

**The Annual Quality Assurance Report (AQAR) of the IQAC
for 2015-16.**

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2014 to June 30, 2015)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

Ujani Majuli Kherkatia College

1.2 Address Line 1

P.O- Ratanpur Miri, Majuli

Address Line 2

P.S- Jengraimukh

City/Town

District- Jorhat

State

Assam

Pin Code

785105

Institution e-mail address

u.m.k.college@gmail.com

Contact Nos.

7896297122, 9957208370

Name of the Head of the Institution:

Dr. Dharmeswar Pegu

Tel. No. with STD Code:

03775-271577 (Non functional)

Mobile:

789629712, 9957208370

Name of the IQAC Co-ordinator:

Prof. Kaliram Kuli

Mobile:

9957208370

IQAC e-mail address:

u.m.k.college@gmail.com

1.3 NAAC Track ID (For ex. MHCogn 18879)

ASCOGN12145

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)**EC/35/102 Dated 28-02-2005**

1.5 Website address:

www.umkcollege.org

Web-link of the AQAR:

Link

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C⁺	61.40	2005	5 years
2	2 nd Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01-08-2005

1.8 AQAR for the year (for example 2010-11)

2015-2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2014-15 submitted to NAAC on 12-10-2011):

i. AQAR, 2014-15 yet to be submitted to NAAC

1.10 Institutional Status

University

State

☒

Central

☐

Deemed

☐

Private

☐

Affiliated College

Yes

☒

No

☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☒

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

**Dibrugarh University,
Assam**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

No

2. IQAC Composition and Activities

2.1 No. of Teachers

4

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

1

2.7 No. of Employers/ Industrialists

Nil

2.8 No. of other External Experts

1

2.9 Total No. of members

11

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.

04

Faculty

1

Non-Teaching Staff

01

Students

1

Alumni

1

Others

Nil

2.12 Has IQAC received any funding from UGC during the year? Yes

v

No

If yes, mention the amount

No

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

Nil

International

Nil

National

2

State

Nil

Institution Level

Nil

(ii) Themes

Seminars on :**(1) "Tribal society and culture, Pitambardev Goswami's outlook and its relevant in present time" on 19-09-2015 organised jointly by the IQAC and ACTA, Majuli Zone.****(2) 'Tribal Society and Culture of Assam' on 25th & 26th December 2015 organised by the IQAC and Department of Assamese.**

2.14 Significant Activities and contributions made by IQAC

The IQAC has organised two National Level Seminars entitled (1) “Tribal society and culture of Assam. (2) ‘Pitambordev Goswami’s outlook and its relevant in present time” in collaboration with the Assamese Department.

mm

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year * Academic Calendar

Plan of Action	Achievements
Annual plan of actions are depicted in the Academic Calendar prepared by the affiliating University.	Syllabi and other programs as chalked out in the Academic Calendar have been completed in time.

* Attach the Academic Calendar of the year as Annexure. : **Attached**

2.16 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The G.B. has approved the AQAR, 2015-16 in its meeting held on 29-08-2016 and recommended for submission to the NAAC.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01	Nil	Nil	Nil
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	01			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programs
Semester	01
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders* Alumni ☐ Parents ☒ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Assistant Professors	Associate Professors	Professors	Others
	16	8	8	Nil	Nil

2.2 No. of permanent faculty with Ph.D. 03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Assistant Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	Nil	2	Nil	Nil	Nil	Nil	Nil	Nil	Nil	2

2.4 No. of Guest and Visiting faculty and Temporary faculty Nil Nil 06

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

*******Interdisciplinary approach is adopted by the Departments of identical syllabi contents like Economics and Sociology subjects. Teachers of Economics take classes in Sociology and Education in the Papers on Statistics.**

2.7 Total No. of actual teaching days during this academic year 185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop Nil Nil Nil

2.10 Average percentage of attendance of students 73

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division					Page: 8
		Distinction %	I %	II %	III %	Pass %	
BA Sem. I		--					
BA Sem. II	209	--	13.35	34.35	56.84	34.85	
BA Sem. III	187	--	15.69	41.11	49.23	35.34	
BA Sem IV	124	--	18.87	37.42	55.16	37.15	
BA Sem V	113	--	18.63	39.60	51.54	36.59	
BA Sem VI	90	--	32.22	41.11	26.67	33.33	

2.12 How does IQAC contribute/monitor/evaluate the Teaching & Learning processes :

The prime objective of IQAC is to ensure maintenance of quality teaching-learning processes through improvement of academic and administrative performance of the college. In order to achieve the objectives the IQAC has ensured :

- (i) **Timely completion of syllabi (teaching units) of various courses.**
- (ii) **In-Semester evaluation of learners through Sessional Tests, Group Discussions, Seminars, Unit Tests etc.**
- (iii) **Regular attendance of students.**

2.13 Initiatives undertaken towards faculty development :

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Program	---
HRD programs	-----
Orientation Programs	1
Faculty exchange program	---
Staff training conducted by the university	----
Staff training conducted by other institutions	3
Summer / Winter schools, Workshops, etc.	2
Faculty Improvement Programme conducted by the Indian Institute of Entrepreneurship, Guwahati	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	9	1	Nil	2
Technical Staff	Nil	Nil	Nil	Nil

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC always encourages research works in the college. There have been two Minor Research Projects presently undertaken by two of our teachers. Leaves are granted to faculties who are undertaking Research Projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	2	-----	----
Outlay in Rs. Lakhs	1.20	3.00	-----	----

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned in lakh	Received
Major projects	Nil			
Minor Projects	Nil			
Interdisciplinary Projects	Nil			
Industry sponsored	Nil			
Projects sponsored by the University/ College	Nil			
Students research projects <i>(other than compulsory by the University)</i>	Nil			
Any other(Specify)	Nil			
Total				

3.7 No. of books published i) With ISBN No.

Nil

Chapters in Edited Books

Nil

ii) Without ISBN No.

Nil

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy Nil CPE Nil DBT Star Scheme Nil
INSPIRE Nil CE Nil Any Other (specify) Nil

3.10 Revenue generated through consultancy

 Nil

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

 Nil

3.13 No. of collaborations

International

 Nil

National

 Nil

Any other

 Nil

3.14 No. of linkages created during this year

 Nil

3.15 Total budget for research for current year in lakhs :

From Funding agency

 Nil

From Management of University/College

 Nil

Total

 Nil

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
Nil	NA	NA	NA	NA	NA	NA

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

 Nil Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

 Nil

3.20 No. of Research Scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

 Nil

SRF

 Nil

Project Fellows

 Nil

Any other

 Nil

3.21 No. of students participated in NSS events:

University level	Nil	State level	5
National level	Nil	International level	Nil

3.22 No. of students participated in NCC events:

University level	Nil	State level	3
National level	2	International level	Nil

3.23 No. of Awards won in NSS:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.24 No. of Awards won in NCC:

University level	Nil	State level	02
National level	1	International level	Nil

3.25 No. of Extension activities organized

University forum	Nil	College forum	04	
NCC	1	NSS	3	Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility .

- **Special Integrated Camp was held jointly by the NSS Volunteers of Dhakuakhana College and Volunteers of our College w.e.f 25-07-2015 to 30-07-2015 at Dhakuakhana.**
- **One Awareness Programme on Aids was held on 09-10-2015.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total in lakh
Campus area	7.3 Acre	Nil	-----	---
Class rooms	16	Nil	----	-----
Laboratories	-----	-----	-----	-----
Seminar Halls	1	Construction of auditorium continues	Govt. of Assam	30.00
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		----	---	
Value of the equipment purchased during the year (Rs. in Lakhs)		-----	---	---
Others : Constn. of Administrative Building		1	State Govt.	99.5

4.2 Computerization of administration and library

Computerised

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8772	1745940	103	26810	8875	1772750
Reference Books	3687	1303450	133	46550	3820	1350000
e-Books	--	--	--	--	--	--
Journals	7	3780	---	----	---	3780
e-Journals	--	--	--	--	--	--
Digital Database	Nil	---	--	---	--	---
CD & Video	Nil	--	Nil	--	---	--
Others (specify)	---	--	--	---	---	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30	1	1	1	1	1	7	
Added	0	---	---	---	---	---	---	
Total	30	1	1	1	1	1	7	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.).

A day long Workshop was held on Digital Library Operation Module and Digital Campus System on 22-08-2015.

4.6 Amount spent on maintenance in lakhs :

i) ICT

0.15

ii) Campus Infrastructure and facilities

0.56

iii) Equipments

0.37

iv) Others

0.65

Total :**1.73****Criterion – V****5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC had the Annual interactive meeting of the Principal, faculties and students on 04-08-2015 to brief the Academic Calendar, Student Support Services provided by the College and on the duties and responsibilities of the students for keeping high degree of academic environment of the college.

5.2 Efforts made by the institution for tracking the progression :

Sessional Tests, Departmental Seminars etc. as part of the In-Semester Evaluation and all academic & non-academic programs have been conducted in time. Further feedback from students and teachers have also been taken.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
498	---	----	----

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
185	37.15

Women

No	%
313	62.85

Last Year (2014-15)						This Year (2015-16)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
05	19	379	80	Nil	483	09	17	391	81	Nil	498

Demand ratio 100 %

Dropout %- Less than 5 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No regular provision for coaching classes for entry into various services. However students are aided through the Career Counselling Cell of this College. Some time coaching classes for TET Examination is conducted in collaboration with local NGOs.

No. of students beneficiaries

Not ascertained

5.5 No. of students qualified in these examinations

NET

Nil

SET/SLET

Nil

GATE

Nil

CAT

Nil

IAS/IPS etc

Nil

State PSC

Nil

UPSC

Nil

TET

Not ascertained

5.6 Details of student counselling and career guidance

There is a Counselling and Career Guidance Cell in the college with a teacher coordinator to guide. The students are made aware of various employment opportunities through this cell.

No. of students benefitted

Not ascertained

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

No such programme has been organised during the reporting period.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **16** National level **Nil** International level **Nil**

No. of students participated in cultural events

State/ University level **1** National level **Nil** International level **Nil**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level **Nil** National level **Nil** International level **Nil**

Cultural: State/ University level **Nil** National level **Nil** International level **Nil**

5.10 Scholarships and Financial Support

	Number of students	Amount in Rs.
Financial support from institution	6	18000
Financial support from government	449	1006550
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised /initiatives

Fairs : State/ University level **Nil** National level **Nil** International level **Nil**

Exhibition: State/ University level **Nil** National level **Nil** International level **Nil**

5.12 No. of social initiatives undertaken by the students **1**

5.13 Major grievances of students (if any) redressed: **Nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION OF THE COLLEGE

The prime vision of this institution is to make itself a Centre of Higher Learning based on high moral value, particularly for the students belonging to under privileged groups which constitute the body of the society surrounding the college by disseminating best possible knowledge and information through ideal academic environment to its stakeholders.

MISSION OF THE COLLEGE

In order to realize these goals in particular, the college, ever since its inception endeavours tireless efforts towards creating conducive academic environment, both physical and educational, with a group of dedicated teachers, employees and social workers in the decision making body by moulding character of students with high moral quality, honesty, fellow-feeling, co-operation and secularism.

OBJECTIVES OF THE COLLEGE

- (1) The prime objective of this institution is to provide quality education particularly to students belonging to under privileged groups at the undergraduate level.
- (2) The college aims at developing mental and physical capabilities of young men and women by disseminating proper knowledge based on high moral value. Through various activities of NCC, NSS, sports, culture etc. we aim at boosting leadership qualities, personality traits, civic sense and accountability to the community, the society and the nation at large.
- (3) To mould student minds towards career building, creating awareness against social evils by developing scientific outlook, sense of fellow-feeling and secularism among the students.

In order to achieve these objectives, the college puts special emphasis on discipline, regularity, punctuality, sincerity, dedication and such other qualities as character, culture and responsibility.

6.2 Does the Institution has a Management Information System

Yes. The college administration and Library have been computerised.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum for Degree Courses are designed and adopted by the affiliating university. Although the college faculties are not directly involved in curriculum designing and syllabi development, suggestions are given by the teachers.

6.3.2 Teaching and Learning

In order to ascertain effective teaching in the class room, teachers prepare lesson plans for each class assigned to them. Students are apprised of the Academic Calendar adopted by the university at the very beginning of Academic Session and instructed to follow it in letter and spirit. Continuous In-Semester Evaluations and feed-backs are taken from students from time to time. Class Seminars, Group Discussions etc. are held regularly. Remedial Coaching is provided to the slow learners. Feedbacks are taken from students, parents, alumni, teachers etc.

6.3.3 Examination and Evaluation

There are two types of evaluation—(1) In-Semester Evaluation conducted throughout the Semester duration and End-Semester Evaluation conducted as per schedule prescribed by the affiliating University. Internal Assessment of 20 Marks in each Course (Paper) are given on the basis of performance in the In-Semester Evaluation for which at least two Sessional Tests, Class Seminars, Group Discussions etc. are held in each Semester. The teachers actively take part in In-Semester as well as En-Semester Evaluations.

6.3.4 Research and Development

The college always encourages teachers to undertake research works, projects and for this they are granted leaves. One Minor Research Project has been completed recently and two others are ongoing. The UGC has funded for the projects..

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has a computerised library with reading room facility. The college has submitted a proposal to the UGC for extension of the existing library building and Women Hostel during 12th Plan to enhance their capacities. Continuous efforts are being made to enrich the library with books, volumes and journals.

A number of computers with internet connectivity have been installed in recent years in order to improve ICT facilities which will enable students to learn basics of computer.

6.3.6 Human Resource Management

This college has a small number of teachers and employees to function with a given facilities. Even then, daily works are performed smoothly with streamlining its activities among the teachers and employees. There is a Vice Principal to look after the academic affairs of the College with the Principal in the top of the College Administration. The College administration is aided by one UDA, two LDA and three Grade IV employees. Management of College Library is done by the Librarian and the Library Bearer with committee to advice. Above all, the Governing Body, the decision making management body in the top, is the helm of the affairs.

We have well laid policy for recruitment and upward mobility of faculty and staff. Recruitment is made as per the guidelines adopted by the State Govt. and the U.G.C. There is a Departmental Promotion Committee in each Department that makes recommendation teachers for promotion. Contractual recruitments are also made by the college Governing Body to meet temporary requirements of faculties or other staff particularly at times when the College has to face acute shortage of teachers due to leave granted to teachers on various occasions or due to delay in filling up vacancies on retirement of teachers/staff for various reasons.

6.3.8 Industry Interaction / Collaboration

The College imparts education in Arts only. With no education in job oriented or technological or professional courses in the College, industry interaction or collaboration is absent.

6.3.9 Admission of Students

Since the college is located in a most remote tribal area, almost all the applicants are generally admitted in the college irrespective of academic performance. So admission of students does not require special arrangement/ policies so far. However, entrance tests are held for selection of students offering Major Courses. There is an Admission Committee consists of all the Head of the Departments and IQAC Coordinator headed by the Principal.

6.4 Welfare schemes for

Teaching	There is a Welfare Fund of the teachers and Employees to help in need.
Non teaching	Do
Students	There is a Students' Aid Fund in the college to provide assistance to distress students. There is also provision of free admission to very poor meritorious students.

6.5 Total corpus fund generated

Rs. 8,50.0000

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-----	No	-----
Administrative	No	-----	No	-----

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Dibrugarh University has initiated the following important reforms measures in respect of Examination and Evaluation :

- **Comprehensive and continuous evaluation system has been in operational since 2011-12 academic session.**
- **Pre and post examination works have been computerized.**
- **Online declaration of results for under graduate courses (Colleges affiliated to the University)**
- **Zonal System for spot evaluation of the Answer Scripts in the UG (College) examinations.**
- **Results of the examinations are declared in stipulated time as per the Academic Calendar.**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The colleges affiliated to Dibrugarh University are governed by the respective Governing Bodies which are statutory in nature. The affiliating University does not interfere with the administrative functioning and financial management of the colleges except that in academic matters. In this sense the college enjoys ample autonomy in governance and developmental activities.

6.11 Activities and support from the Alumni Association

The College has an Alumni Association that has been taking part in the College's developmental processes since long back. Though the Alumni Association has not been able to contribute any significant financial support from them , but they use to provide valuable suggestions and moral support when the college is in need. Our Alumni are mostly teachers or belonging to lower income group who are not able to contribute donations etc. The Alumni Association is presently thinking actively for a contribution to the college.

6.12 Activities and support from the Parent –Teacher Association.

Parents and teachers are directly involved in the decision making of the college, as they have their representatives in the Governing Body and its committees. Further, Parents-Teachers meet is an annual feature of this College which is normally held in the first part of beginning of academic session.

6.13 Development programmes for support staff

The support staff of the college are often provided short term training organised by the Director of Higher Education, Audit and Account Department of the Govt., the District Administration, University, the U.G.C etc. In the event of massive use of ICT in the college, it is imperative to update knowledge and skills of the support staff frequently. The College also often organises such workshops and training which are mostly relevant to their skill enhancement.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation works, campus beautification works are the routine agenda undertaken by the College family to keep the college campus always greenery. The NSS volunteers, NCC Cadets, Students' Union and Teachers sincerely take part in all these works to keep the College premises beautiful and eco-friendly. The college family organises Safai Abhijan in order to make the campus clean and green in various occasions.

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Online admission process has been introduced on experimental basis for the first time.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- 1. Online admission process has been introduced**
- 2. The academic & non academic programs have been completed in time in consonant with the Academic Calendar.**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. The college always tries to keep the college environmentally clean and green. A number of plantation programs have been organised in the last year including the program on World Environment Day on 05-06-2016.
2. “Energy Conservation is Energy Production” is one of the slogans of this college. So, at the Annual Interactive meeting held in the very beginning of an academic session, everybody is informed about importance of Energy and its conservation.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness/protection

One ‘Environmental Awareness’ programme has been organised in 20-01-2016 as a part of field study for the students of the 4th Semester classes.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8. Plans of institution for next year

There are host of plans to be implemented in the years to come. Following are the plans, on priority basis, the college sets to implement in the next year.

- (i) One outreach programme on ‘Environmental Awareness.’
- (ii) One Awareness Programme on Superstition (Dainy Killings)
- (iii) At least one National Level Seminars
- (iv) Completion of the construction of the Auditorium
- (v) Construction of permanent Boundary Wall of the college.

Name : Prof. Kaliram Kuli
Signature of the Coordinator, IQAC

Name : Dr. Dharmeswar Pegu
Signature of the Chairperson, IQAC
