the community, covering topics like health and nutrition, mental health, women's empowerment, disaster management, and voter awareness.
4. Making good use of the library, available e-resources, and classrooms with ICT (information and communication technology) capabilities.
5. The IQAC is consistently working to implement improvements, with support from other stakeholders.

6. Signing MoUs (Memorandums of Understanding) to start faculty and student exchange programs.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.umkcollege.in/images/Institution Development Plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college's structure includes the Governing Body, Principal, teaching staff, non-teaching staff, and students, each contributing to the institution's growth and smooth operations:

1. **Governing Body:** A primary decision-maker, the Governing Body collaborates with the Principal to make crucial choices on finances, faculty recruitment, infrastructure, and other essential areas, focusing on the college's overall development.
2. **Principal:** The Principal leads and coordinates with the Heads of Departments (HoDs), teaching, and non-teaching staff to ensure daily operations smoothly.
3. **Heads of Departments (HoDs):** Each HoD manages their department's activities by holding regular meetings where academic and extracurricular decisions are made.
4. **IQAC:** The Internal Quality Assurance Cell (IQAC) is dedicated to enhancing and maintaining quality across the institution, playing a vital role in implementing quality standards.
5. **Student Council:** Led by an elected president, the Student Council represents student interests, discussing issues and organizing extracurricular activities for student engagement.

This structure promotes teamwork, effective management, and a

supportive learning environment.

File Description	Documents
Paste link for additional information	https://www.umkcollege.in/index.php
Link to Organogram of the Institution webpage	https://www.umkcollege.in/index.php/administration/organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college is committed to the academic, financial, physical, and emotional well-being of its members, creating a positive atmosphere on campus. To support and empower teaching and non-teaching staff, the college has implemented several welfare measures:

- Faculty are encouraged to enhance their skills by attending programs like Refresher Courses, Orientation Programs, and Short-Term Courses. Leave is granted when needed for these activities.
- Promotion benefits of the Faculties under CAS promotion as the eligibility is fulfilled.
- A designated reading cabin is available for faculty members

in the college library.

- The college administration supports government welfare and professional development benefits, including maternity leave, casual leave, child care leave, and more.
- Regular staff enjoy retirement benefits such as Gratuity, pension plans, VRS, Family Pension, GPF, GIS, and leave encashment, similar to state government employees.
- Financial assistance is available for medical emergencies through the Teacher's & Employees Welfare Fund, managed by teaching staff.

Additional facilities include a well-furnished conference room, canteen services for everyone, and a range of leave benefits for both teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	https://assam.samarth.ac.in/index.php/dashboard?first_login=1
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows all guidelines set by the UGC and DHE, Assam when appointing teaching and non-teaching staff. Faculty performance is evaluated every year to ensure quality and growth:

1. **Faculty Assessment:** Faculty members are evaluated annually through the Performance-Based Appraisal System (PBAS) as part of the UGC Career Advancement Scheme (CAS). This system is based on the Academic Performance Indicator (API) score. The assessment is carefully reviewed by the Head of the Department and the IQAC Coordinator.
2. **Non-Teaching Staff Assessment:** Non-teaching staff performance is evaluated each year through confidential reports and annual appraisals.

By following these structured evaluations, the college ensures that both teaching and non-teaching staff meet high standards in their roles.

File Description	Documents
Paste link for additional information	1. https://www.umkcollege.in/index.php/research-publication/research-initiatives , 2. https://www.umkcollege.in/index.php/research-publication/book-chapter-publication , 3. https://www.umkcollege.in/index.php/research-publication/seminars-workshops
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has completed both internal and external audits of all funds, covering all recent financial years. The institution's primary source of funds is the admission and tuition fees, reimbursed by the Government of Assam. The internal audit process is managed by local auditors appointed by the college's Governing Body. Upon completion of the internal audit, the audit report is presented by the Principal to the Governing Body for review and approval. Any audit objections are addressed by the Principal, who serves as both the secretary of the Governing Body and the Drawing and Disbursing Officer (DDO) of the college.

The external audit of funds is conducted by auditors from the Government of Assam, following which the Governing Body provides

final approval for the audit. During both the internal and external audits, all expenditure vouchers processed by the Principal are thoroughly examined. Additionally, grants from the University Grants Commission (UGC) and other specific grants are audited by Chartered Accountants certified by the government. This process ensures comprehensive financial oversight and accountability for all college funds.

File Description	Documents
Paste link for additional information	https://www.umkcollege.in/index.php/administration/audit-report
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.8

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college gathers funds from both internal and external sources and takes steps to make the best use of these resources. To ensure funds are used wisely and prevent any misuse, the college has several systems in place, including a Construction Committee and regular audits.

The main external sources of funds for the college are:

1. University Grants Commission (UGC)
2. Government of Assam
3. Rashtriya Madhyamik Shiksha Abhiyan (RMSA)

Internally, the college also generates funds from hostel fees paid by students. This combination of resources allows the college to support its activities and projects effectively.

File Description	Documents
Paste link for additional information	https://www.umkcollege.in/index.php/administration
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of our college is dedicated to maintaining and enhancing quality standards in academics and administration. Established to foster a culture of continuous improvement, IQAC has become a key driver in raising the institution's standards. IQAC's primary focus is to set and meet quality benchmarks through structured planning and strategic action. By aligning with national bodies such as the National Assessment and Accreditation Council (NAAC) and the All India Survey of Higher Education (AISHE), the IQAC ensures the institution meets national and international standards in higher education. Key initiatives include a mentorship program that provides students with valuable guidance and personal support for both academic and personal growth. Additionally, IQAC encourages faculty members to participate in development programs, ensuring they remain current in their fields, which directly benefits students. The IQAC also organizes career counseling sessions and free coaching for competitive exams, offering significant support to both students and the community. Overall, IQAC's work has been pivotal in driving the college toward sustained quality improvements, empowering both staff and students.

File Description	Documents
Paste link for additional information	https://www.umkcollege.in/#
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) plays an important role in regularly reviewing and improving the teaching and learning process at our college. IQAC checks the teaching methods, class structures, and student learning outcomes at set intervals to make sure they align with the college's goals. One of IQAC's key tasks is to ensure that classes follow the academic calendar and are completed on time. It also monitors the results of semester and sessional exams. Based on the analysis of these results, IQAC identifies any issues and makes sure corrective actions are taken. For students who may not perform well in sessional exams, IQAC arranges remedial classes to support their learning. IQAC also ensures that modern teaching tools and methods are available and effectively used in the college to enhance learning. To further improve teaching quality, IQAC encourages teachers to join various training programs, like Refresher Courses, Orientation Programs, and other faculty development activities, which help them keep up-to-date with new teaching techniques. IQAC's efforts ensure that the teaching and learning process remains effective, modern, and beneficial for everyone in the college.

File Description	Documents
Paste link for additional information	https://www.umkcollege.in/index.php/academics/results
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.umkcollege.in/#
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In our co-educational college, all students have equal rights and privileges. Our teachers regularly meet with students to discuss and help resolve any gender-related issues. We also organize various counselling sessions, both in the college and hostels, with support from the Women's Cell, which observes "Women's Day" every year.

Separate common rooms and toilets are available for both boys and girls, with a girls' toilet attached to the girls' common room. The Girls' Common Room Secretary communicates with the principal and the Women's Cell about any issues related to female students.

The college has a Grievance and Redressal Cell, managed by a committee of teaching and non-teaching staff along with students, to handle complaints. CCTV cameras are installed in specific areas, including the campus and classrooms. Committees such as the Anti-Ragging Committee, Grievance and Redressal Cell, and Women's Cell work in accordance with UGC guidelines. A lady warden is appointed in the girls' hostel to look after the needs and well-being of the female residents.

File Description	Documents
Annual gender sensitization action plan	https://www.umkcollege.in/images/Gender_Audit_Report_2021.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college undertakes certain waste management as follows:

Solid waste management: Dustbins are placed in convenient spots for disposing of waste paper and other trash. Separate bins for biodegradable and non-biodegradable waste are available in classrooms and academic buildings. Moreover, sometimes, the NSS unit of the college organises "Swacha Abhijan" to clean of the campus and the college also using the biodegradable waste to produce vermicompost.

Liquid waste management: The college has provided adequate, separate sanitation facilities for students and staff. Proper drainage systems are in place to carry away wastewater from toilets and to manage rainwater effectively.

E-waste management: E-wastes such as computers, batteries, and other electrical and electronic parts are sold directly to

vendors which ultimately lead to safe disposal.

Chemical and Radioactive Waste: As we don't have any use option of any chemical and any radioactive device, hence no waste produces in these sections.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution fosters an inclusive environment that embraces and respects diversity across cultural, regional, linguistic, communal, socioeconomic, and other spectrums. The college welcomes students from varied cultural backgrounds, creating a vibrant community that enhances students' creative thinking, cultural awareness, communication skills, and preparedness for working in diverse teams in the future. Every year, the college hosts Annual Sports, which nurtures unity and sportsmanship among students. A Cultural Rally is organized to foster positive interactions among individuals from different racial and cultural backgrounds.

Assamese is the common lingua franca used by all communities and students of the college. The Mishing people speak the Mishing dialects. No clash of students of different linguistic background have been reported in the college Grievance Redressal Cell.

Celebrating special days like Women's Day helps promote women's empowerment and reduce gender discrimination. Events like Yoga Day and regional festivals like Bihu and folk dances bring positivity to the community. The college administration and teachers have also adopted a model village, where students and teachers frequently visit to encourage social harmony and support the village's economic growth. These visits allow students to learn valuable life lessons from the village's senior citizens.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is proud to instill a spirit of constitutional values in its community. It takes active steps to help students and staff build these values by offering chances to take part in and celebrate important national and commemorative days. Students are encouraged to participate in field studies, helping them

appreciate the importance of preserving the country's cultural heritage.

National days like Republic Day, Independence Day and Gandhi Jayanti are celebrated across India with pride and reverence. The Azadi Ka Amrit Mahotsav marked the 75th anniversary of India's independence, honoring the nation's rich history, diverse culture, and remarkable achievements. The Har Ghar Tiranga campaign in every year, which encouraged citizens to display the national flag in every home, stirred a deep sense of patriotism among people, uniting them in a shared love for the country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

Our college celebrates all national festivals and marks the birth and death anniversaries of prominent national leaders and important figures from our state. Independence Day and Republic Day are celebrated with great enthusiasm. Throughout the year, we also observe International Women's Day, World Environment Day, International Yoga Day, and other important occasions. On Independence Day and Republic Day, the national flag is raised on the college grounds and at the hostels. NSS volunteers help make arrangements to ensure these events run smoothly. Additionally, the college observes the birth anniversary of Srimanta Sankardeva with devotion, honoring the revered saint of Assam.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Students welfare: The college's primary focus is on student welfare, aiming to create a positive, supportive, and educational environment that encourages students to grow and develop holistically. The college serves many students from economically disadvantaged backgrounds. To support them, financial assistance is provided to those in need.

Additionally, students benefit from mentoring and counselling sessions with both teachers and professional counsellors, who guide them on academic and personal matters. Facilities such as a library, on-campus hostels, and common rooms where students can relax are available to enhance their experience on campus. However, the college faces challenges in expanding these offerings due to limited infrastructure, which impacts the full realization of these welfare practices.

2. Plantation Programme: The college aims to increase the planting of various fruit trees and other useful plants on campus

as well as the outside of the campus creating a greener and more sustainable environment. To achieve this, the college actively encourages students to get involved in greening the campus, fostering a sense of ownership and pride in their surroundings. This initiative not only beautifies the campus but also inspire important environmental values among students. By participating in planting activities, students develop a positive attitude towards conservation and learn to appreciate the role of greenery in supporting a healthy ecosystem. This hands-on approach helps students understand the importance of protecting and nurturing nature, building a foundation for environmentally responsible behaviour in their future.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The UMK College aims to become a leading centre for higher education in the greater Ujani Majuli area. The college is committed to supporting students in reaching their academic goals and preparing them to become responsible citizens. To achieve this, the college has introduced several initiatives. In this year, the college invites Diganta Biswa Sharma and prominent journalist of Assam Nitumoni Saikia to meet and interact with the students. This interaction inspires and motivates students, providing them with role models and insights into various career paths. The college organizes a variety of programs to raise awareness about important social and health related topics. Events include awareness programs on current issues, Health awareness programme, Nasha Mukta Bharat Abhiyan and Swachh Bharat Cleanliness Drives. These activities encourage students to get involved in community issues and contribute to public health and welfare. The college believes in nurturing students' abilities beyond academics. To support this, it encourages students to participate in a range of extra-curricular activities. The college also arranges talks by experts from various fields, providing students with guidance and information about potential career options.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The Future Plans of action for the next academic Year of our institution are;

1. The College plans to strengthen research works of teachers and students and organize seminars.
2. To Organize additional workshops/seminars/conferences/popular lectures at the institutional/state/national levels in different departments.
3. To open more Add on Courses in various subjects for the students.
4. To uphold and encourage the backward classes of students to pursue higher education.
5. To carry out social extension initiatives in communities nearby.
6. To sign more MOU with different Colleges to increase the opportunity through teacher and student exchange.
7. To broaden the scope of carrier guiding cells in order to provide excellent training to our students for competitive examinations.