

# IQAC Meeting

Date: 06-05-2022

## Agenda:

1. Taking chair of the President
2. Objectives of the meeting
3. Up-gradation of Library facilities in the college
4. Organize more extension activities
5. Organize State Level Quiz, Essay, Debating Competition at the college
6. Others

The IQAC meeting held on 06-05-2022 at the college under the chairmanship of the principal of the college has taken the following decisions after through discussion.

1. The meeting has decides that the reading room of the Library should be upgraded and the stock room should be shifted to the upper floor of the building as per the recommendation of the NAAC peer team.
2. The meeting has also decides that N-List should be subscribe and the Soul software should be introduced in the library.
3. The meeting gives importance to organize more extension activities . It has especially advised the NSS and the NCC to take initiatives in this regard.
4. The meeting also decides to organize State level Essay Competition, Inter college Debating competition, Inter college Quiz competition etc.



Ajit Khanikar

Coordinator, IQAC, U.M.K.C. Majuli

Co-ordinator, IQAC  
U.M.K. College, Majuli

## Minutes of IQAC Meeting

Date: 12-03-2022

### Agenda of the IQAC Meeting:

1. Taking chair of the President
2. Objectives of the meeting
3. Introduction of Add-On courses in the college
4. MOU of the college and departments with other institutions and departments
5. Others

The IQAC meeting held on 12-03-2022 at 3 P.M at the IQAC room of the college under the chairmanship of the Principal of the college has discussed the above mentioned agendas and has taken the following decisions:

1. The meeting takes the decision that Add-on courses should be introduced in the college.
2. The Departments should prepare Add-On courses and same should be immediately send to the Dibrugarh University for approval , so that courses can be implemented from this session onward.
3. The meeting also decides that the college and the departments should try to sign MOU with other institutions and departments of different colleges.
4. The departments should give more emphasis on Teachers/ students exchange programme.



Ajit Khanikar  
Coordinator, IQAC, U.M.K.C.

Co-ordinator, IQAC  
U.M.K. College, Majuli

## Minutes of IQAC Meeting

Date: 25-01-2022

### Agenda of the Meeting:

1. Taking chair of the President
2. Objectives of the Meeting
3. Discussion regarding class distribution and course distribution among the teachers.
4. Ensure the attendance of students in classroom
5. Use of ICT tools in the teaching learning process.
6. Others

An IQAC Meeting is held on 25-11-2022 at the college IQAC room at 3 P.M. under the chairmanship of the Principal of the college. The objectives of the meeting is put forwarded by the IQAC coordinator. The meeting discussed various academic issues and the following decisions have been taken.

1. The meeting discussed about the distribution of classes among the teachers. The heads are requested to take necessary steps to complete the syllabus on time. The heads of the departments will try to manage the classes in absence of any teacher.
2. Regarding the distribution of courses among the teachers, heads of the departments should ensure that the same syllabus should not be taught by the same teacher for years. Allotment of topic for discussion in the classroom should be changed in every year.
3. In the Even Semester, the attendance of students in the classroom is a serious issue. The departments should try to make the students regular in the class.
4. The meeting also decides and appealed the teachers to use more ICT tools in the classroom which will make the teaching learning process more attractive.



Ajit Khanikar

IQAC Coordinator, U.M.K.C. Majuli

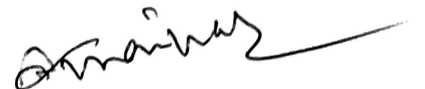
Co-ordinator, IQAC  
U.M.K. College, Majuli

## Minutes of IQAC Meeting

Date : 01/12/2021

The following decisions were taken at the IQAC meeting held on 01/12/2021 at the IQAC office:

1. All the heads of the Departments are requested to take the necessary steps to prepare the Departmental Profile.
2. The meeting also decides to appeal the ALUMNI Association to hold their executive meeting and the general meeting as soon as possible.
3. The students common room (Boy's) should be renovated and the meeting request the Principal to take necessary step.
4. The meeting also appealed to the Principal to form college Finance Committee.
5. It was also decided that some expert should be invited to the college to expedite us in NAAC Accreditation Process.



Ajit Khanikar  
IQAC co-ordinator  
U.M.K. College, Majuli  
Co-ordinator, IQAC  
U.M.K. College, Majuli