

UjaniMajuliKherkatia College, P.O. Ratanpur Miri, Majuli
Dist. Jorhat -785105, Assam

The Annual Quality Assurance Report (AQAR) of the IQAC
For 2018-19

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

I. Details of the Institution

1.1 Name of the Institution :

Ujani Majuli Kherkatia College

1.2 Address Line 1:

P.O- Ratanpur Miri, Majuli

Address Line 2 :

P.S- Jengraimukh

City/Town :

District- Majuli

State :

Assam

Pin Code :

785105

Institution e-mail address :

u.m.k.college@gmail.com

Contact Nos.:

9101259751,7002035525

Name of the Head of the Institution:

Dr. Dharmeswar Pegu

Tel. No. with STD Code:

03775-271577 (Non functional)

Mobile:

9101259751,7002035525

Name of the IQAC Co-ordinator:

Prof. Kaliram Kuli

Mobile:

7002035525

IQAC e-mail address:

- 1) u.m.k.college@gmail.com
- 2) kaliramkuli60@gmail.com

1.3 **NAAC Track ID**(For ex. MHC0GN 18879)

ASCOGN12145

1.4 **NAAC Executive Committee No. & Date:**

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

EC/35/102 Dated 28-02-2005

1.5 Website address:

www.umkcollege.in

Web-link of the AQAR:

www.umkcollege.in

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+	61.40	2005	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

01-08-2005

1.8 **AQAR for the year** *(for example 2010-11)*

2018-19

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC *((for example AQAR 2016-17 submitted to NAAC on.....))*:

- i. **AQAR of 2012-13, 2013-14, 2014-15 are yet to be submitted/uploaded**

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☒

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

Nil

Dibrugarh University, Assam

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

Any other (*Specify*)

No

UGC-COP Programmes

No

2. IQAC Composition and Activities

2.1 No. of Teachers

5

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

12

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.

04

Faculty

02

Non-Teaching Staff Students

1

Alumni

1

Others

Nil

2.12 Has IQAC received any funding from UGC during the year? Yes

☐

No

☒

If yes, mention the amount

NA

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

1

International

Nil

National

Nil

State

Nil

Institution Level

1

(ii) Themes

An Workshop on ‘Bamboo Craft (Making Ornament from bamboo) ’ conducted by the ‘Bamboo Queen of India’ Neera Sarma organised by the IQAC on 01-02-2019.

2.14 Significant Activities and contributions made by IQAC

- 1. A month long Summer Internship program under Swaccha Bharat Abhijan was held in the month of July 2018. About 30 NSS volunteers participated in the program. The program was organised by the IQAC.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year * Academic Calendar

Plan of Action	Achievements
Academic and non-academic plan as specified in the Academic Calendar for the year	All the activities in the Academic Calendar could be implemented timely and in true spirit.

** Attach the Academic Calendar of the year as Annexure. : Attached*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The GB in its meeting held on 19-11-2019 has approved the AQAR of 2018-19 and recommended for onward submission to the NAAC.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil
UG	1	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	1			
Interdisciplinary	Nil			
Innovative	Nil			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programs:

Pattern	Number of programs
Semester	1
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders*

(On all aspects) Alumni ☒ Parents ☐ Employers ☐ Students ☒

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Dibrugarh University has already decided in principle to introduce CBCS in the undergraduate level also from the Academic Session 2019-20.. As such . the syllabi of the undergraduate courses are being in process of revision .

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Assistant Professors	Associate Professors	Professors	Others
16	09	07	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asstt Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	1	Nil	Nil	Nil	Nil	Nil	Nil	Nil	1

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil

Nil

06

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	Nil	6
Presented papers	Nil	Nil	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

In addition to the traditional method of talk and chalk in teaching, more and more teachers use to opt for ICT in their teaching. For these they have developed soft skills. Further, more and more emphasis has been laid on interaction between teachers and students so that teaching-learning processes can be more effective and fruitful.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development Workshop

Nil

Nil

Nil

2.10 Average percentage of attendance of student

70

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA Sem. I	238	Nil	06	13	39	24.37
BA Sem. II	136	Nil	05	06	26	27.21
BA Sem. III	131	Nil	03	10	52	49.62
BA Sem IV	139	Nil	03	06	42	36.70
BA Sem V	136	Nil	06	11	80	71.33
BA Sem VI	104	Nil	03	10	25	36.54

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

One of the objectives of IQAC is to ensure maintenance of quality teaching learning process through improvement of academic and administrative performance of the College. In order to achieve the objectives, the IQAC ensures :

- (i) **Timely completion of syllabi (teaching units) of the curriculum.**
- (ii) **Continuous Comprehensive In-Semester evaluation of learners through Sessional Tests, Group Discussions, Seminars, Home assignments etc.**
- (iii) **Regular attendance of students.**
- (iv) **Maintenance of conducive academic atmosphere based on moral value.**

In-semester and End-semester Evaluation system are done as per the Academic Calendar adopted by the affiliating University. In the In-Semester Evaluation, it is ensured that a

minimum of two Sessional Tests and at least one Departmental Seminar for each paper are conducted in a Semester duration. Each student is encouraged and required to present a seminar Paper on the subject of his choice within the syllabus. In addition, students are given Home Assignments based on certain units of the syllabus have to be submitted in stipulated time. No student is allowed to appear in the End-Semester Examinations unless he/she fully adheres to the In-Semester Evaluation processes. End-Semester Examinations are conducted at the end of Semester duration as per programmes announced by the University.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher Courses	3
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation Programmes	1
Faculty exchange programme	Nil
Staff training conducted by the university	1
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	1
Faculty Improvement Programme conducted by the Indian Institute of Entrepreneurship, Guwahati	2

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	9	3	Nil	4
Technical Staff	Nil	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC always encourages research activities in the College. But most of the senior faculty members are on the threshold of their services. So they are naturally reluctant to undertake Research Work. On the other hand, most of the new teachers have either MPhil or PhD Degree at their entry level. So in recent time there exists a Research Climate in this College.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil

Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil
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3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major Projects	Nil	NA	NA	NA
Minor Projects	Nil	NA	NA	NA
Interdisciplinary Projects	Nil	NA	NA	NA
Industry sponsored	Nil	NA	NA	NA
Projects sponsored by the University/ College	Nil	NA	NA	NA
Students research projects <i>(other than compulsory by the University)</i>	Nil	NA	NA	NA
Any other(Specify)	Nil	NA	NA	NA
Total	Nil	NA	NA	NA

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	NA	NA	NA	NA	NA

3.12 No. of faculty served as experts, chairpersons or resource persons Nil

3.13 No. of collaborations International Nil National Nil Any other Nil

3.14 No. of linkages created during this year Nil

3.15 Total budget for research for current year in lakhs :

From Funding agency Nil From Management of University/College Nil

Total Nil

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year 2017-18.

Total	International	National	State	University	Dist	College
1	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides Nil

and students registered under them Nil

3.19 No. of Ph.D. awarded by faculty from the Institution Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF Nil SRF Nil Project Fellows Nil Any other Nil

3.21 No. of students Participated in NSS events:

University level 02 State level 10

National level Nil International level Nil

3.22 No. of students participated in NCC events:

Nil 1

	University level		State level	
	National level	1	International level	Nil

3.23 No. of Awards won in NSS:

	University level	Nil	State level	Nil
	National level	Nil	International level	Nil

3.24 No. of Awards won in NCC:

	University level	Nil	State level	02
	National level	Nil	International level	Nil

3.25 No. of Extension activities organized

University forum	Nil	College forum	Nil	Any other	Awareness Programme- 2
NCC	Nil	NSS	2		

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

- **A flood relief operation was conducted by the NSS volunteers and NCC Cadets of this College on 23-08-2017 in the villages submerged due to breach of Tekeliphuta-Bechamara E&D at Sonowal Kachari village.**
- **A procession was led by the NSS volunteers and NCC Cadets of this College on 23-09-2017 under 'SWACCHA BHARAT ABHIJAN'.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total in Rs.
Campus area	7.3 Acre	Nil	NA	NA
Class rooms	16	Nil	NA	NA
Laboratories	Nil	Nil	Nil	Nil
Seminar Halls	1	The construction of auditorium is completed.	State Govt.	2570000
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				

Others : Extension of Library Building		Extension	UGC	1700000
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4.2 Computerization of administration and library

Already Computerised .

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value in Rs.	No.	Value in Rs.	No.	Value in Rs.
Text Books	8920	1784000	80	16000	9000	1800000
Reference Books	3950	1382500	250	200000	4200	1582500
e-Books						
Journals	7	315 (PM)	Nil	Nil		3780 (Yly)
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	Nil	Nil	Nil	Nil	Nil	Nil

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30		1	1	18	3	7	
Added	Nil	---	---	---	---	---	---	
Total	30		1	1	18	3	7	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.).

Training on Basic Computer Education has been provided to ten students.

4.6 Amount spent on maintenance in lakhs :

i) ICT

0.24

ii) Campus Infrastructure and facilities

1.93

iii) Equipments

0.45

iv) Others

1.75

Total :

4.37

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC has convened the Annual interactive meeting of the Principal, faculty and students on 08-08-2017 to brief the Academic Calendar, Student Support Services provided by the College and on the duties and responsibilities of the students for keeping high degree of academic environment of the College based on moral values. In particular, students are encouraged to make use of the Indoor Sports Training Facilities created & run in collaboration with the All Assam Pencak Silat Association, pioneer Martial Art sporting organisation, of Assam.

5.2 Efforts made by the institution for tracking the progression :

In recent years the College has made a number of efforts to enhance its infrastructure-physical, academic, ICT etc. Indoor Sports Training Facilities and an Outdoor Stadium have been constructed. A well equipped ICT Room is proposed to be constructed within 2019-20. Construction of an Auditorium is in continuous mode and likely to be completed soon. More ICT enabled class rooms are proposed to be operational in the coming years.

5.3 (a) Total Number of

UG	PG	Ph. D.	Others
508	NA	NA	Nil

students

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

Women

No	%
212	42.13

No	%
306	57.87

Last Year (2017-18)						This Year (2018-19)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3	21	414	70	Nil	508	03	23	406	86	Nil	518

Demand ratio 100 % Dropout 2%- Less than 5 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No Coaching classes were conducted during the year for entry into various services.

No. of students beneficiaries : Nil

5.5 No. of students qualified in these examinations

NET

NA

SET/SLET

NA

GATE

NA

CAT

NA

IAS/IPS etc

NA

State PSC

NA

UPSC

NA

TET

NA

5.6 Details of student counselling and career guidance

There is a Counselling and Career Guidance Cell in the College with Prof. Vidhan Kumar as the Coordinator. The students are advised to remain in close contact with the Cell for any kind of career information.

No. of students benefitted

Nil

5.7 Details of campus placement :

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

The International Women's Day was observed on 08-03-2019 in order to sensitize the students towards growing events of crimes against women and strict rules against ragging. A meeting of students, teachers and local women organisations was held in the College Auditorium.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

15

National level

Nil

International level

Nil

No. of students participated in cultural events

State/ University level

Nil

National level

Nil

International level

Nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

1

National level

Nil

International level

Nil

Cultural: State/ University level

Nil

National level

Nil

International level

Nil

5.10 Scholarships and Financial Support

	Number of students	Amount
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Financial support from institution	Nil	Nil
Financial support from government (Free admission)	419	1511903
Financial support from other sources (Ishan Uday)	1	85000
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs	: State/ University level	Nil	National level	Nil	International level	Nil
Exhibition:	State/ University level	Nil	National level	Nil	International level	Nil

5.12 No. of social initiatives undertaken by the students **2**

5.13 Major grievances of students (if any) redressed:**Nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: The prime vision of this institution is to make itself a Centre of Higher Learning based on high moral value, particularly for the students belong to under-privileged groups which constitute the body of the society surrounding the College by disseminating best possible knowledge and information through ideal academic environment to its stakeholders.

MISSION: In order to realize these goals in particular, the College, ever since its inception endeavours tirelessly towards creating a conducive academic environment, both physical and academic, with a group of dedicated teachers, employees and social workers in the decision making body by moulding character of students with high moral quality, honesty, fellow-feeling, co-operation and secularism .

6.2 Does the Institution has a Management Information System

6.3 **Presently the College does not have MIS. It is under process and expected to be operational shortly. Online admission system has been introduced from the current academic session on experimental basis.**

Curriculum are designed and adopted by the affiliating University. Although faculties of this College are not directly involved in curriculum designing, suggestions are provided by faculties. Questions on different subjects/courses are prepared by the faculties of the Departments of this College to contribute to the Question Bank of the University.

6.3.2 Teaching and Learning

In order to ascertain effective teaching in the class room, teachers prepare lesson plans for each class assigned to them. Students are appraised of the Academic Calendar prepared by the University at the very beginning of Academic Session and instructed to follow it in letter and spirit. Continuous In-Semester Evaluations and feed-backs are taken from students from time to time. Class Seminars, Group Discussions, Home Assignments etc. are the features in In-Semester Evaluation System. Remedial Coaching is provided to the slow learners.

6.3.3 Examination and Evaluation

In-semester and End-semester Evaluation system are adopted in the light of the Semester guidelines issued by the affiliating University. In the In-Semester Evaluation , it is ensured that minimum of two Sessional Tests and at least one Departmental Seminar for each class are conducted in a Semester duration. Each student is encouraged and required to present a Paper on the subject of his choice within the syllabus. In addition, students are given home assignments on certain topic within the syllabus to be submitted in stipulated time. No student is allowed to appear in the End-Semester Evaluation/ Examination unless he/she fully adheres to the In-Semester Evaluation processes. End-Semester Evaluations are conducted at the end of Semester duration as per programme chalked out by the affiliating University.

6.3.4 Research and Development

Presently no research work is undertaken by any of our faculty.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The College has a computerised library with reading room facility for 100 students.. Recently the capacity of the Library has been enhanced by extension of its building with assistance from the UGC. Continuous efforts are being made to enrich the library with books and journals.

A number of computers with internet connectivity have been installed in recent years in order to improve ICT facilities which would enable students to learn computer application and widen their horizon of knowledge in different subjects.

An Indoor Sports Training Facilities has been developed and the facilities are run in collaboration with the Assam Pencak Silat Association, a pioneer sports organisation in Assam in Martial Art. Physical Training is provided for fitness by experts from the collaborating organisation. The College has also developed an outdoor stadium with a Pavilion and Gallery.

An auditorium under construction has been completed recently.

6.3.6 Human Resource Management

There is very little scope for independent management of the human resource in the College. Our students are advised to appear in various competitive examinations, TET, NET/SLET to qualify for teaching jobs. Some of them have been successful in getting the jobs of teachers, clerks and jobs in the Department of Defence. They are also suggested to establish themselves in business, agriculture, salesmanship, taking various agencies of Companies like medical representatives, sales representatives and so on.

6.3.7 Faculty and Staff recruitment

The College follows the State Government guidelines for recruitment of Faculty and Staff against sanction post. In case of recruitment of faculty, guide lines conform to the UGC guide lines. The guide lines are issued by the Director of Higher Education, Assam from time to time. To meet the temporary requirements of faculties or other staff, contractual recruitments are also made by the Principal with the approval of the GB of the College .

6.3.8 Industry Interaction / Collaboration

No

6.3.9 Admission of Students

There is a Admission Committee constituted with the Head of the Departments, the Co-ordinator of the IQAC being the Convenor. Ours is a purely rural College located in a tribal and remote area. Almost all the applicants are admitted irrespective of their qualities. Students applying to offer Honours Course are selected on merit basis. However, all other students are accommodated in the general course.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	PMS is provided to ST, SC and OBC students by the Govt. Free admission is also provided by the College to meritorious students of general caste category.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

NA

☐

NA

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 V
colleg

The University in its academic council introduces changes and reforms in the course structure and examination. So far there has been no drastic change in the conventional pattern of examinations by written tests and manual evaluations. However, Oral Tests, Internal Assessment etc. have been a part and parcel of the evaluation ever since the introduction of the semester system from the session 2011-12.

The University gives autonomous status to selected Colleges that qualify on the basis of financial self- dependence, sufficient number of staff, students, managerial proficiency good infrastructure and sound resources. Only a few Colleges have been declared autonomous by Dibrugarh University so far.

6.11 Activities and support from the Alumni Association

A meeting of the Alumni Association was held on 04-10-2018 to discuss some important issues like the development of infrastructure and the improvement of academic environment. The meeting has suggested to renovate the College Canteen.

6.12 Activities and support from the Parent –Teacher Association

A meeting of parents and teachers was convened on academic environment was held on 31-08-2018. The meeting stressed upon regular classes, timely completion of syllabi and strict adherence to the rules and regulations of the In-Semester Evaluation system.

6.13 Development programmes for support staff

The support staff of the college is provided short term trainings organised by the Director of Higher Education, the District Administration and the university. The college sends them for such programs as required. However, whereas most of the permanent support staff retired, only temporary staff have to be trained.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation of plants (2) Gardening (3) Awareness programme against alcohol and Drugs abuse (4) Campaign for making the College Tobacco free and plastic free zone are some of the steps taken to make the College campus eco-friendly.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The College has developed an Indoor Sports Training Facilities within its campus. In collaboration with ‘The Assam Pencak Silat Association,’ a pioneer sports organisation in Martial Art, the College conducts Physical Fitness Training Programme along with other Indoor Sports to students as well as local aspirants. A Memorandum of Understanding was signed between the College and the Association in this regard on 29-10-2017. The 2nd Assam Pencak Silat Championship was held at this Sports Complex successfully on 7th & 8th April 2018. A number our students took part in the competition and came out successful.

A mini Botanical Garden has been opened (Medicinal Plants) in the College Campus on 25-10-2017. A mini Cultural Museum has also been started at the Indoor Stadium on 29-10-2017 to showcase traditional cultures of the people of this area.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- 1. The academic & non academic programmes were held timely as per the Academic Calendar.**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1. The College always tries to keep it environmentally clean. A number of plantation programmes have been organised in the last year including the programme on World Environment Day on 05-06-2018.**
- 2. “ Energy Saving is Energy Conservation” is one of the Slogans of this College. So, at the Annual Interactive meeting held in the very beginning of academic session, everybody is informed about importance of Energy and its conservation.**

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

One 'Environmental Awareness' programme was organised in 27-03-2018 as a part of field study for the students of the 4th Semester classes.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8.Plans of institution for next year

A number of challenges have always been there in this College i.e. academic, financial, infrastructure etc. As has been pointed earlier, most of the students hail from ST, SC and Other Backward Communities of remote area and it is almost in-practicable to admit students on merit only. Academic performance of most of the students are below the average and marginal. As such student drop outs are also prominent. Even than efforts are always being made to develop education atmosphere to enhance quality education among the students. The College is not yet able to provide full ICT equipped class rooms on account of lack of financial resources. In the light of constrains faced and in order to improve overall academic quality and performance of students, marginally noted plans of action are proposed to be implemented.

1. Coaching classes be taken rigorously.
2. Frequent Parents-Teachers Meet be held.
3. The IQAC activities be expedite to improve overall academic quality and performance of students.
4. At least two full ICT equipped class room be provided/facilitated.
5. NCC Boys (Sr.) Wing be incorporated.

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Signature of the Coordinator, IQAC

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Signature of the Chairperson, IQAC