

**UjaniMajuliKherkatia College, P.O. Ratanpur Miri, Majuli
Dist. Jorhat -785105, Assam**

**The Annual Quality Assurance Report (AQAR) of the IQAC
For 2016-17.**

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution :

Ujani Majuli Kherkatia College

1.2 Address Line 1:

P.O- Ratanpur Miri, Majuli

Address Line 2 :

P.S- Jengraimukh

City/Town :

District- Majuli

State :

Assam

Pin Code :

785105

Institution e-mail address :

u.m.k.college@gmail.com

Contact Nos.:

9101259751, 9957208370

Name of the Head of the Institution:

Dr. Dharmeswar Pegu

Tel. No. with STD Code:

03775-271577 (Non functional)

Mobile:

9101259751, 9957208370

Name of the IQAC Co-ordinator: **Prof. Kaliram Kuli**

Mobile: **9957208370**

IQAC e-mail address:
1) u.m.k.college@gmail.com
2) kaliramkuli60@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879) **ASCOGN12145**

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)
EC/35/102 Dated 28-02-2005

1.5 Website address: **www.umkcollege.org**

Web-link of the AQAR: **www.umkcollege.org**

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+	61.40	2005	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : **01-08-2005**

1.8 AQAR for the year (for example 2010-11) **2016-17**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2015-16 submitted to NAAC on.....):

- i. AQAR of 2011-12, 2012-13, 2013-14 and 2014-15 are yet to be submitted/uploaded in the website.

1.10 Institution

University State Central Deemed Private
Affiliated College Yes No
Constituent College Yes No
Autonomous college of UGC Yes No
Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
Urban Rural Tribal
Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering Health Science Management
Others (Specify) Nil

1.12 Name of the Affiliating University (*for the Colleges*)

Dibrugarh University, Assam

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University No

University with Potential for Excellence No UGC-CPE No

DST Star Scheme No UGC-CE No

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	International	National	State	Institution Level
1	Nil	Nil	Nil	1

(ii) Themes

Workshop on Financial Education to college students (Young Investors) conducted by Kaliram Kuli, SEBI certified Resource Person on Financial Education was held on 03-04-2017.

2.14 Significant Activities and contributions made by IQAC

No significant work has been performed by the IQAC.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year * Academic Calendar

Plan of Action	Achievements
As specified in the Academic Calendar for the year 2016-17 academic session.	All the activities have been completed in the time stipulated.

* Attach the Academic Calendar of the year as Annexure. : **Attached**

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The GB in its meeting held on 17-07-2018 has approved the AQAR of 2016-17 and recommended for onward submission to the NAAC.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Program	Number of existing Programs	Number of programs added during the year	Number of self-financing programs	Number of value added / Career Oriented programs
PhD				
PG				
UG	1	Nil	Nil	Nil
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	1	Nil	Nil	Nil
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders*Alumni

(On all aspects)

Parents

Employers

Students

Mode of feedback :Online

Manual

Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Comprehensive, Continuous Evaluation under the Semester System initiated in 2011-12 has been in operational.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Assistant Professors	Associate Professors	Professors	Others
16	08	08	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Assistant Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	1	Nil	Nil	Nil	Nil	Nil	Nil	1	1

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil

Nil

5

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	1	1
Presented papers	Nil	1	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Most of the teachers adopt ICT presentation in the class rooms.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development Workshop

Nil

Nil

Nil

2.10 Average percentage of attendance of student

75

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA Sem. I	252	Nil	15.12	37.94	46.35	44.44
BA Sem. II	209	Nil	13.65	41.52	53.22	45.93
BA Sem. III	136	Nil	17.34	39.64	50.14	52.21
BA Sem IV	124	Nil	14.55	45.39	52.47	50.81
BA Sem V	93	Nil	18.21	43.87	30.51	58.06
BA Sem VI	90	Nil	22.58	39.33	25.28	71.11

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The main objective of IQAC is to ensure maintenance of quality teaching-learning environments through improvement and sustenance of academic and administrative performance of the College. In order to achieve this objective

(i) Timely completion of different teaching units of the syllabi have been ensured.

(ii) Continuous and Comprehensive In-Semester evaluation of learners through Sessional Tests, Group Discussions, Seminars, Home Assignments etc. have been done well.

(iii) Most of the students attended regularly.

(iv) Maintenance of conducive academic atmosphere.

In-semester and End-semester Evaluation System are done as per the Academic Calendar adopted by the affiliating University. In the In-Semester Evaluation, it is ensured that minimum of two Sessional Tests and at least one Departmental Seminar for each class are conducted in a Semester duration. Each student is encouraged and required to present a Paper on the subject of his choice within the syllabus. In addition, students are given Home Assignments on certain topic within the syllabus to be submitted in stipulated time. No student is allowed to appear in the End-Semester Evaluation/ Examination unless he/she fully adheres to the In-Semester Evaluation processes. End-Semester examinations are conducted at the end of Semester duration as per routine announced by the affiliating University.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher Courses	2
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation Programmes	1
Faculty exchange programme	-----
Staff training conducted by the university	1

Staff training conducted by other institutions	-----
Summer / Winter schools, Workshops, etc.	1
Faculty Improvement Program conducted by the Indian Institute of Entrepreneurship, Guwahati	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	9	3	Nil	4
Technical Staff	Nil	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in sensitizing/Promoting Research Climate in the institution

The IQAC always encourages research activities in the College. But most of the senior faculty members are on the threshold of their services. So they are naturally reluctant to undertake Research Work. On the other hand, most of the new entrants have either MPhil or Ph.D Degree at their entry level. Thus the College has research climate and so proposes to create a Research Publication Cell and expected to be operational soon.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	Nil	Nil	Nil
Outlay in Rs. Lakhs	3.00	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major Projects				
Minor Projects	0.75	UGC	3.00 L	3.00 L
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			3.00 L	3.00 L

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	1
Sponsoring agencies	NA	NA	NA	NA	ACTA

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year 2016-17.

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.24 No. of Awards won in NCC:

University level	Nil	State level	1
National level	1	International level	Nil

3.25 No. of Extension activities organized

University forum	Nil	College forum	1	Any other	2
NCC	2	NSS	2		

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

(1) Flood Relief operation was undertaken by the students led by the NCC Cadets and NSS Volunteers at Bonoria chapari village outside Tekeliphuta—Bongaon Bramaputra Dyke in the last part of August 2016.

(2) An awareness program on ‘Diny Killing’ (Superstition) was conducted at Ratanpur Miri Gaon in February 2017.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30	1	1	1	1	3	7	
Added	Nil	---	---	---	---	----	---	
Total	30		1	1	1	3	7	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.).

Training on Basic Computer Education has been provided to students and teachers

4.6 Amount spent on maintenance in lakhs :

i) ICT

0.15

ii) Campus Infrastructure and facilities

37.00

iii) Equipments

0.27

iv) Others

0.75

Total :

38.17

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC has convened the Annual interactive meeting of the Principal, faculty and students on 16-08-2016 to brief the Academic Calendar, Student Support Services provided by the College and on the duties and responsibilities of the students for keeping high degree of academic environment of the College. In particular, students are encouraged to make use of the Indoor Sports Training Facilities created & run in collaboration with the All Assam Pencak Silat Association, a pioneer sports organisation of Assam in Martial Art.

5.2 Efforts made by the institution for tracking the progression :

- Feedback from the students and parents have been obtained.
- Remedial Coaching classes, particularly, for the students offering Major Courses have been provided.
- With the completion of the construction of Indoor and Outdoor Stadia, physical fitness training to deserving students has been initiated in collaboration with the Assam Pencak Silat Association , a pioneer sports organisation in Martial Art in Assam.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
541	NA	NA	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

	No	%
Men	214	42.13

	No	%
Women	294	57.87

Last Year (2015-16)						This Year (2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
09	17	391	81	Nil	498	05	22	426	88	Nil	541

Demand ratio 100 %Dropout 2%- Less than 5 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No coaching classes were conducted during the year for entry into various services.

No. of students beneficiaries : **NA**

5.5 No. of students qualified in these examinations

NET **NA** SET/SLET **NA** GATE **NA** CAT **NA**
IAS/IPS etc **NA** State PSC **NA** UPSC **NA** TET **NA**

5.6 Details of student counselling and career guidance

There is a Counselling and Career Guidance Cell in the College with a teacher Co-ordinator. The students are informed of various career opportunities through this cell.

No. of students benefitted **Not ascertained**

5.7 Details of campus placement :

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	Not ascertained.

5.8 Details of gender sensitization programmes

No such programme has been organised during the reporting period.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **15** National level **Nil** International level **Nil**

No. of students participated in cultural events

State/ University level **1** National level **Nil** International level **Nil**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level **Nil** National level **Nil** International level **Nil**

Cultural: State/ University level **Nil** National level **Nil** International level **Nil**

5.10 Scholarships and Financial Support

	Number of students	Amount in Rs.
Financial support from institution	2	6000
Financial support from government (Free admission)	295	1511903
Financial support from other sources (Ishan Uday)	1	85000
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION OF THE COLLEGE

The prime vision of this institution is to make itself a Centre of Higher Learning based on high moral value, particularly for the students belonging to under privileged groups which constitute the body of the society surrounding the college by disseminating best possible knowledge and information through ideal academic environment to its stakeholders.

MISSION OF THE COLLEGE

In order to realize these goals in particular, the college, ever since its inception endeavours tireless efforts towards creating conducive academic environment, both physical and educational, with a group of dedicated teachers, employees and social workers in the decision making body by moulding character of students with high moral quality, honesty, fellow-feeling, co-operation and secularism.

OBJECTIVES OF THE COLLEGE

- (1) The prime objective of this institution is to provide quality education particularly to students belonging to under privileged groups at the undergraduate level.
- (2) The college aims at developing mental and physical capabilities of young men and women by disseminating proper knowledge based on high moral value. Through various activities of NCC, NSS, sports, culture etc. we aim at boosting leadership qualities, personality traits, civic sense and accountability to the community, the society and the nation at large.
- (3) To mould student minds towards career building, creating awareness against social evils by developing scientific outlook, sense of fellow-feeling and secularism among the students.
In order to achieve these objectives, the college puts special emphasis on discipline, regularity, punctuality, sincerity, dedication and such other qualities as character, culture and responsibility.

6.2 Does the Institution has a Management Information System

Presently the College does not have MIS. It is under process and expected to be operational shortly. Online admission system has been introduced from the current academic session on experimental basis. Students and parents can gather all sorts of information from the library and the office regarding their queries.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curricula are designed and adopted by the affiliating University. Although faculties of this College are not directly involved in curriculum designing, suggestions are provided by faculties in syllabi preparation.

6.3.2 Teaching and Learning

In order to ascertain effective teaching in the class room, teachers prepare lesson plans for each class assigned to them. Students are apprised of the Academic Calendar adopted by the University at the very beginning of Academic Session and instructed to follow it in letter and spirit. Continuous In-Semester Evaluations and feedbacks are taken from students from time to time. Class Seminars, Group Discussions, Home Assignments etc. are the features in In-Semester Evaluation System. Remedial Coaching is provided to the slow learners.

6.3.3 Examination and Evaluation

In-semester and End-semester Evaluation system have been adopted in the light of the Semester guidelines issued by the affiliating University. In the In-Semester Evaluation , it is ensured that a minimum of two Sessional Tests and at least one Departmental Seminar for each class are conducted in a Semester duration. Each student is encouraged and required to present a Paper on the subject of his choice within the syllabus. In addition, students are given home assignments on certain topic within the syllabus to be submitted in stipulated time. No student is allowed to appear in the End-Semester Evaluation/Examination unless he/she fully adheres to the In-Semester Evaluation processes. End-Semester Evaluations are conducted at the end of Semester duration as per programme chalked out by the affiliating University.

6.3.4 Research and Development

Presently no research work is undertaken by any of our faculty.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The College has a computerised library with reading room facility. Extension work of the building with assistance from the UGC is under process to enhance its capacity. Continuous efforts are being made to enrich the library with books and journals.

A number of computers with internet connectivity have been installed in recent years in order to improve ICT facilities which would enable students to learn computer application and widen their horizon of knowledge in different subjects.

An Indoor Sports Training Facilities has been developed recently and the facilities are run in collaboration with the Assam Pencak Silat Association, a pioneer sports organisation in Assam in Martial Art. Physical Training is provided for fitness by experts from the collaborating organisation. The College has also developed an Outdoor Stadium with a Pavilion and Gallery.

An auditorium is under construction and likely to be completed soon.

6.3.6 Human Resource Management

This college has a small number of teachers and employees to function with a given facilities. Even then, daily works are performed smoothly with streamlining its activities among the teachers and employees. There is a Vice Principal to look after the academic affairs of the College with the Principal in the top of the College Administration. The College administration is aided by one UDA, two LDA and three Grade IV employees. Management of College Library is done by the Librarian and the Library Bearer with committee to advice. Above all, the Governing Body, the decision making management body in the top, is the helm of the affairs.

6.3.7 Faculty and Staff recruitment

We have well laid policy for recruitment and upward mobility of faculty and staff. Recruitment is made as per the guidelines adopted by the State Govt. and the U.G.C. There is a Departmental Promotion Committee in each Department that makes recommendation teachers for promotion. Contractual recruitments are also made by the college Governing Body to meet temporary requirements of faculties or other staff particularly at times when the College has to face acute shortage of teachers due to leave granted to teachers on various occasions or due to delay in filling up vacancies on retirement of teachers for various reasons.

6.3.8 Industry Interaction / Collaboration

The College imparts education in Arts only. With no education in job oriented or technological or professional courses in the College, industry interaction or collaboration is absent.

6.3.9 Admission of Students

There is an Admission Committee constituted with the Principal as the chairperson, Head of the Departments as members and the Co-ordinator of the IQAC as the Convenor. Being purely a rural College located in a tribal populated remote area, almost all the applicants have to be admitted without considering quality of students. So admission of students does not require special arrangement/policies. Similarly, reservation of seats is not applicable because of the fact that almost all the applicants happen to be either ST or OBC or SC categories coming solely from the villages surrounding the College. However, admission into a Major Course, is decided by the concerned Head of the Department on merit basis.

6.4 Welfare schemes for

Teaching	There is a Welfare Fund generated by contributions of the teachers and employees to help distress members.
Non teaching	Do
Students	Free Admission is provided to the students whose parent's annual income is less than Rs. 1.00 lakh by the State Govt. PMS is also provided to ST, SC and OBC students by the Government.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Dibrugarh University has initiated the following important reforms measures in respect of Examination and Evaluation :

- **Comprehensive and continuous evaluation system has been in operational since 2011-12 academic session.**
- **Pre and post examination works have been computerized.**
- **Online declaration of results for under graduate courses (Colleges affiliated to the University)**
- **Zonal System for spot evaluation of the Answer Scripts in the UG (College) examinations.**
- **Results of the examinations are declared in stipulated time as per the Academic Calendar.**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

As affiliated to Dibrugarh University , Assam, the College enjoys sufficient autonomy in administrative and financial management. The affiliating University provides sufficient room to the colleges under its jurisdiction in matters of administration and financial management. It is only on the academic matters that the affiliating University has vital role to play. The affiliating University provides academic guidelines and supports to the College.

6.11 Activities and support from the Alumni Association

The College has an Alumni Association that has been taking part in the College's developmental processes since long back. Though the Alumni Association has not been able to contribute any significant financial support from them , but they use to provide valuable suggestions and moral support when the college is in need. Our Alumni are mostly teachers or belonging to lower income group who are not able to contribute donations etc. The Alumni Association has decided to contribute from all its members for renovation of the College Canteen in the year to come.

6.12 Activities and support from the Parent-Teacher Association

Parents and teachers are directly involved in the decision making of the college, as they have their representatives in the Governing Body and its committees. Further, Parents-Teachers meet is an annual feature of this College which is normally held in the first part of beginning of academic session.
The Parent-Teacher meeting held on 31-08-2016 has stressed upon strict maintenance of discipline and punctuality on the part of teachers and students.

6.13 Development programmes for support staff

The support staff of the college are provided short term trainings organised by the Director of Higher Education, Assam, the District Administration and Dibrugarh University. Normally they are given training on ICT and Accounts.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation works, campus beautification works are the routine agenda undertaken by the College family to keep the college campus always greenery. The NSS volunteers, NCC Cadets, Students' Union and the Teachers sincerely take part in all these works to keep the College premises beautiful and eco-friendly. The college family organises Safai Abhijan in order to make the campus clean and green in various occasions. Steps have also been taken to make the College campus Tobacco and Plastic Free Zone.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

With the completion of the Indoor and Outdoor Stadia favourable sports environment has developed in the College.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. All academic & non academic programs were completed in time in consonant with the Academic Calendar 2016-17.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1. The College always tries to keep its premises environmentally clean and eco-friendly. A number of plantation programs have been undertaken in the last year including the programme on World Environment Day on 05-06-2017.**
- 2. “ Energy Conservation is Energy Production” is our Slogan. So, at the Annual Interactive meeting held in the very beginning of academic session, everybody is informed about importance of Energy and its conservation.**

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

One 'Environmental Awareness' programme was organised on 13-03-2017 as a part of field study for the students of the 4th Semester classes.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nil

8.Plans of institution for next year

- 1. Remedial Coaching classes will be held intensively.**
- 2. Frequent Parents-Teachers meetings will be held.**
- 3. The IQAC activities to be expedite to improve overall academic quality and performance of students.**
- 4. At least two full ICT equipped class rooms be provided/facilitated.**
- 5. A Mini Cultural Museum will be established to showcase traditional cultural materials of the local society.**

Name :Prof. Kaliram Kuli
Signature of the Coordinator, IQAC

Name : Dr. Dharmeswar Pegu
Signature of the Chairperson, IQAC
